

MOBILE COUNTY COMMISSION

205 Government Street 8TH FL South
Mobile, Alabama 36644

BID INVITATION

NO. 6-23

JANUARY 27, 2023

In accordance with General Act No. 217, Special Session 1967, notice is hereby given that the Mobile County Commission, Mobile, Alabama, will receive bids on the following items:
UMPIRE AND SCOREKEEPING SERVICES TO OFFICIATE ADULT LEAGUE SOFTBALL GAMES AT WEST MOBILE COUNTY PARK AS PER ATTACHED SPECIFICATIONS:

NOTE: PRICES MUST REMAIN FIRM FROM DATE OF AWARD THROUGH MAY 31, 2023.

Any questions or comments concerning the bid requirements must be brought to the attention of Susan Holland, Purchasing Agent, 205 Government Street, 8th FL South, Mobile, Alabama 36644, susan.holland@mobilecountyal.gov prior to the bid opening or will be forever waived.

All bidders shall furnish a five percent (5%) bid bond on any contract exceeding \$15,000.00: provided that bonding is available for services, equipment or materials. Bid bond will be accepted in the form of a certified check, cashier's check, or postal money order, etc. Out of State Corporations shall furnish a Certificate of Authority to transact business in the State of Alabama. Out of State limited liability companies shall furnish proof of registration to transact business in this state. Alabama law requires that a successful bidder, if it has employees in the State of Alabama, provide proof of enrollment in E-Verify prior to the award of a contract. (See enclosed notice which must be completed, signed and returned with your bid.)

If applicable to a contract resulting from this invitation, the successful bidder must comply with the Contractor Felony Investigation Policy, available in the Purchasing Department or at www.mobilecountyal.gov.

THE MOBILE COUNTY COMMISSION DOES NOT DISCRIMINATE ON THE BASIS OF RACE, AGE, SEX, NATIONAL ORIGIN, RELIGION, OR DISABILITIES.

F.O.B. Mobile DATE OF DELIVERY _____ TERMS _____ You are invited to bid on the above specifications. The restrictions contained herein are for the purpose of fixing a quality level, and any deviation therefrom must, in detail establish that it meets the quality requirements.

BIDS WILL BE RECEIVED UNTIL 10:00 A.M. FEBRUARY 8, 2023.

ALL BIDS MUST BE SEALED, "BID NUMBER, COMPANIES NAME, AND NAME OF THE BID ITEM MARKED ON THE OUTSIDE OF THE ENVELOPE." THE BIDDER WILL RETURN THE ENTIRE BID PACKAGE. BIDS MUST BE DELIVERED TO THE RECEPTIONIST IN THE OFFICE OF THE COUNTY COMMISSION ADMINISTRATOR, 205 GOVERNMENT STREET ON THE EIGHTH FLOOR SOUTH TOWER OF THE MOBILE COUNTY GOVERNMENT PLAZA. FAILURE TO OBSERVE THE ABOVE INSTRUCTIONS WILL CONSTITUTE GROUNDS FOR REJECTION OF YOUR BID. THE COMMISSION RESERVES THE RIGHT TO REJECT ANY OR ALL BIDS.

MOBILE COUNTY COMMISSION



GLENN L. HODGE, COUNTY ADMINISTRATOR

We propose to meet the above specifications for the sum of

\$see attached list.

Delivery can be made in ____ days from receipt of order.

RESPECTFULLY

BY _____



IMPORTANT

**THIS DOCUMENT MUST BE COMPLETED,
SIGNED AND RETURNED WITH YOUR BID**

As a condition for the award of a competitively bid contract to a company having one or more employees in the State of Alabama, the Beason-Hammon Alabama Taxpayer Citizenship and Protection Act, codified at Section 31-31-1, et seq., Code of Alabama (1975), as amended, requires that the company provide, in advance, proof of enrollment in E-Verify. E-Verify is an internet based system operated by the U.S. Department of Homeland Security, which may be used to determine the eligibility of new hires to work in the United States. Further information about enrollment in E-Verify may be found at www.uscis.gov/everify and www.VerifyAlabama.gov.

