

MOBILE COUNTY COMMISSION

COUNTY COMMISSIONERS

RANDALL DUEITT, PRESIDENT

MERCERIA LUDGOOD, COMMISSIONER

CONNIE HUDSON, COMMISSIONER

TELEPHONE (251) 574-5077



ADMINISTRATION

GLENN L. HODGE
COUNTY ADMINISTRATOR

EDDIE KERR
DEPUTY ADMINISTRATOR

TELEPHONE (251) 574-5073
FAX (251) 574-5080

Dear Vendor:

Thank you for your desire to do business with the Mobile County Commission. The application process is in two phases.

Phase I

1. Completion of the Vendor/Bid list Application
2. Check the 3-digit categories of products or services your company will be providing.
3. Email the application to: MCPurchasing@mobilecountyal.gov or mail to:
Mobile County Commission
Attn: Vendor Applications
205 Government St., 8th Floor S.
Mobile, Al. 36644-1801

Phase II

4. Copies of the sub categories, as associated with the items you previously checked will be returned to you.
5. Circle the 5-digit codes of products or services your company will provide.
6. Return the entire application and codes to the above address.

Legislation has authorized the Alabama Secretary of State to file and certify articles of Incorporation. The Corporation Division operates as a depository for records and domestic corporate entities and foreign entities that have qualified to transact business in Alabama. All limited liability vendors (out of the state of Alabama) must register with the Alabama Secretary of State to do business with Mobile County. Vendors may contact Corporation Division for additional information at (334) 242-5324 or www.sos.state.al.us.

IMPORTANT! Please attach a copy of your certificate with this application, if your company is not located in the State of Alabama.

All applicants must complete a W-9 form and return it with your application. You may contact us at (251) 574-8613 should you have any questions.

Purchasing Department
Mobile County Commission

VENDOR INFORMATION

1. Company Name and Mailing Address for Bidding Forms and Purchase Orders		2. Mailing Address for Payment (If different from Item #1)	
3. Email address for POC:			
<input type="checkbox"/> New Application <input type="checkbox"/> Name/Address Change <input type="checkbox"/> Add Commodities <input type="checkbox"/> Delete Commodities			
<input type="checkbox"/> Federal ID No.	<input type="checkbox"/> Social Security No.	Date of Application	
4. Type of Organization (Check one): <input type="checkbox"/> Minority-Owned <input type="checkbox"/> Woman-Owned <input type="checkbox"/> Corporation, Incorporated Under Laws of the State of: _____ <input type="checkbox"/> Non-Profit Organization <input type="checkbox"/> Partnership <input type="checkbox"/> Individual			
5. How long have you been in your present business?			
6. Subject to 1099 reporting? <input type="checkbox"/> Yes <input type="checkbox"/> No If No, state reason:			
7. Do you provide health care services? <input type="checkbox"/> Yes <input type="checkbox"/> No			
8. Person(s) Authorized to Sign Bids, Offers, and Contracts (Indicate if Agent):			
Name	Official Capacity	Phone No. (with Area Code)	Fax No. (with Area Code)
9. Person(s) to Contact on Bids or Quotes:			
Name	Official Capacity	Phone No. (with Area Code)	Fax No. (with Area Code)
10. Type of Business (Check one): <input type="checkbox"/> Manufacturer <input type="checkbox"/> Certified Catalog Vendor – From: _____ To: _____ <input type="checkbox"/> Factory Representative <input type="checkbox"/> Wholesale Dealer <input type="checkbox"/> Retail Dealer <input type="checkbox"/> HUB Vendor – Number: _____ <input type="checkbox"/> Other (define):			
I hereby certify that the information supplied herein is correct:			
Print or Type Name and Title		Signature	Date
For Purchasing Department Use Only			
Date:		Vendor No:	

