

**MOBILE COUNTY COMMISSION**

205 Government Street 8<sup>TH</sup> FL South  
Mobile, Alabama 36644

BID INVITATION

NO. 82-25

JULY 18, 2025

In accordance with General Act No. 217, Special Session 1967, notice is hereby given that the Mobile County Commission, Mobile, Alabama, will receive bids on the following items:

**ANNUAL MOBILE COUNTY GOVERNMENT PLAZA; MOBILE COUNTY ANNEX AND LEVERT BUILDING PEST CONTROL AS PER ATTACHED SPECIFICATIONS:**

**NOTE: PRICES MUST REMAIN FIRM FROM OCTOBER 1, 2025 THROUGH SEPTEMBER 30, 2028.**

Any questions or comments concerning the bid requirements must be brought to the attention of Susan Holland, Chief Procurement Officer, 205 Government Street, 8<sup>th</sup> FL South, Mobile, Alabama 36644, [susan.holland@mobilecountyal.gov](mailto:susan.holland@mobilecountyal.gov) prior to the bid opening or will be forever waived.

All bidders shall furnish a five percent (5%) bid bond on any contract exceeding \$30,000.00: provided that bonding is available for services, equipment or materials. Bid bond will be accepted in the form of a certified check, cashier's check, or postal money order, etc.

Out of State Corporations shall furnish a Certificate of Authority to transact business in the State of Alabama. Out of State limited liability companies shall furnish proof of registration to transact business in this state. Alabama law requires that a successful bidder, if it has employees in the State of Alabama, provide proof of enrollment in E-Verify prior to the award of a contract. (See enclosed notice which must be completed, signed and returned with your bid.)

If applicable to a contract resulting from this invitation, the successful bidder must comply with the Contractor Felony Investigation Policy, available in the Purchasing Department or at [www.mobilecountyal.gov](http://www.mobilecountyal.gov).

**THE MOBILE COUNTY COMMISSION DOES NOT DISCRIMINATE ON THE BASIS OF RACE, AGE, SEX, NATIONAL ORIGIN, RELIGION, OR DISABILITIES.**

F.O.B. Mobile DATE OF DELIVERY \_\_\_\_\_ TERMS \_\_\_\_\_ You are invited to bid on the above specifications. The restrictions contained herein are for the purpose of fixing a quality level, and any deviation therefrom must, in detail establish that it meets the quality requirements.

BIDS WILL BE RECEIVED UNTIL 10:00 A.M. AUGUST 20, 2025.

**ALL BIDS MUST BE SEALED, "BID NUMBER, COMPANY'S NAME, AND NAME OF THE BID ITEM MARKED ON THE OUTSIDE OF THE ENVELOPE." THE BIDDER WILL RETURN THE ENTIRE BID PACKAGE. BIDS MUST BE DELIVERED TO THE RECEPTIONIST IN THE OFFICE OF THE COUNTY COMMISSION ADMINISTRATOR, 205 GOVERNMENT STREET ON THE EIGHTH FLOOR SOUTH TOWER OF THE MOBILE COUNTY GOVERNMENT PLAZA. FAILURE TO OBSERVE THE ABOVE INSTRUCTIONS WILL CONSTITUTE GROUNDS FOR REJECTION OF YOUR BID. THE COMMISSION RESERVES THE RIGHT TO REJECT ANY OR ALL BIDS.**

MOBILE COUNTY COMMISSION

  
\_\_\_\_\_  
E. EDWIN KERR, COUNTY ADMINISTRATOR

We propose to meet the above specifications for the sum of

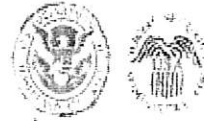
\$ see attached list.

Delivery can be made in \_\_\_\_\_ days from receipt of order.

