

MOBILE COUNTY COMMISSION

COUNTY COMMISSIONERS
MERCERIA LUDGOOD, PRESIDENT
CONNIE HUDSON, COMMISSIONER
RANDALL DUEITT, COMMISSIONER
TELEPHONE (251) 574-5077



ADMINISTRATION
GLENN L. HODGE
COUNTY ADMINISTRATOR
EDDIE KERR
DEPUTY ADMINISTRATOR
TELEPHONE (251) 574-5073
FAX (251) 574-5080

Dear Vendor:

Thank you for your desire to do business with the Mobile County Commission. The application Process is in two phases.

Phase I

1. Completion of the Vendor/Bid list Application
2. Check the 3-digit categories of products or services your company will be providing.
3. Email the application to: [MCPurchasing@mobilecountyal.gov](mailto:MC Purchasing@mobilecountyal.gov) or mail to:

Mobile County Commission
Attn: Vendor Applications
205 Government St., 8th Floor S.
Mobile, Al. 36644-1801

Phase II

4. Copies of the sub categories, as associated with the items you previously checked will be returned to you.
5. Circle the 5-digit codes of products or services your company will provide.
6. Return the entire application and codes to the above address.

Legislation has authorized the Alabama Secretary of State to file and certify articles of Incorporation. The Corporation Division operates as a depository for records and domestic corporate entities and foreign entities that have qualified to transact business in Alabama, All limited liability vendors (out of the state of Alabama) must register with the Alabama Secretary of State to do business with Mobile County. Vendors may contact Corporation Division for additional information at (334) 242-5324 or [www.sos.state al.us](http://www.sos.state.al.us).

IMPORTANT! Please attach a copy of your certificate with this application, if your company is not located in the State of Alabama.

All applicants must complete a W-9 form and return it with your application. You may contact us at (251) 574-8613 should you have any questions.

Purchasing Department
Mobile County Commission

VENDOR INFORMATION

1. Company Name and Mailing Address for Bidding Forms and Purchase Orders	2. Mailing Address for Payment (if different from Item #1)		
3. Email address for POC:			
<input type="checkbox"/> New Application <input type="checkbox"/> Name/Address Change <input type="checkbox"/> Add Commodities <input type="checkbox"/> Delete Commodities			
<input type="checkbox"/> Federal ID No.	<input type="checkbox"/> Social Security No. Date of Application		
4. Type of Organization (Check one): <input type="checkbox"/> Minority-Owned <input type="checkbox"/> Woman-Owned <input type="checkbox"/> Corporation, Incorporated Under Laws of the State of: _____ <input type="checkbox"/> Non-Profit Organization <input type="checkbox"/> Partnership <input type="checkbox"/> Individual			
5. How long have you been in your present business?			
6. Subject to 1099 reporting? <input type="checkbox"/> Yes <input type="checkbox"/> No If No, state reason:			
7. Do you provide health care services? <input type="checkbox"/> Yes <input type="checkbox"/> No			
8. Person(s) Authorized to Sign Bids, Offers, and Contracts (Indicate if Agent):			
Name	Official Capacity	Phone No. (with Area Code)	Fax No. (with Area Code)
9. Person(s) to Contact on Bids or Quotes:			
Name	Official Capacity	Phone No. (with Area Code)	Fax No. (with Area Code)
10. Type of Business (Check one): <input type="checkbox"/> Manufacturer <input type="checkbox"/> Certified Catalog Vendor – From: _____ To: _____ <input type="checkbox"/> Factory Representative <input type="checkbox"/> Wholesale Dealer <input type="checkbox"/> Retail Dealer <input type="checkbox"/> HUB Vendor – Number: _____ <input type="checkbox"/> Other (define):			
I hereby certify that the information supplied herein is correct:			
Print or Type Name and Title		Signature	Date
For Purchasing Department Use Only			
Date:		Vendor No:	

COMMODITY LIST

Code	Description
<input type="checkbox"/>	005 Abrasives
<input type="checkbox"/>	010 Acoustical Tile, Insulating Material and Supplies
<input type="checkbox"/>	015 Addressing, Copying, Mimeograph, Spirit Duplicating Machine Supplies, Chemicals, Inks, Paper, etc.
<input type="checkbox"/>	019 Agricultural Crops and Grains Including Fruits, Melons, Nuts and Vegetables
<input type="checkbox"/>	020 Agricultural Equipment, Implements, and Accessories (see Class 022 for parts)
<input type="checkbox"/>	022 Agricultural Implement and Accessory Parts
<input type="checkbox"/>	025 Air Compressors and Accessories
<input type="checkbox"/>	031 Air Conditioning, Heating & Ventilating Equipment, Parts & Access. (see related items in Class 740)
<input type="checkbox"/>	035 Aircraft and Airport Equipment, Parts, and Supplies
<input type="checkbox"/>	040 Animals, Birds, Marine Life, and Poultry, including Accessory Items (Live)
<input type="checkbox"/>	045 Appliances and Equipment, Household Type
<input type="checkbox"/>	050 Art Equipment and Supplies
<input type="checkbox"/>	052 Art Objects
<input type="checkbox"/>	055 Automotive Accessories for Automobiles, Buses, Trucks, etc.
<input type="checkbox"/>	060 Automotive Maintenance Items and Repair/Replacement Parts
<input type="checkbox"/>	065 Automotive Bodies, Accessories, and Parts
<input type="checkbox"/>	070 Automotive Vehicles and Related Transportation Equipment
<input type="checkbox"/>	075 Automotive Shop Equipment and Supplies
<input type="checkbox"/>	080 Badges, Emblems, Name Tags and Plates, Jewelry, etc.
<input type="checkbox"/>	085 Bags, Bagging, Ties, and Erosion Control Equipment
<input type="checkbox"/>	090 Bakery Equipment, Commercial
<input type="checkbox"/>	095 Barber and Beauty Shop Equipment and Supplies
<input type="checkbox"/>	100 Barrels, Drums, Kegs and Containers
<input type="checkbox"/>	105 Bearings (except wheel bearings and seals – see Class 060)
<input type="checkbox"/>	110 Belts and Belting: Conveyor, Elevator, Power Transmission, and V-Belts
<input type="checkbox"/>	115 Biochemical Research
<input type="checkbox"/>	120 Boats, Motors and Marine and Wildlife Supplies
<input type="checkbox"/>	125 Bookbinding Supplies
<input type="checkbox"/>	135 Bricks and Other Clay Products, Refractory Materials and Stone Products
<input type="checkbox"/>	140 Broom, Brush, Mop Manufacturing Machine
<input type="checkbox"/>	145 Brushes (not otherwise classified)
<input type="checkbox"/>	150 Builder's Supplies
<input type="checkbox"/>	155 Buildings and structures: Fabricated and Pre-Fabricated
<input type="checkbox"/>	160 Butcher Shop and Meat Processing Equipment

Code Description

- 165 Cafeteria and Kitchen Equipment, Commercial
- 175 Chemical Laboratory Equipment and Supplies
- 180 Chemical Raw Materials (in large quantities primarily for manufacturing janitorial and laundry products)
- 190 Chemical and Solvents, Commercial (in bulk)
- 192 Cleaning Compositions, Detergents, Solvents, and Strippers – Prepackaged
- 193 Clinical Laboratory Reagents and Tests (Blood Grouping, Diagnostic, Drug Monitoring, etc.)
- 195 Clocks, Timers, Watches, and Jeweler's and Watchmaker's Tools and Equipment
- 200 Clothing Apparel, Uniforms, and Accessories
- 204 Computer Hardware and Peripherals for Microcomputers
- 206 Computer Hardware and Peripherals for Mini and Mainframe Computers (Pre-programmed)
- 207 Computer Accessories and Supplies
- 208 Computer Software for Microcomputers (Pre-programmed)
- 209 Computer Software for Mini and Mainframe Computers (Pre-programmed)
- 210 Concrete and Metal Culverts, Pilings, Septic Tanks, Accessories and Supplies
- 220 Controlling, Indicating, Measuring, Monitoring, and Recording Instruments
- 225 Cooler, Drinking Water (Water Fountains)
- 232 Crafts, General
- 233 Crafts, Specialized
- 240 Cutlery, Dishes, Flatware, Glassware, Trays, Utensils, and Supplies
- 245 Dairy Equipment and Supplies
- 250 Data Processing Cards and Paper
- 255 Decals and Stamps
- 260 Dental Equipment and Supplies
- 265 Drapes, Curtains, and Upholstery Material (Including Automotive)
- 269 Drugs and Pharmaceuticals
- 271 Drugs, Pharmaceuticals & Sets (for large volume parental admin., infusion, irrigation & tube feeding)
- 280 Electrical Cables and Wires (not electronic)
- 285 Electrical Equipment and Supplies (except cable and wire)
- 287 Electronic Components, Replacement Parts, and Accessories and Miscellaneous Electronic Equipment (not for testing or analyzing – see 730)
- 290 Energy Collecting Equipment and Accessories; Solar and Wind
- 295 Elevators and Escalators, Building Type
- 305 Engineering Equipment, Surveying Equipment, Drawing Instruments and Supplies
- 310 Envelopes, Plain, Printed
- 315 Epoxy Based Formulations for Adhesives, Coatings, and Related Agents
- 318 Fare Collection Equipment and Supplies