COMMODITY LIST

Code	Description
<input type="checkbox"/> 005	Abrasives
<input type="checkbox"/> 010	Acoustical Tile, Insulating Material and Supplies
<input type="checkbox"/> 015	Addressing, Copying, Mimeograph, Spirit Duplicating Machine Supplies, Chemicals, Inks, Paper, etc.
<input type="checkbox"/> 019	Agricultural Crops and Grains Including Fruits, Melons, Nuts and Vegetables
<input type="checkbox"/> 020	Agricultural Equipment, Implements, and Accessories (see Class 022 for parts)
<input type="checkbox"/> 022	Agricultural Implement and Accessory Parts
<input type="checkbox"/> 025	Air Compressors and Accessories
<input type="checkbox"/> 031	Air Conditioning, Heating & Ventilating Equipment, Parts & Access. (see related items in Class 740)
<input type="checkbox"/> 035	Aircraft and Airport Equipment, Parts, and Supplies
<input type="checkbox"/> 040	Animals, Birds, Marine Life, and Poultry, including Accessory Items (Live)
<input type="checkbox"/> 045	Appliances and Equipment, Household Type
<input type="checkbox"/> 050	Art Equipment and Supplies
<input type="checkbox"/> 052	Art Objects
<input type="checkbox"/> 055	Automotive Accessories for Automobiles, Buses, Trucks, etc.
<input type="checkbox"/> 060	Automotive Maintenance Items and Repair/Replacement Parts
<input type="checkbox"/> 065	Automotive Bodies, Accessories, and Parts
<input type="checkbox"/> 070	Automotive Vehicles and Related Transportation Equipment
<input type="checkbox"/> 075	Automotive Shop Equipment and Supplies
<input type="checkbox"/> 080	Badges, Emblems, Name Tags and Plates, Jewelry, etc.
<input type="checkbox"/> 085	Bags, Bagging, Ties, and Erosion Control Equipment
<input type="checkbox"/> 090	Bakery Equipment, Commercial
<input type="checkbox"/> 095	Barber and Beauty Shop Equipment and Supplies
<input type="checkbox"/> 100	Barrels, Drums, Kegs and Containers
<input type="checkbox"/> 105	Bearings (except wheel bearings and seals – see Class 060)
<input type="checkbox"/> 110	Belts and Belting: Conveyor, Elevator, Power Transmission, and V-Belts
<input type="checkbox"/> 115	Biochemical Research
<input type="checkbox"/> 120	Boats, Motors and Marine and Wildlife Supplies
<input type="checkbox"/> 125	Bookbinding Supplies
<input type="checkbox"/> 135	Bricks and Other Clay Products, Refractory Materials and Stone Products
<input type="checkbox"/> 140	Broom, Brush, Mop Manufacturing Machine
<input type="checkbox"/> 145	Brushes (not otherwise classified)
<input type="checkbox"/> 150	Builder's Supplies
<input type="checkbox"/> 155	Buildings and structures: Fabricated and Pre-Fabricated
<input type="checkbox"/> 160	Butcher Shop and Meat Processing Equipment

