

**MOBILE COUNTY COMMISSION**

205 Government Street 8<sup>TH</sup> Fl. South  
Mobile, Alabama 36644

**BID INVITATION**

**BID NO. 28-24**

May 1, 2024

In accordance with General Act No. 217, Special Session 1967, notice is hereby given that the Mobile County Commission, Mobile, Alabama, will receive bids on the following items:  
**THREE (3) MONTH COPY PAPER BID FOR MOBILE COUNTY COMMISSION AS PER ATTACHED SPECIFICATIONS:**

**NOTE: PRICES MUST REMAIN FIRM FROM JUNE 1, 2024 THROUGH AUGUST 31, 2024.**  
Any questions or comments concerning the bid requirements must be brought to the attention of Susan Holland, Purchasing Agent 251-574-8613, 205 Government St. 8<sup>th</sup> Fl. S., Mobile, Alabama 36644, to or at bid opening or will be forever waived.

All bidders shall furnish a five percent (5%) bid bond on any contract exceeding \$15,000: provided that bonding is available for services, equipment or materials. Bid bond will be accepted in the form of a certified check, cashier's check, postal money order, etc.  
Out of State Corporations shall furnish a Certificate of Authority to transact business in the State of Alabama. Out of State limited liability companies shall provide proof of registration to transact business in this state. Alabama law requires that a successful bidder, if it has employees in the State of Alabama, provide proof of enrollment in E-Verify prior to the award of a contract. (See enclosed notice which must be completed, signed and returned with your bid.)

If applicable to a contract resulting from this invitation, the successful bidder must comply with the Contractor Felony Investigation Policy, available in the Purchasing Department or at mobilecountyal.gov.

This inquiry is to establish a price and a source of supply for the above listed items by Mobile County Commission and the incorporated areas therein. Purchases by political subdivisions are optional with those agencies.

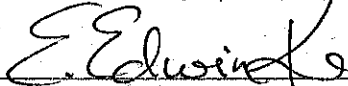
**THE MOBILE COUNTY COMMISSION DOES NOT DISCRIMINATE ON THE BASIS OF RACE, AGE, SEX, NATIONAL ORIGIN, RELIGION, OR DISABILITIES.**

F.O.B. Mobile DATE OF DELIVERY \_\_\_\_\_ TERMS \_\_\_\_\_ You are invited to bid on the above specifications. The restrictions contained herein are for the purpose of fixing a quality level, and any deviation therefrom must, in detail establish that it meets the quality requirements.

**BIDS WILL BE RECEIVED UNTIL 10:00 A.M. May 15, 2024.**

**ALL BIDS MUST BE SEALED, THE WORD "BID", THE BID NUMBER AND THE NAME OF THE ITEM MARKED ON THE OUTSIDE OF THE ENVELOPE. BIDS WILL BE RECEIVED BY THE RECEPTIONIST IN THE OFFICE OF THE COUNTY COMMISSION ADMINISTRATOR, 205 GOVERNMENT STREET ON THE EIGHTH FLOOR OF THE MOBILE COUNTY GOVERNMENT PLAZA. FAILURE TO OBSERVE THE ABOVE INSTRUCTIONS WILL CONSTITUTE GROUNDS FOR REJECTION OF YOUR BID. THE COMMISSION RESERVES THE RIGHT TO REJECT ANY OR ALL BIDS.**

MOBILE COUNTY COMMISSION

  
E. EDWIN KERR, INTERIM COUNTY ADMINISTRATOR

We propose to meet the above specifications for the sum

of \$ see attached list.  
Delivery can be made in \_\_\_\_\_ days from receipt of order.