As proof of enrollment in E-Verify, Mobile County requires a copy of the electronically signed signature page of the contractor's Memorandum of Understanding with the U.S. Department of Homeland Security or Alabama Department of Homeland Security (contractors having fewer than 25 employees may enroll in E-Verify through the state Department of Homeland Security).

Please complete the following and return with your bid:

_____ (company name) has no employees in the
State of Alabama

Or

_____ (company name) is enrolled in E-Verify and a
copy of the electronically signed signature page of the company's Memorandum of Understanding is
attached.

Date

Signature

Title



Company ID Number: 477783

To be accepted as a participant in E-Verify, you should only sign the Employer's Section of the signature page. If you have any questions, contact E-Verify at 888-464-4218.

Employer Mobile County Commission	
Connie Hudson <small>Name (Please Type or Print)</small>	 <small>Title</small>
Electronically Signed <small>Signature</small>	12/21/2011 <small>Date</small>
Department of Homeland Security – Verification Division	
USCIS Verification Division	
<small>Name (Please Type or Print)</small>	<small>Title</small>
Electronically Signed <small>Signature</small>	12/21/2011 <small>Date</small>

Information Required for the E-Verify Program	
Information relating to your Company:	
Company Name:	Mobile County Commission
Company Facility Address:	205 Government Street
	8th Floor South Tower
	Mobile, AL 36644
Company Alternate Address:	
County or Parish:	MOBILE
Employer Identification Number:	636001644

MOBILE COUNTY COMMISSION

BID FORM

Date: _____

BID #6-23

**UMPIRE AND SCOREKEEPING SERVICES TO OFFICIATE ADULT LEAGUE SOFTBALL GAMES AT WEST
MOBILE COUNTY PARK:**

Name of Company: _____

Company Representative _____
(Print)

Company Representative _____
(Signature)

Address _____

Phone Number () _____ Fax Number() _____

Federal ID Number _____

Email Address _____

Company Web Address _____

PLEASE SUBMIT A CURRENT W-9

**SPECIFICATIONS FOR UMPIRE AND SCOREKEEPING SERVICES TO OFFICIATE
ADULT LEAGUE SOFTBALL GAMES AT
WEST MOBILE COUNTY PARK**

As Mobile County desires to seek competitive bids among interested and qualified parties in order to provide umpires to officiate Adult League Softball Games at West Mobile County Park. This public announcement hereby proclaims our intention to accept bids from interested parties based on the following listed strict specifications.

Bids will not be considered valid unless submitted/administered by an individual with at least five years of softball umpiring experience and who is currently a sanctioned umpire, regardless of affiliation.

ALL umpires who officiate independent league softball **MUST** be sanctioned umpires by any of the existing national organizations.

In addition to officiating the game, the umpire will be responsible for keeping a running tally of runs scored for each team. At the end of the inning, the umpire will need to confer with the head coaches of each team to validate the score. Any discrepancies in the score should be addressed at this time. Once a coach agrees to the score, an inning is closed out, and it is final. No protests can be made on the score once a game is finished. Each team will be advised to keep a book of their own to avoid any discrepancies.

Umpires will be responsible for dropping scorecards for all games officiated at the end of the night into the drop box located across from the concession stand. Umpires will need to sign off on the score to signify that it is correct. Umpires will be paid according to score cards submitted.

The group/organization which bids for this umpiring duty must have a minimum of 12 official/sanctioned umpires at their command. These umpire names must be submitted to West Mobile County Park prior to beginning duties for approval.

All umpires are required to be uniformed. Matching hats, shirts, pants same color, shoes black.