Code	Description
<input type="checkbox"/> 165	Cafeteria and Kitchen Equipment, Commercial
<input type="checkbox"/> 175	Chemical Laboratory Equipment and Supplies
<input type="checkbox"/> 180	Chemical Raw Materials (in large quantities primarily for manufacturing janitorial and laundry products)
<input type="checkbox"/> 190	Chemical and Solvents, Commercial (in bulk)
<input type="checkbox"/> 192	Cleaning Compositions, Detergents, Solvents, and Strippers – Prepackaged
<input type="checkbox"/> 193	Clinical Laboratory Reagents and Tests (Blood Grouping, Diagnostic, Drug Monitoring, etc.)
<input type="checkbox"/> 195	Clocks, Timers, Watches, and Jeweler's and Watchmaker's Tools and Equipment
<input type="checkbox"/> 200	Clothing Apparel, Uniforms, and Accessories
<input type="checkbox"/> 204	Computer Hardware and Peripherals for Microcomputers
<input type="checkbox"/> 206	Computer Hardware and Peripherals for Mini and Mainframe Computers (Pre-programmed)
<input type="checkbox"/> 207	Computer Accessories and Supplies
<input type="checkbox"/> 208	Computer Software for Microcomputers (Pre-programmed)
<input type="checkbox"/> 209	Computer Software for Mini and Mainframe Computers (Pre-programmed)
<input type="checkbox"/> 210	Concrete and Metal Culverts, Pillings, Septic Tanks, Accessories and Supplies
<input type="checkbox"/> 220	Controlling, Indicating, Measuring, Monitoring, and Recording Instruments
<input type="checkbox"/> 225	Cooler, Drinking Water (Water Fountains)
<input type="checkbox"/> 232	Crafts, General
<input type="checkbox"/> 233	Crafts, Specialized
<input type="checkbox"/> 240	Cutlery, Dishes, Flatware, Glassware, Trays, Utensils, and Supplies
<input type="checkbox"/> 245	Dairy Equipment and Supplies
<input type="checkbox"/> 250	Data Processing Cards and Paper
<input type="checkbox"/> 255	Decals and Stamps
<input type="checkbox"/> 260	Dental Equipment and Supplies
<input type="checkbox"/> 265	Drapes, Curtains, and Upholstery Material (Including Automotive)
<input type="checkbox"/> 269	Drugs and Pharmaceuticals
<input type="checkbox"/> 271	Drugs, Pharmaceuticals & Sets (for large volume parental admin., infusion, irrigation & tube feeding)
<input type="checkbox"/> 280	Electrical Cables and Wires (not electronic)
<input type="checkbox"/> 285	Electrical Equipment and Supplies (except cable and wire)
<input type="checkbox"/> 287	Electronic Components, Replacement Parts, and Accessories and Miscellaneous Electronic Equipment (not for testing or analyzing – see 730)
<input type="checkbox"/> 290	Energy Collecting Equipment and Accessories; Solar and Wind
<input type="checkbox"/> 295	Elevators and Escalators, Building Type
<input type="checkbox"/> 305	Engineering Equipment, Surveying Equipment, Drawing Instruments and Supplies
<input type="checkbox"/> 310	Envelopes, Plain, Printed
<input type="checkbox"/> 315	Epoxy Based Formulations for Adhesives, Coatings, and Related Agents
<input type="checkbox"/> 318	Fare Collection Equipment and Supplies

Code	Description
<input type="checkbox"/> 320	Fastening, Packaging, Strapping, Typing Equipment and Supplies
<input type="checkbox"/> 325	Feed, Bedding, Vitamins & Supplements for Animals (see 875 for drugs/pharmaceuticals for animals)
<input type="checkbox"/> 330	Fencing
<input type="checkbox"/> 335	Fertilizers and Soil Conditioners
<input type="checkbox"/> 340	Fire Protection Equipment and Supplies
<input type="checkbox"/> 345	First Aid and Safety Equipment and Supplies (except nuclear and welding)
<input type="checkbox"/> 350	Flags, Flag Poles, Banners, and Accessories
<input type="checkbox"/> 360	Floor Covering, Floor Covering Installation and Removal Equipment and Supplies
<input type="checkbox"/> 365	Floor Maintenance Machine, Parts and Accessories
<input type="checkbox"/> 370	Food Processing and Canning Equipment and Supplies
<input type="checkbox"/> 375	Foods: Bakery Products, Fresh
<input type="checkbox"/> 380	Foods: Dairy Products
<input type="checkbox"/> 385	Foods: Frozen, Prepared
<input type="checkbox"/> 390	Foods: Perishable
<input type="checkbox"/> 393	Foods: Staple Grocery and Grocer's Miscellaneous Items
<input type="checkbox"/> 395	Forms, Continuous: Computer Paper, Form Labels, Snap-Out Forms, and Folders for Forms
<input type="checkbox"/> 400	Foundry Castings, Equipment and Supplies
<input type="checkbox"/> 405	Fuel, Oil, Grease and Lubricants
<input type="checkbox"/> 410	Furniture: Health Care and Hospital Facility
<input type="checkbox"/> 415	Furniture: Laboratory
<input type="checkbox"/> 420	Furniture: Cafeteria, Chapel, Dormitory, Household, Library, Lounge, School
<input type="checkbox"/> 425	Furniture: Office
<input type="checkbox"/> 430	Gases, Containers, Equipment: Laboratory, Medical and Welding
<input type="checkbox"/> 435	Germicides, Cleaners, and Related Sanitation Products for Health Care Personnel
<input type="checkbox"/> 440	Glass and Glazing Supplies
<input type="checkbox"/> 445	Hand Tools (powered and non-powered), Accessories and Supplies
<input type="checkbox"/> 450	Hardware and Related Items
<input type="checkbox"/> 460	Hoses, Accessories and Supplies: Industrial, Commercial, and Garden
<input type="checkbox"/> 465	Hospital and Surgical Equipment, Instruments, and Supplies
<input type="checkbox"/> 470	Hospital and Handicap Equipment and Supplies: Mobility, Speech Impaired, and Restraint Items
<input type="checkbox"/> 475	Hospital, Surgical and Related Medical Accessories and Sundry Items
<input type="checkbox"/> 485	Janitorial Supplies, General Line
<input type="checkbox"/> 490	Laboratory Equipment & Accessories (for general analytical and research use): Nuclear, Optical, Physical
<input type="checkbox"/> 493	Laboratory and Field Equipment and Supplies: Biochemistry, Chemistry, Environmental Science, etc.
<input type="checkbox"/> 495	Laboratory and Field Equipment and Supplies: Biology, Botany, Geology, Microbiology, Zoology, etc.

