

MOBILE COUNTY COMMISSION

205 Government Street 8TH Fl. South
Mobile, Alabama 36644

BID INVITATION

BID NO. 28-23

April 14, 2023

In accordance with General Act No. 217, Special Session 1967, notice is hereby given that the Mobile County Commission, Mobile, Alabama, will receive bids on the following items:

THREE (3) MONTH COPY PAPER BID FOR MOBILE COUNTY COMMISSION AS PER ATTACHED SPECIFICATIONS:

NOTE: PRICES MUST REMAIN FIRM FROM JUNE 1, 2023 THROUGH AUGUST 31, 2023.

Any questions or comments concerning the bid requirements must be brought to the attention of Susan Holland, Purchasing Agent 251-574-8613, 205 Government St. 8th Fl. S., Mobile, Alabama 36644, to or at bid opening or will be forever waived.

All bidders shall furnish a five percent (5%) bid bond on any contract exceeding \$15,000: provided that bonding is available for services, equipment or materials. Bid bond will be accepted in the form of a certified check, cashier's check, postal money order, etc.

Out of State Corporations shall furnish a Certificate of Authority to transact business in the State of Alabama. Out of State limited liability companies shall provide proof of registration to transact business in this state. Alabama law requires that a successful bidder, if it has employees in the State of Alabama, provide proof of enrollment in E-Verify prior to the award of a contract. (See enclosed notice which must be completed, signed and returned with your bid.)

If applicable to a contract resulting from this invitation, the successful bidder must comply with the Contractor Felony Investigation Policy, available in the Purchasing Department or at mobilecountyal.gov.

This inquiry is to establish a price and a source of supply for the above listed items by Mobile County Commission and the incorporated areas therein. Purchases by political subdivisions are optional with those agencies.

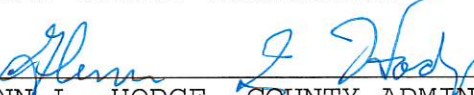
THE MOBILE COUNTY COMMISSION DOES NOT DISCRIMINATE ON THE BASIS OF RACE, AGE, SEX, NATIONAL ORIGIN, RELIGION, OR DISABILITIES.

F.O.B. Mobile DATE OF DELIVERY _____ TERMS _____ You are invited to bid on the above specifications. The restrictions contained herein are for the purpose of fixing a quality level, and any deviation therefrom must, in detail establish that it meets the quality requirements.

BIDS WILL BE RECEIVED UNTIL 10:00 A.M. May 10, _____, 2023.

ALL BIDS MUST BE SEALED, THE WORD "BID", THE BID NUMBER AND THE NAME OF THE ITEM MARKED ON THE OUTSIDE OF THE ENVELOPE. BIDS WILL BE RECEIVED BY THE RECEPTIONIST IN THE OFFICE OF THE COUNTY COMMISSION ADMINISTRATOR, 205 GOVERNMENT STREET ON THE EIGHTH FLOOR OF THE MOBILE COUNTY GOVERNMENT PLAZA. FAILURE TO OBSERVE THE ABOVE INSTRUCTIONS WILL CONSTITUTE GROUNDS FOR REJECTION OF YOUR BID. THE COMMISSION RESERVES THE RIGHT TO REJECT ANY OR ALL BIDS.

MOBILE COUNTY COMMISSION



GLENN L. HODGE, COUNTY ADMINISTRATOR

We propose to meet the above specifications for the sum

of \$ see attached list.

Delivery can be made in _____ days from receipt of order.

RESPECTFULLY

BY _____



IMPORTANT

**THIS DOCUMENT MUST BE COMPLETED, SIGNED AND RETURNED
WITH YOUR BID**

As a condition for the award of a competitively bid contract to a company having one or more employees in the State of Alabama, the Beason-Hammon Alabama Taxpayer Citizenship and Protection Act, codified at Section 31-13-1, et seq., Code of Alabama (1975), as amended, requires that the company provide, in advance, proof of enrollment in E-Verify. E-Verify is an internet based system operated by the U.S. Department of Homeland Security, which may be used to determine the eligibility of new hires to work in the United States. Further information about enrollment in E-Verify may be found at www.uscis.gov/everify and www.Verify.Alabama.gov.