RESPECTFULLY

BY \_\_\_\_\_

# E-Verify



**IMPORTANT**  
**THIS DOCUMENT MUST BE COMPLETED,**  
**SIGNED AND RETURNED WITH YOUR BID**

As a condition for the award of a competitively bid contract to a company having one or more employees in the State of Alabama, the Beason-Hammon Alabama Taxpayer Citizenship and Protection Act, codified at Section 31-13-1, et seq., Code of Alabama (1975), as amended, requires that the company provide, in advance, proof of enrollment in E-Verify. E-Verify is an internet based system operated by the U.S. Department of Homeland Security, which may be used to determine the eligibility of new hires to work in the United States. Further information about enrollment in E-Verify may be found at [www.uscis.gov/everify](http://www.uscis.gov/everify) and [www.Verify.Alabama.gov](http://www.Verify.Alabama.gov).

As proof of enrollment in E-Verify, Mobile County requires a copy of the electronically signed signature page of the contractor's Memorandum of Understanding with the U.S. Department of Homeland Security or Alabama Department of Homeland Security (contractors having fewer than 25 employees may enroll in E-Verify through the state Department of Homeland Security).

Please complete the following and return with your bid:

\_\_\_\_\_ (company name) has no employees in the  
State of Alabama

Or

\_\_\_\_\_ (company name) is enrolled in E-Verify and a  
copy of the electronically signed signature page of the company's Memorandum of Understanding is  
attached.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Title

SAMPLE

# E-Verify



Company ID Number: 477783

To be accepted as a participant in E-Verify, you should only sign the Employer's Section of the signature page. If you have any questions, contact E-Verify at 888-464-4218.

Employer Mobile County Commission	
<b>Connie Hudson</b>	
Name (Please Type or Print)	Title
<b>Electronically Signed</b>	<b>12/21/2011</b>
Signature	Date
Department of Homeland Security – Verification Division	
<b>USCIS Verification Division</b>	
<b>SAMPLE DOCUMENT</b>	
Name (Please Type or Print)	Title
<b>Electronically Signed</b>	<b>12/21/2011</b>
Signature	Date

### Information Required for the E-Verify Program

#### Information relating to your Company:

Company Name:	Mobile County Commission
Company Facility Address:	205 Government Street
	8th Floor South Tower
	Mobile, AL 36644
Company Alternate Address:	
County or Parish:	MOBILE
Employer Identification Number:	836001844

Date: \_\_\_\_\_

BID #82-25

**ANNUAL MOBILE COUNTY GOVERNMENT PLAZA ;MOBILE COUNTY ANNEX AND LEVERT  
BUILDING PEST CONTROL:**

Name of Company: \_\_\_\_\_

Company Representative \_\_\_\_\_  
(Print)

Company Representative \_\_\_\_\_  
(Signature)

Address \_\_\_\_\_  
\_\_\_\_\_

Phone Number ( ) \_\_\_\_\_ Fax Number( ) \_\_\_\_\_

Federal ID Number \_\_\_\_\_

Email Address \_\_\_\_\_

Company Web Address \_\_\_\_\_

**Please attach a current W-9.**

**Mobile County Government Plaza;  
Mobile County Annex Pest Control and  
The Levert Building**

**1. DESCRIPTION:**

A. The Work of this Contract includes, but is not limited to the following:

1. Furnish all supervision, labor, materials, **which includes bait stations**, insurance and equipment necessary to accomplish the monitoring, trapping, pesticide application, and pest removal (alive/and or dead). The Contractor shall also provide detailed, site specific recommendations for procedural modification to aid in pest prevention and control.
2. Treatment (Government Plaza, Annex and Levert Bldg) shall include pest control service for roaches, rats, mice, other rodents, ants, mites, silverfish, spiders, earwigs, millipedes, centipedes, fleas, ticks, crabs, bedbugs, bees, wasps, yellow jackets, gnats, other flying insects and hornets.
3. Pest Control Service shall include inside premises, outside wall junctures and grounds.
4. Traps for rats, mice and other rodents should be set outside of Government Plaza and checked **quarterly**.