Code Description

- ☐ 500 Laundry and Dry Cleaning Equipment, Accessories, Parts and Supplies – Commercial
- ☐ 505 Laundry and Dry Cleaning Compounds and Supplies
- ☐ 510 Laundry Textiles and Supplies
- ☐ 515 Lawn Maintenance Equipment, Accessories, and Parts (non-agricultural applications)
- ☐ 520 Leather and Related Equipment, Products, Accessories and Supplies
- ☐ 525 Library and Archival Equipment, Machines and Supplies
- ☐ 530 Luggage, Brief Cases, Purses and Related Items
- ☐ 540 Lumber and Related Products
- ☐ 545 Machinery and Hardware, Industrial
- ☐ 550 Markers, Plaques and Traffic Control Devices
- ☐ 555 Marking and Stenciling Devices
- ☐ 556 Mass Transportation – Transit Bus
- ☐ 557 Mass Transportation – Transit Bus Accessories and Parts
- ☐ 558 Mass Transportation – Rail Vehicles and Systems
- ☐ 559 Mass Transportation – Rail Vehicle Parts and Accessories
- ☐ 560 Materials Handling and Storage Equipment and Allied Items
- ☐ 565 Mattress Manufacturing Machinery and Supplies
- ☐ 570 Metals: Bars, Plates, Rods, Sheets, Strips, Structural Shapes, Tubing and Fabricated Items
- ☐ 575 Microfiche and Microfilm Equipment, Accessories and Supplies
- ☐ 580 Musical Instruments, Accessories and Supplies
- ☐ 590 Notions and Related Sewing Accessories and Supplies
- ☐ 595 Nursery Stock, Equipment and Supplies
- ☐ 600 Office Machines, Equipment and Accessories
- ☐ 605 Office Mechanical Aids, Small Machines, and Apparatuses
- ☐ 610 Office Supplies: Carbon Paper and Ribbons, All Types
- ☐ 615 Office Supplies: General
- ☐ 620 Office Supplies: Erasers, Inks, Leads, Pens, Pencils, etc.
- ☐ 625 Optical Equipment, Accessories and Supplies
- ☐ 630 Paints, Protective Coatings, Varnish, Wallpaper and Related Products
- ☐ 635 Painting Equipment and Accessories
- ☐ 640 Paper and Plastic Products, Disposable
- ☐ 645 Paper (Office, Print Shop)
- ☐ 650 Park, Playground, Recreational Area and Swimming Pool Equipment
- ☐ 655 Photographic Equipment & Supplies (not including graphic arts, microfilm and x-ray)
- ☐ 658 Pipe and Tubing