RESPECTFULLY

BY \_\_\_\_\_

Date: May 1, 2024

**BID # 28-24**

**THREE (3) MONTH COPY PAPER BID FOR MOBILE COUNTY COMMISSION AS PER ATTACHED SPECIFICATIONS:**

Name of Company: \_\_\_\_\_

Company Representative: \_\_\_\_\_  
(Print)

Company Representative: \_\_\_\_\_  
(Signature)

Address \_\_\_\_\_  
\_\_\_\_\_

Phone Number ( ) \_\_\_\_\_ Fax Number ( ) \_\_\_\_\_

Federal ID Number \_\_\_\_\_

Email Address \_\_\_\_\_

Company Web Address \_\_\_\_\_

**Please attach a current W-9.**

**Specifications for  
Copy Paper for Mobile County Commission**

**Copy Paper**

Premium #4 grade, fine quality white paper with dual purpose, suitable for high speed copiers and laser/inkjet printers, acid free. 500 sheet ream.

Sizes: 8 1/2 x 11, 8 1/2 x 14, and 11 x 17

Basis weight: 20

Grain:

Caliper: 4.1

Smoothness: 150

Brightness: 84

Opacity: 88

**Multipurpose Color Paper**

Suitable for high-speed copiers and laser/inkjet printers. Maximum 20% recycled. Acid free. 500 sheet ream.

Colors: Pastel and Astrobrights

Sizes: 8 1/2 x 11, and 8 1/2 x 14

Basis weight: 20 and 65

**Inkjet Paper**

Bright White

Specifically for inkjet printers. 500 sheet ream. Uncoated

Sizes: 8 1/2 x 11

Basis weight: 24

Brightness: 99+

**Laser Paper**

Specifically for laser printers. 500 sheet ream.

Sizes: 8 1/2 x 11

Basis weight: 24

Brightness: 92

Smoothness: Ultra Smooth finish — grain long

**Specialty Bond**

25% Cotton Bond, Light Cockle, boxed 500 sheets

Sizes: 8 1/2 x 11

Basis weight: 20 and 24

**Color Copy Digital**

Specifically for color copies. 500 sheet ream.

Sizes: 8 1/2 x 11

Basis weight: 28

Brightness: 100

**Delivery**

Requirements, 3-5 working days. Some items may be purchased in 500 sheet reams. Re-cycled paper must not exceed 20%. Delivery cost must be included in bid price.

**PRICE SHOULD INCLUDE INSIDE DELIVERY AS DETERMINED BY THE RECIPIENT.**

**PRICES ARE TO REMAIN EFFECTIVE JUNE 1, 2024 THROUGH AUGUST 31, 2024.**

**THREE (3) MONTH BID PRICE LIST**

**MOBILE COUNTY COMMISSION**

**PRICE LIST**

TYPE/DESCRIPTION	SIZE	SHEET/CARTON	VENDOR ITEM#	PRICE/PACK	PRICE/CASE
COPY PAPER 20#	8½ X 11				
COPY PAPER 20#	8½ X 14				
COPY PAPER 20#	11 X 17				
MULTI-PURPOSE PASTEL COLOR PAPER 20#	8½ X 11				
MULTI-PURPOSE PASTEL COLOR PAPER 20#	8½ X 14				
INKJET PAPER- BRIGHT WHITE 24#	8½ X 11				
LASER PAPER-WHITE 24#	8½ X 11				
SPECIALTY BOND 24#	8½ X 11				
COLOR COPY DIGITAL 28#	8½ X 11				

**BID #28-24**



# E-Verify



Company ID Number: 477783

To be accepted as a participant in E-Verify, you should only sign the Employer's Section of the signature page. If you have any questions, contact E-Verify at 888-464-4218.

<b>Employer Mobile County Commission</b>	
<b>Connie Hudson</b>	
Name (Please Type or Print)	Title
<i>Electronically Signed</i>	12/21/2011
Signature	Date

<b>Department of Homeland Security – Verification Division</b>	
<b>USCIS Verification Division</b>	
Name (Please Type or Print)	Title
<i>Electronically Signed</i>	12/21/2011
Signature	Date

<b>Information Required for the E-Verify Program</b>	
<b>Information relating to your Company:</b>	
Company Name:	Mobile County Commission
Company Facility Address:	205 Government Street
	8th Floor South Tower
	Mobile, AL 36644
Company Alternate Address:	
County or Parish:	MOBILE
Employer Identification Number:	636001644