**B. INITIAL BUILDING INSPECTIONS**

There will be a **mandatory** pre-bid meeting, on Wednesday August 6, 2025 in the atrium of Mobile County Government Plaza, 205 Government St., Mobile AL , 36602 At 9:00 a.m.

**2. QUALITY ASSURANCE:**

A. Qualification of Contractor:

1. Properly licensed, bonded and insured to provide such service by governmental agencies having jurisdiction.
2. Use adequate numbers of skilled technicians who are thoroughly trained and experienced in the necessary crafts and who are completely familiar with the requirements and methods for proper performance of pest control work.

**3. SUBMITTALS:**

1. Copies of labels and Material Safety Data Sheets for all chemicals to be used shall be submitted upon beginning of agreement and updated at all times.

**4. RIGHT TO CANCEL:**

1. In the event the company fails to perform its service in a satisfactory manner, ten(10) days written notice will be given to provide satisfactory service. If at that time the same unsatisfactory conditions exist, the Mobile County Commission is free under terms of the Contract to withhold payment for all Buildings until satisfactory results are obtained at each location or to cancel said contract and obtain services from other sources.

**5. PRODUCT HANDLING:**

1. Use all means necessary to protect property & buildings before, during and after treatment and to protect the treatment and materials of other work.
2. In the event of damage, immediately contact with the Mobile County Commission and arrange for replacements and repairs.

**6. MATERIALS:**

1. To the extent approved by governmental agencies having jurisdiction, use working solutions as recommended by the manufacturer for pest treatment and in accordance with National Pest Control Association standards.
2. Odorless chemicals shall be used when regular chemicals present an inconvenience (meeting, conferences, seminars, public events, etc.) to personnel or the public.

**7. SURFACE CONDITIONS:**

1. Prior to all Work of this section, carefully inspect all structures and verify the conditions involved in performing the work. Note that all rodent carcasses and old baits are to be removed from the premises. Avoid damage to property and protect the public, buildings, plants, furniture, etc. which may be damaged in the process of doing work. All damage shall be at the Contractor's expense with no additional cost to the Owner.
2. In the event upon carrying out the work of this contract the exterminator discovers pest which are not covered by these specifications he will notify the Mobile County Commission immediately.
3. Do not dispose of any Pesticides, Rodenticide or other material on the property.
4. Contractors must not use Mobile County sites to prepare or dispose of any pesticide or chemicals, including any live pests and/or pest carcass.

**8. TREATMENT:**

1. Application or treatment shall be scheduled so as to offer a minimum of interference with normal operations.
2. After the buildings have been satisfactorily treated, a service ticket signed by the building custodian or department head listing the service and all chemicals used shall be sent to the Service Contract Administrator.

**9. INSURANCE:**

1. Successful bidder must furnish a certificate of insurance that covers general liability, auto liability, worker's compensation, and pesticide or herbicide applicator coverage. Limits will be equal to or more than enclosed specimen.  
\*SEE EXHIBIT A\*

**10. GENERAL:**

1. This bid will cover all sites listed as described and will be awarded on an all or none basis.
2. Service will be provided on the scheduled times and will include any service required for infestation that may occur between service times. Re-treating for re-infestation will not be charged.
3. Mobile County reserves the right to reject any and all bids
4. Additional sites may be added at the same bid pricing.

**11. SCHEDULING:**

Vendor is to schedule treatment a minimum of one (1) day in advance with maintenance personnel. Contact: Timothy Wyrick @ 251 574-6512 or 251 574-4444. Once the work has been completed the vendor is to have authorized personnel sign their work ticket. This signed ticket will be sent to the Service Contract Administrator of Mobile County. **IN ORDER TO FACILITATE VENDOR PARKING IN THE BASEMENT, REGULARLY SCHEDULED TREATMENTS SHOULD BE DONE ON WEEK DAYS BEGINNING AT 6:30 A.M.**