Code	Description
<input type="checkbox"/> 659	Pipe and Tubing Fittings
<input type="checkbox"/> 660	Pipes, Tobaccos, Smoking Accessories, Alcoholic Beverages
<input type="checkbox"/> 665	Plastics, Resins, Fiberglass: Construction, Forming, Laminating, & Molding Equipment, Access./Supplies
<input type="checkbox"/> 670	Plumbing Equipment, Fixtures, and Supplies
<input type="checkbox"/> 675	Poisons: Agricultural and Industrial
<input type="checkbox"/> 680	Police Equipment and Supplies
<input type="checkbox"/> 685	Poultry Equipment and Supplies
<input type="checkbox"/> 690	Power Generation Equipment, Accessories and Supplies
<input type="checkbox"/> 691	Power Transmission Equipment – Electrical, Mechanical, Air and Hydraulic
<input type="checkbox"/> 700	Printing Plant Equipment and Supplies (except paper)
<input type="checkbox"/> 710	Prosthetic Devices, Hearing Aids, Auditory Testing Equipment, Electronic Reading Devices, etc.
<input type="checkbox"/> 715	Publications and Audiovisual Materials (prepared materials only, not equipment, supplies or production)
<input type="checkbox"/> 720	Pumping Equipment and Accessories
<input type="checkbox"/> 725	Radio Communication, and Telecommunications Equipment, Accessories and Supplies
<input type="checkbox"/> 730	Radio Communication, Telecommunication Testing/Measuring/Analyzing Equipment, Access. & Supplies
<input type="checkbox"/> 735	Rags, Shop Towels, and Wiping Cloths
<input type="checkbox"/> 740	Refrigeration Equipment and Accessories
<input type="checkbox"/> 745	Road and Highway Building Materials (asphaltic)
<input type="checkbox"/> 750	Road and Highway Building Materials (non-asphaltic)
<input type="checkbox"/> 755	Road and Highway Equipment and Parts: Asphalt and Concrete Handling and Processing
<input type="checkbox"/> 760	Road and Highway Equipment: Earth Handling, Grading, Moving, Packing, etc.
<input type="checkbox"/> 765	Road and Highway Equipment (except asphalt, concrete and earth handling equipment in 765 and 760)
<input type="checkbox"/> 775	Salt (Sodium Chloride) (see 393 for Table Salt)
<input type="checkbox"/> 780	Scales and Weighing Apparatus (see 175 for laboratory balances)
<input type="checkbox"/> 785	School Equipment and Supplies
<input type="checkbox"/> 790	Seed, Sod, Soil and Inoculants
<input type="checkbox"/> 800	Shoes and Boots
<input type="checkbox"/> 801	Signs, Sign Materials, Sign Marking Equipment, and Related Supplies
<input type="checkbox"/> 803	Sound Systems, Components & Accessories: Group Intercom, Music, Public Address, etc.
<input type="checkbox"/> 805	Sporting Goods, Athletic Equipment and Athletic Facility Equipment
<input type="checkbox"/> 810	Spraying Equipment (except household, nursery plant, and paint)
<input type="checkbox"/> 815	Steam and Hot Water Fittings, Accessories and Supplies
<input type="checkbox"/> 820	Steam and Hot Water Boilers and Steam Heating Equipment
<input type="checkbox"/> 825	Stockman Equipment and Supplies
<input type="checkbox"/> 830	Tanks (metal, wood, and synthetic materials): Mobile, Portable, Stationary and Underground Types

Code Description

- ☐ 832 Tape (not data processing, measuring, optical, sewing, sound or video)
- ☐ 840 Television Equipment and Accessories
- ☐ 845 Testing Apparatus and Instruments (not for electrical or electronic measurements)
- ☐ 850 Textile, Fibers, Household Linens and Piece Goods
- ☐ 855 Theatrical Equipment and Supplies
- ☐ 860 Tickets, Coupon Books, Sales Books, Strip Books, etc.
- ☐ 863 Tires and Tubes
- ☐ 864 Train Controls, Electronic
- ☐ 865 Twine
- ☐ 870 Venetian Blinds, Awnings, and Shades
- ☐ 875 Veterinary Equipment and Supplies (see 325 for vitamins and supplements for animals)
- ☐ 880 Visual Education Equipment and Supplies (except projection lamps – see 285)
- ☐ 885 Water and Wastewater Treating Chemicals
- ☐ 890 Water Supply, Groundwater and Sewage Treatment Equipment (not for air conditioning, steam boiler or laboratory reagent water)
- ☐ 895 Welding Equipment and Supplies
- ☐ 898 X-ray and Other Radiological Equipment and Supplies (medical)
- ☐ 905 Aircraft Operations Service
- ☐ 906 Architectural Services, Professional
- ☐ 907 Architectural and Engineering Services, Non-Professional
- ☐ 908 Bookbinding, Rebinding and Repairing
- ☐ 909 Building Construction Services, new
- ☐ 910 Building Maintenance and Repair Services (including Pest Control Services)
- ☐ 912 Construction Services, General
- ☐ 913 Construction Services, Heavy
- ☐ 914 Construction Services, Trade (new construction)
- ☐ 915 Communications and Media Related Services
- ☐ 918 Consulting Services
- ☐ 920 Data Processing Services and Software
- ☐ 924 Educational Services
- ☐ 925 Engineering Services, Professional
- ☐ 928 Equipment Maintenance, Reconditioning, Repair Services – Automobiles, Trucks, Trailers, Transit Buses and Other Vehicles
- ☐ 929 Equipment Maintenance, Reconditioning, Repair Services – Agricultural, Heavy Industrial Equipment and Marine Equipment
- ☐ 931 Equipment Maintenance, Reconditioning, Repair Services – Appliance, Athletic, Cafeteria, Furniture, Musical Instruments, and Sewing Equipment