Umpires must conduct themselves in a professional manner. Profanity, aggressive behavior or confrontation with players, coaches, fans or the general public will not be tolerated. Mobile County will have the right to reject the bid and award to the next lowest bidder.

The use of tobacco products (including, but not limited to cigarettes, cigars, electronic cigarettes, dip and chew) is not allowed on the playing field or inside the building.

Any umpire that is a no show for more than three games during league play will be terminated from umpiring at West Mobile County Park.

Payment for all umpiring services will be made to the umpire organization/group for disbursement to the respective working umpires and not the individual umpires.

The umpire group or association who is awarded the bid for duty agrees to administer the rules of play and park rules proclaimed by West Mobile County Park. Rules will be described to the group/organization upon awarding of the bid.

Mobile County, West Mobile County Park, nor Mobile County employees will not be held liable for any injuries sustained by umpires. The group/organization who is awarded the bid to umpire at West Mobile County Park must provide proof of insurance for all of their umpires while on Mobile County premises.

Mobile County reserves the right to reject any bids submitted which do not adhere to the above described specifications.

CONSIDERATIONS FOR BIDDING:

Bids will be accepted at the Mobile County Commission's Purchasing Department until the date of deadline.

How much will your organization charge Mobile County, specifically West Mobile County Park to provide acceptable, experienced, sanctioned, insured and qualified umpires to officiate all adult league softball games as scheduled according to the following description.

- A. Cost when providing two umpires per game.
- B. Cost when only one umpire officiates per game.
- C. Cost when game is forfeited.
 - 1. One umpire.
 - 2. Two umpires.

Item (A) will be considered as a 50% factor, Item (B) and Item (C) will be considered as 25% factors each.

REGARDING FORFEIT PAY:

Forfeit pay will be paid under the following stipulations:

1. The game that an umpire is scheduled to call is forfeited.
2. There is not another game (playoff, previously scheduled or added) that needs to be called during the time slot of the forfeited game.
 - a. If another game (on any field) during the forfeited time slot has only one umpire, the umpire whose game was a forfeit will be required to join that game as a second umpire in lieu of forfeit pay.
 - b. The umpire filling in (in lieu of forfeit pay) will be paid as if their original game had not been a forfeit. (The original umpire will be paid at a single rate of pay.)
 - c. If there are no other games in need of an umpire, umpire will be paid forfeit pay.

ITEMS TO BE CONTAINED IN THE SIGNED AGREEMENT

Mobile County/West Mobile County Park reserves the right to disqualify any umpire of the awarded group who we feel does not meet our criteria for acceptability. This will not be based on judgment calls made during a play but instead will be based upon reliability, willingness to follow procedures and directives as proscribed by West Mobile County Park, soundness of character, and ability to maintain acceptable standards (taking prescribed tests/classes) as required by the Independent Umpire Organization who officiates Adult League Softball at West Mobile County Park.

The Independent Softball Association awarded the right to officiate League softball games shall be responsible for properly training and certifying all of their Umpires by means of clinics, test to insure that the highest reliable standards of officiating are met and maintained.

MOBILE COUNTY EMPLOYEES

ALL COUNTY EMPLOYEES, WHO WILL WORK UNDER THIS CONTRACT MUST FILE A STATEMENT OF ECONOMIC INTEREST FORM. FORMS CAN BE OBTAINED AT THE MOBILE COUNTY HUMAN RESOURCES OFFICE, 205 GOVERNMENT STREET 8TH FLOOR S., OR AT www.ethics.alabama.gov.

NOTE: PRICES WILL REMAIN FIRM FROM DATE OF AWARD THROUGH MAY 31, 2023.

PRICE LIST
UMPIRES FOR ADULT
LEAGUE SOFTBALL GAMES

ONE UMPIRE PER GAME \$ _____

TWO UMPIRES PER GAME \$ _____

ONE UMPIRE PER FORFEITED GAME \$ _____

TWO UMPIRES PER FORFEITED GAME \$ _____