## SPECIAL INSTRUCTIONS

1. The treatment of spiders should be done by treating cracks and crevices with demand cs and all weep holes around the exterior of the building must be treated with a dust formulation to insure complete coverage of wall voids.
2. All trash compactors must be sprayed for gnats (3) times a month.
3. **Plaza:**
  - All common Lobby areas
  - Public Restrooms
  - Atrium
  - All meeting/Assembly areas
  - Police Department
  - Child Support
  - Mail Room
  - Entire Basement including Metro Holding and Dumpster
  - North Tower Break rooms in Court Administration and Grand Jury
  - South Tower County Break rooms on 6<sup>th</sup>, 7<sup>th</sup>, 8<sup>th</sup> and east side of 10<sup>th</sup> floors.
  - South Tower Office Hallways on 6<sup>th</sup>, 7<sup>th</sup>, 8<sup>th</sup> and east side of 10<sup>th</sup> floors.
4. **Annex:**
  - All Break rooms (9)
  - All Lobbies (3)
  - Chiller Rooms
  - All Exterior Coves
5. **Levert Building**

### BID 82-25

INITIAL COST	\$
MONTHLY COST	\$
QUARTERLY COST	\$

EXHIBIT A

INSURANCE REQUIREMENTS

Contractors

The Contractor, at its sole expense, shall obtain and maintain in full force the following insurance to protect the Service Contractor and the Mobile County Commission (MCC) at limits and coverages specified herein. These limits and coverages specified are the minimum to be maintained and are not intended to represent the correct insurance needed to protect the Service Contractor fully and adequately. If requested by MCC, Service Contractor will provide copies of policies within 10 days of request.

All insurance shall be provided by insurers licensed to conduct business in the State of Alabama and shall have a minimum A.M. Best rating of A- VII and must be acceptable to MCC. Self-insured plans and/or group funds not having an A.M. Best rating must be submitted to MCC for prior approval.

**NO WORK IS TO BE PERFORMED UNTIL PROOF OF COMPLIANCE WITH THE INSURANCE REQUIREMENTS HAS BEEN RECEIVED BY MCC.**

**a. Worker's Compensation and Employers Liability**

Part One: Statutory Benefits as required by the State of Alabama

Part Two: Employers Liability        \$1,000,000 Each Accident  
   \$1,000,000 Each Employee  
   \$1,000,000 Policy Limit

Policy shall contain a Waiver of Subrogation Endorsement in favor of MCC.

**b. Commercial General Liability**

Coverage on an Occurrence form with a combined single limit (Bodily Injury and Property Damage combined) as follows:

Each Occurrence	\$1,000,000
Personal and Advertising Injury	\$1,000,000
Products/completed Operation Aggregate	\$1,000,000
General Aggregate	\$1,000,000

Aggregate Limit applies per Project.

Coverage to include:

- Premises and operations
- Personal Injury and Advertising Injury
- Products/Completed Operations
- Independent Contractors
- Contractual Liability
- Explosion, Collapse and Underground hazards

The Commercial General Liability policy shall name MCC as Additional Insured for claims arising out of the Service Contractors and/or any Subcontractors' work. The ISO Forms CG 20 07 04 and CG 20 37007 04 or a comparable form that is no more restrictive shall be required. The additional Insured form **MUST** include the current Operations and Products/Completed Operations of each contractor. The naming of the additional insured does not obligate the additional insured to pay any premiums due.

Aggregate limits to be on a "per project" basis.

**c. Automobile Liability**

Covering all Owned, Non-Owned, and Hired vehicles with a Combined single limit (bodily injury and property damage combined) of \$1,000,000 for each accident. The policy shall name MCC as Additional Insured.

**Certificate of Insurance**

A Certificate of Insurance evidencing the above minimum requirements must be provided to and accepted by MCC, **PRIOR** to commencement of any work on the contract. Each policy shall be endorsed to provide Thirty (30) days prior written notice of cancellation to the MCC.