

## Indigent Burial Client File Checklist

Applicant's Name: \_\_\_\_\_

Address: \_\_\_\_\_

Number of Household Members/Next of Kin: \_\_\_\_\_

1. Copy of driver's license or photo ID with signature
2. Proof of income for all working members of the household AND next of kin residing in Mobile County. Documents may not be older than six (6) months. Income documentation includes the following:
  - Copy of last year's Federal Income Tax Return
  - Last paycheck stub
  - Cash Income – third party verification required
  - Self-employment/business income earners need to submit Schedule SE along with 1040.
  - Latest available bank statement
  - Pension/Retirement Income Statement on official letterhead.
3. Proof of unemployment for all individuals in the household who are age 18 or older:
  - Unemployment Compensation
  - Termination letter of employment
  - Certification for Zero Income for adult household members (age 18 or older) who do not work (i.e., students, disabled, etc.)