Code Description

- 320 Fastening, Packaging, Strapping, Typing Equipment and Supplies
- 325 Feed, Bedding, Vitamins & Supplements for Animals (see 875 for drugs/pharmaceuticals for animals)
- 330 Fencing
- 335 Fertilizers and Soil Conditioners
- 340 Fire Protection Equipment and Supplies
- 345 First Aid and Safety Equipment and Supplies (except nuclear and welding)
- 350 Flags, Flag Poles, Banners, and Accessories
- 360 Floor Covering, Floor Covering Installation and Removal Equipment and Supplies
- 365 Floor Maintenance Machine, Parts and Accessories
- 370 Food Processing and Canning Equipment and Supplies
- 375 Foods: Bakery Products, Fresh
- 380 Foods: Dairy Products
- 385 Foods: Frozen, Prepared
- 390 Foods: Perishable
- 393 Foods: Staple Grocery and Grocer's Miscellaneous Items
- 395 Forms, Continuous: Computer Paper, Form Labels, Snap-Out Forms, and Folders for Forms
- 400 Foundry Castings, Equipment and Supplies
- 405 Fuel, Oil, Grease and Lubricants
- 410 Furniture: Health Care and Hospital Facility
- 415 Furniture: Laboratory
- 420 Furniture: Cafeteria, Chapel, Dormitory, Household, Library, Lounge, School
- 425 Furniture: Office
- 430 Gases, Containers, Equipment: Laboratory, Medical and Welding
- 435 Germicides, Cleaners, and Related Sanitation Products for Health Care Personnel
- 440 Glass and Glazing Supplies
- 445 Hand Tools (powered and non-powered), Accessories and Supplies
- 450 Hardware and Related Items
- 460 Hoses, Accessories and Supplies: Industrial, Commercial, and Garden
- 465 Hospital and Surgical Equipment, Instruments, and Supplies
- 470 Hospital and Handicap Equipment and Supplies: Mobility, Speech Impaired, and Restraint Items
- 475 Hospital, Surgical and Related Medical Accessories and Sundry Items
- 485 Janitorial Supplies, General Line
- 490 Laboratory Equipment & Accessories (for general analytical and research use): Nuclear, Optical, Physical
- 493 Laboratory and Field Equipment and Supplies: Biochemistry, Chemistry, Environmental Science, etc.
- 495 Laboratory and Field Equipment and Supplies: Biology, Botany, Geology, Microbiology, Zoology, etc.

Code	Description
<input type="checkbox"/>	500 Laundry and Dry Cleaning Equipment, Accessories, Parts and Supplies – Commercial
<input type="checkbox"/>	505 Laundry and Dry Cleaning Compounds and Supplies
<input type="checkbox"/>	510 Laundry Textiles and Supplies
<input type="checkbox"/>	515 Lawn Maintenance Equipment, Accessories, and Parts (non-agricultural applications)
<input type="checkbox"/>	520 Leather and Related Equipment, Products, Accessories and Supplies
<input type="checkbox"/>	525 Library and Archival Equipment, Machines and Supplies
<input type="checkbox"/>	530 Luggage, Brief Cases, Purses and Related Items
<input type="checkbox"/>	540 Lumber and Related Products
<input type="checkbox"/>	545 Machinery and Hardware, Industrial
<input type="checkbox"/>	550 Markers, Plaques and Traffic Control Devices
<input type="checkbox"/>	555 Marking and Stenciling Devices
<input type="checkbox"/>	556 Mass Transportation – Transit Bus
<input type="checkbox"/>	557 Mass Transportation – Transit Bus Accessories and Parts
<input type="checkbox"/>	558 Mass Transportation – Rail Vehicles and Systems
<input type="checkbox"/>	559 Mass Transportation – Rail Vehicle Parts and Accessories
<input type="checkbox"/>	560 Materials Handling and Storage Equipment and Allied Items
<input type="checkbox"/>	565 Mattress Manufacturing Machinery and Supplies
<input type="checkbox"/>	570 Metals: Bars, Plates, Rods, Sheets, Strips, Structural Shapes, Tubing and Fabricated Items
<input type="checkbox"/>	575 Microfiche and Microfilm Equipment, Accessories and Supplies
<input type="checkbox"/>	580 Musical Instruments, Accessories and Supplies
<input type="checkbox"/>	590 Notions and Related Sewing Accessories and Supplies
<input type="checkbox"/>	595 Nursery Stock, Equipment and Supplies
<input type="checkbox"/>	600 Office Machines, Equipment and Accessories
<input type="checkbox"/>	605 Office Mechanical Aids, Small Machines, and Apparatuses
<input type="checkbox"/>	610 Office Supplies: Carbon Paper and Ribbons, All Types
<input type="checkbox"/>	615 Office Supplies: General
<input type="checkbox"/>	620 Office Supplies: Erasers, Inks, Leads, Pens, Pencils, etc.
<input type="checkbox"/>	625 Optical Equipment, Accessories and Supplies
<input type="checkbox"/>	630 Paints, Protective Coatings, Varnish, Wallpaper and Related Products
<input type="checkbox"/>	635 Painting Equipment and Accessories
<input type="checkbox"/>	640 Paper and Plastic Products, Disposable
<input type="checkbox"/>	645 Paper (Office, Print Shop)
<input type="checkbox"/>	650 Park, Playground, Recreational Area and Swimming Pool Equipment
<input type="checkbox"/>	655 Photographic Equipment & Supplies (not including graphic arts, microfilm and x-ray)
<input type="checkbox"/>	658 Pipe and Tubing

Code	Description
<input type="checkbox"/>	659 Pipe and Tubing Fittings
<input type="checkbox"/>	660 Pipes, Tobaccos, Smoking Accessories, Alcoholic Beverages
<input type="checkbox"/>	665 Plastics, Resins, Fiberglass: Construction, Forming, Laminating, & Molding Equipment, Access./Supplies
<input type="checkbox"/>	670 Plumbing Equipment, Fixtures, and Supplies
<input type="checkbox"/>	675 Poisons: Agricultural and Industrial
<input type="checkbox"/>	680 Police Equipment and Supplies
<input type="checkbox"/>	685 Poultry Equipment and Supplies
<input type="checkbox"/>	690 Power Generation Equipment, Accessories and Supplies
<input type="checkbox"/>	691 Power Transmission Equipment – Electrical, Mechanical, Air and Hydraulic
<input type="checkbox"/>	700 Printing Plant Equipment and Supplies (except paper)
<input type="checkbox"/>	710 Prosthetic Devices, Hearing Aids, Auditory Testing Equipment, Electronic Reading Devices, etc.
<input type="checkbox"/>	715 Publications and Audiovisual Materials (prepared materials only, not equipment, supplies or production)
<input type="checkbox"/>	720 Pumping Equipment and Accessories
<input type="checkbox"/>	725 Radio Communication, and Telecommunications Equipment, Accessories and Supplies
<input type="checkbox"/>	730 Radio Communication, Telecommunication Testing/Measuring/Analyzing Equipment, Access. & Supplies
<input type="checkbox"/>	735 Rags, Shop Towels, and Wiping Cloths
<input type="checkbox"/>	740 Refrigeration Equipment and Accessories
<input type="checkbox"/>	745 Road and Highway Building Materials (asphaltic)
<input type="checkbox"/>	750 Road and Highway Building Materials (non-asphaltic)
<input type="checkbox"/>	755 Road and Highway Equipment and Parts: Asphalt and Concrete Handling and Processing
<input type="checkbox"/>	760 Road and Highway Equipment: Earth Handling, Grading, Moving, Packing, etc.
<input type="checkbox"/>	765 Road and Highway Equipment (except asphalt, concrete and earth handling equipment in 765 and 760)
<input type="checkbox"/>	775 Salt (Sodium Chloride) (see 393 for Table Salt)
<input type="checkbox"/>	780 Scales and Weighing Apparatus (see 175 for laboratory balances)
<input type="checkbox"/>	785 School Equipment and Supplies
<input type="checkbox"/>	790 Seed, Sod, Soil and Inoculants
<input type="checkbox"/>	800 Shoes and Boots
<input type="checkbox"/>	801 Signs, Sign Materials, Sign Marking Equipment, and Related Supplies
<input type="checkbox"/>	803 Sound Systems, Components & Accessories: Group Intercom, Music, Public Address, etc.
<input type="checkbox"/>	805 Sporting Goods, Athletic Equipment and Athletic Facility Equipment
<input type="checkbox"/>	810 Spraying Equipment (except household, nursery plant, and paint)
<input type="checkbox"/>	815 Steam and Hot Water Fittings, Accessories and Supplies
<input type="checkbox"/>	820 Steam and Hot Water Boilers and Steam Heating Equipment
<input type="checkbox"/>	825 Stockman Equipment and Supplies
<input type="checkbox"/>	830 Tanks (metal, wood, and synthetic materials): Mobile, Portable, Stationary and Underground Types

Code	Description
<input type="checkbox"/>	832 Tape (not data processing, measuring, optical, sewing, sound or video)
<input type="checkbox"/>	840 Television Equipment and Accessories
<input type="checkbox"/>	845 Testing Apparatus and Instruments (not for electrical or electronic measurements)
<input type="checkbox"/>	850 Textile, Fibers, Household Linens and Piece Goods
<input type="checkbox"/>	855 Theatrical Equipment and Supplies
<input type="checkbox"/>	860 Tickets, Coupon Books, Sales Books, Strip Books, etc.
<input type="checkbox"/>	863 Tires and Tubes
<input type="checkbox"/>	864 Train Controls, Electronic
<input type="checkbox"/>	865 Twine
<input type="checkbox"/>	870 Venetian Blinds, Awnings, and Shades
<input type="checkbox"/>	875 Veterinary Equipment and Supplies (see 325 for vitamins and supplements for animals)
<input type="checkbox"/>	880 Visual Education Equipment and Supplies (except projection lamps – see 285)
<input type="checkbox"/>	885 Water and Wastewater Treating Chemicals
<input type="checkbox"/>	890 Water Supply, Groundwater and Sewage Treatment Equipment (not for air conditioning, steam boiler or laboratory reagent water)
<input type="checkbox"/>	895 Welding Equipment and Supplies
<input type="checkbox"/>	898 X-ray and Other Radiological Equipment and Supplies (medical)
<input type="checkbox"/>	905 Aircraft Operations Service
<input type="checkbox"/>	906 Architectural Services, Professional
<input type="checkbox"/>	907 Architectural and Engineering Services, Non-Professional
<input type="checkbox"/>	908 Bookbinding, Rebinding and Repairing
<input type="checkbox"/>	909 Building Construction Services, new
<input type="checkbox"/>	910 Building Maintenance and Repair Services (including Pest Control Services)
<input type="checkbox"/>	912 Construction Services, General
<input type="checkbox"/>	913 Construction Services, Heavy
<input type="checkbox"/>	914 Construction Services, Trade (new construction)
<input type="checkbox"/>	915 Communications and Media Related Services
<input type="checkbox"/>	918 Consulting Services
<input type="checkbox"/>	920 Data Processing Services and Software
<input type="checkbox"/>	924 Educational Services
<input type="checkbox"/>	925 Engineering Services, Professional
<input type="checkbox"/>	928 Equipment Maintenance, Reconditioning, Repair Services – Automobiles, Trucks, Trailers, Transit Buses and Other Vehicles
<input type="checkbox"/>	929 Equipment Maintenance, Reconditioning, Repair Services – Agricultural, Heavy Industrial Equipment and Marine Equipment
<input type="checkbox"/>	931 Equipment Maintenance, Reconditioning, Repair Services – Appliance, Athletic, Cafeteria, Furniture, Musical Instruments, and Sewing Equipment

- | Code | Description |
|--------------------------|--|
| <input type="checkbox"/> | 934 Equipment Maintenance, Reconditioning, Repair Services – Laundry, Lawn, Painting, Plumbing, and Spraying Equipment |
| <input type="checkbox"/> | 936 Equipment Maintenance, Reconditioning and Repair Services – General Equipment |
| <input type="checkbox"/> | 938 Equipment Maintenance, Reconditioning, Repair Services – Hospital, Laboratory, and Testing Equipment |
| <input type="checkbox"/> | 939 Equipment Maintenance, Reconditioning, Repair Services – Office, Photographic, and Radio/Television Equipment |
| <input type="checkbox"/> | 940 Equipment Maintenance, Repair, Construction, and Related Services – Railroad |
| <input type="checkbox"/> | 941 Equipment Maintenance, Repair, Construction, and Related Services – Power Generation |
| <input type="checkbox"/> | 945 Fishing, Hunting, Trapping, Game Propagation, and Related Services |
| <input type="checkbox"/> | 946 Financial Services |
| <input type="checkbox"/> | 947 Forestry Services |
| <input type="checkbox"/> | 948 Health Related Services (for human services see 952) |
| <input type="checkbox"/> | 952 Human Services |
| <input type="checkbox"/> | 953 Insurance, All Types |
| <input type="checkbox"/> | 956 Library Services (see 908 for bookbinding, rebinding, and repairing) |
| <input type="checkbox"/> | 959 Marine Construction Services: Marine Equipment Maintenance and Repair; Related Marine Services |
| <input type="checkbox"/> | 964 Personnel, Temporary (employment agency services) |
| <input type="checkbox"/> | 965 Printing Preparations: Etching, Photoengraving, and Preparation of Mats, Negatives, and Plates |
| <input type="checkbox"/> | 966 Printing and Related Services |
| <input type="checkbox"/> | 968 Public Works and Related Services |
| <input type="checkbox"/> | 971 Real Property Rental or Lease |
| <input type="checkbox"/> | 975 Rental or Lease Services of Equipment – Agricultural, Aircraft, Automotive, Heavy Equipment, and Marine Equipment |
| <input type="checkbox"/> | 977 Rental or Lease Services of Equipment – Appliances, Cafeteria, Film, Furniture, Hardware, Musical, Sewing, and Window and Floor Coverings |
| <input type="checkbox"/> | 979 Rental or Lease Services of Equipment – Engineering, Hospital, Laboratory, Precision Instruments, Refrigeration, Scales, and Testing Equipment |
| <input type="checkbox"/> | 981 Rental or Lease Services of Equipment – General Equipment |
| <input type="checkbox"/> | 983 Rental or Lease Services of Equipment – Clothing, Janitorial, Laundry, Lawn, Painting, Spraying, and Textile Equipment |
| <input type="checkbox"/> | 985 Rental or Lease Services of Equipment – Office, Photographic, Printing, Radio/Television/Telephone Equipment |
| <input type="checkbox"/> | 988 Roadside, Grounds, Recreational and Park Area Services |
| <input type="checkbox"/> | 990 Security, Fire, Safety and Emergency Services |
| <input type="checkbox"/> | 992 Testing and Calibration Services |
| <input type="checkbox"/> | 998 Sale of Surplus and Obsolete Items |
| <input type="checkbox"/> | Other – Specify: |