Request For Proposals - Africatown Neighborhood Plan Update and Implementation Master Plan - Question Addendum

1. What is the anticipated budget?
    a. Not available
2. What is the schedule/timeline?
    a. Proposals Due: October 26, 2026 at 5 p.m.
    b. Proposal Review: October 27 – November 13, 2026
    c. Winning Proposal Determination: November 16 – November 20, 2026
    d. Notification of Award: December 11, 2026
3. Please confirm geographic boundaries for the neighborhood development.
    a. The boundaries are defined in the original 2016 plan.
4. Are there a defined number of projects and project types to be included in the development?
    a. No
5. Is there an available pro-forma from the previous study?
    a. No
6. Will participation in the neighborhood planning assessment affect eligibility to complete resulting architectural or engineering projects?
    a. No
7. The cover letter asks for a Unique Identity ID number. Please identify what this number is and where respondents obtain it.
    a. A UEI number is provided by SAM.gov.
8. Does the 30-page limit include resumes, the organization chart, references and attached forms, or only the sections listed in the RFP?
    a. All forms and documents apart from any relevant marketing materials count toward the 30 page limit.
9. Must insurance certificates accompany the proposal, or only be provided before work begins?
    a. Insurance proof can be submitted once a winning proposal is selected.
10. Would there be any consideration given to extending the proposal submission deadline?
    a. No
11. Page 5 of the RFP indicates that the fee proposal should be separate from the other information required as part of the proposal document. Should that be submitted as a separate PDF document at the same time that the main proposal document is submitted?
    a. It can be submitted as a part of the main document but should be a stand alone section of the main document.

12. Page 6 of the RFP indicates that proposals can be either emailed, mailed or hand-delivered. Does that mean that emailing a PDF is sufficient as the sole method of submission?
    a. Emailing is sufficient.
13. Who comprises the membership of the Africatown Steering Committee?
    a. Not yet determined.
14. Is there a catalog of existing resources and datasets to assist with the assessment of improvements, facilities, infrastructure, etc?
    a. Not currently but information can be provided to the winning respondent by the County.
15. What is the funding source of the project? Are there any particular funding requirements tied to the project, e.g. grant restrictions, etc?
    a. General funding from the City/County. No grant restrictions.
16. What is the prevailing reason from the shift from City to County for Neighborhood Development Plan?
    a. Moving to a partnership model between City and County.
17. Given the multidisciplinary nature of this project, would the County welcome proposals from teams that combine community engagement, cultural heritage planning, and strategic planning expertise with urban planning and economic development specialists? Are there particular disciplines or qualifications that must be represented by the prime consultant versus subcontractors?
    a. We would welcome proposals from teams, but there are no required disciplines or qualifications which need to be represented.