As proof of enrollment in E-Verify, Mobile County requires a copy of the electronically signed signature page of the contractor's Memorandum of Understanding with the U.S. Department of Homeland Security or Alabama Department of Homeland Security (contractors having fewer than 25 employees may enroll in E-Verify through the state Department of Homeland Security).

Please complete the following and return with your bid:

_____ (company name) has no employees in the State of Alabama,

Or

_____ (company name) is enrolled in E-Verify and a copy of the electronically signed signature page of the company's Memorandum of Understanding is attached.

Date

Signature

Title

SAMPLE



Company ID Number: 477783

To be accepted as a participant in E-Verify, you should only sign the Employer's Section of the signature page. If you have any questions, contact E-Verify at 888-464-4218.

Employer Mobile County Commission

Connie Hudson

Name (Please Type or Print)

Title

Electronically Signed

12/21/2011

Signature

Date

Department of Homeland Security – Verification Division

USCIS Verification Division

Name (Please Type or Print)

Title

Electronically Signed

12/21/2011

Signature

Date

Information Required for the E-Verify Program

Information relating to your Company:

Company Name: Mobile County Commission

Company Facility Address: 205 Government Street

8th Floor South Tower

Mobile, AL 36644

Company Alternate Address:

County or Parish: MOBILE

Employer Identification Number: 636001644

Date: _____

BID # 28-23

THREE (3) MONTH COPY PAPER BID FOR MOBILE COUNTY COMMISSION AS PER ATTACHED SPECIFICATIONS:

Name of Company: _____

Company Representative: _____
(Print)

Company Representative: _____
(Signature)

Address _____

Phone Number () _____ Fax Number () _____

Federal ID Number _____

Email Address _____

Company Web Address _____

Please attach a current W-9.

Specifications for Copy Paper for Mobile County Commission

Copy Paper

Premium #4 grade, fine quality white paper with dual purpose, suitable for high speed copiers and laser/inkjet printers, acid free, 500 sheet ream

Sizes: 8 1/2 x 11, 8 1/2 x 14, and 11 x 17
Basis weight: 20
Grain:
Caliper: 4.1
Smoothness: 150
Brightness: 84

Multipurpose Color Paper

Suitable for high-speed copiers and laser/inkjet printers, maximum 20% recycled, acid free, 500 sheet ream

Colors: Pastel and Astrobrights
Sizes: 8 1/2 x 11, and 8 1/2 x 14
Basis weight: 20 and 65

Inkjet Paper

Bright White

Specifically for inkjet printers, 500 sheet ream, uncoated

Sizes: 8 1/2 x 11
Basis weight: 24
Brightness: 99+

Laser Paper

Specifically for laser printers, 500 sheet ream

Sizes: 8 1/2 x 11
Basis weight: 24
Brightness: 92
Smoothness: Ultra Smooth finish – grain long

Specialty Bond

25% Cotton Bond, Light Cockle, boxed 500 sheets

Sizes: 8 1/2 x 11
Basis weight: 20 and 24

Color Copy Digital

Specifically for color copies, 500 sheet ream

Sizes: 8 1/2 x 11
Basis weight: 28
Brightness: 100

Delivery

Requirements:

3-5 working days

Some items may be purchased in 500 sheet reams

Re-cycled paper must not exceed 20%

Delivery cost must be included in bid price

Price should include inside delivery as determined by recipient

PRICES ARE TO REMAIN EFFECTIVE JUNE 1, 2023 THROUGH AUGUST 31, 2023

THREE (3) MONTH BID PRICE LIST

MOBILE COUNTY COMMISSION

PRICE LIST

TYPE/DESCRIPTION	SIZE	SHEET/CARTON	VENDOR ITEM#	PRICE/PACK	PRICE/CASE
COPY PAPER 20#	8½ X 11				
COPY PAPER 20#	8½ X 14				
COPY PAPER 20#	11 X 17				
MULTI-PURPOSE PASTEL COLOR PAPER 20#	8½ X 11				
MULTI-PURPOSE PASTEL COLOR PAPER 20#	8½ X 14				
INKJET PAPER- BRIGHT WHITE 24#	8½ X 11				
LASER PAPER-WHITE 24#	8½ X 11				
SPECIALTY BOND 24#	8½ X 11				
COLOR COPY DIGITAL 28#	8½ X 11				

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