Code	Description
<input type="checkbox"/> 934	Equipment Maintenance, Reconditioning, Repair Services – Laundry, Lawn, Painting, Plumbing, and Spraying Equipment
<input type="checkbox"/> 936	Equipment Maintenance, Reconditioning and Repair Services – General Equipment
<input type="checkbox"/> 938	Equipment Maintenance, Reconditioning, Repair Services – Hospital, Laboratory, and Testing Equipment
<input type="checkbox"/> 939	Equipment Maintenance, Reconditioning, Repair Services – Office, Photographic, and Radio/Television Equipment
<input type="checkbox"/> 940	Equipment Maintenance, Repair, Construction, and Related Services – Railroad
<input type="checkbox"/> 941	Equipment Maintenance, Repair, Construction, and Related Services – Power Generation
<input type="checkbox"/> 945	Fishing, Hunting, Trapping, Game Propagation, and Related Services
<input type="checkbox"/> 946	Financial Services
<input type="checkbox"/> 947	Forestry Services
<input type="checkbox"/> 948	Health Related Services (for human services see 952)
<input type="checkbox"/> 952	Human Services
<input type="checkbox"/> 953	Insurance, All Types
<input type="checkbox"/> 956	Library Services (see 908 for bookbinding, rebinding, and repairing)
<input type="checkbox"/> 959	Marine Construction Services: Marine Equipment Maintenance and Repair; Related Marine Services
<input type="checkbox"/> 964	Personnel, Temporary (employment agency services)
<input type="checkbox"/> 965	Printing Preparations: Etching, Photoengraving, and Preparation of Mats, Negatives, and Plates
<input type="checkbox"/> 966	Printing and Related Services
<input type="checkbox"/> 968	Public Works and Related Services
<input type="checkbox"/> 971	Real Property Rental or Lease
<input type="checkbox"/> 975	Rental or Lease Services of Equipment – Agricultural, Aircraft, Automotive, Heavy Equipment, and Marine Equipment
<input type="checkbox"/> 977	Rental or Lease Services of Equipment – Appliances, Cafeteria, Film, Furniture, Hardware, Musical, Sewing, and Window and Floor Coverings
<input type="checkbox"/> 979	Rental or Lease Services of Equipment – Engineering, Hospital, Laboratory, Precision Instruments, Refrigeration, Scales, and Testing Equipment
<input type="checkbox"/> 981	Rental or Lease Services of Equipment – General Equipment
<input type="checkbox"/> 983	Rental or Lease Services of Equipment – Clothing, Janitorial, Laundry, Lawn, Painting, Spraying, and Textile Equipment
<input type="checkbox"/> 985	Rental or Lease Services of Equipment – Office, Photographic, Printing, Radio/Television/Telephone Equipment
<input type="checkbox"/> 988	Roadside, Grounds, Recreational and Park Area Services
<input type="checkbox"/> 990	Security, Fire, Safety and Emergency Services
<input type="checkbox"/> 992	Testing and Calibration Services
<input type="checkbox"/> 998	Sale of Surplus and Obsolete Items
<input type="checkbox"/>	Other – Specify: