

MOBILE COUNTY COMMISSION

205 Government Street 8TH FL South
Mobile, Alabama 36644

BID INVITATION

NO. 120-25

AUGUST 5, 2025

In accordance with General Act No. 217, Special Session 1967, notice is hereby given that the Mobile County Commission, Mobile, Alabama, will receive bids on the following items: **ELECTRONIC SECURITY ACCESS SYSTEM INSTALLATION AND MAINTENANCE FOR MOBILE COUNTY ELECTRONICS DEPARTMENT AS PER ATTACHED SPECIFICATIONS:**

NOTE: PRICES MUST REMAIN FIRM FROM OCTOBER 1, 2025 THROUGH SEPTEMBER 30, 2027.

Any questions or comments concerning the bid requirements must be brought to the attention of Susan Holland, Chief Procurement Officer, 205 Government Street, 8th FL South, Mobile, Alabama 36644, susan.holland@mobilecountyal.gov prior to the bid opening or will be forever waived.

All bidders shall furnish a five percent (5%) bid bond on any contract exceeding \$30,000.00: provided that bonding is available for services, equipment or materials. Bid bond will be accepted in the form of a certified check, cashier's check, or postal money order, etc.

Out of State Corporations shall furnish a Certificate of Authority to transact business in the State of Alabama. Out of State limited liability companies shall furnish proof of registration to transact business in this state. Alabama law requires that a successful bidder, if it has employees in the State of Alabama, provide proof of enrollment in E-Verify prior to the award of a contract. (See enclosed notice which must be completed, signed and returned with your bid.)

If applicable to a contract resulting from this invitation, the successful bidder must comply with the Contractor Felony Investigation Policy, available in the Purchasing Department or at www.mobilecountyal.gov.

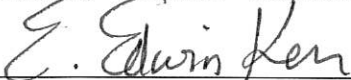
THE MOBILE COUNTY COMMISSION DOES NOT DISCRIMINATE ON THE BASIS OF RACE, AGE, SEX, NATIONAL ORIGIN, RELIGION, OR DISABILITIES.

F.O.B. Mobile DATE OF DELIVERY _____ TERMS _____ You are invited to bid on the above specifications. The restrictions contained herein are for the purpose of fixing a quality level, and any deviation therefrom must, in detail establish that it meets the quality requirements.

BIDS WILL BE RECEIVED UNTIL 10:00 A.M. AUGUST 27, 2025.

ALL BIDS MUST BE SEALED, "BID NUMBER, COMPANY'S NAME, AND NAME OF THE BID ITEM MARKED ON THE OUTSIDE OF THE ENVELOPE." THE BIDDER WILL RETURN THE ENTIRE BID PACKAGE. BIDS MUST BE DELIVERED TO THE RECEPTIONIST IN THE OFFICE OF THE COUNTY COMMISSION ADMINISTRATOR, 205 GOVERNMENT STREET ON THE EIGHTH FLOOR SOUTH TOWER OF THE MOBILE COUNTY GOVERNMENT PLAZA. FAILURE TO OBSERVE THE ABOVE INSTRUCTIONS WILL CONSTITUTE GROUNDS FOR REJECTION OF YOUR BID. THE COMMISSION RESERVES THE RIGHT TO REJECT ANY OR ALL BIDS.

MOBILE COUNTY COMMISSION



E. EDWIN KERR, COUNTY ADMINISTRATOR

We propose to meet the above specifications for the sum of

\$see attached list.

Delivery can be made in _____ days from receipt of order.

RESPECTFULLY

BY _____

E-Verify



IMPORTANT
THIS DOCUMENT MUST BE COMPLETED,
SIGNED AND RETURNED WITH YOUR BID

As a condition for the award of a competitively bid contract to a company having one or more employees in the State of Alabama, the Beason-Hammon Alabama Taxpayer Citizenship and Protection Act, codified at Section 31-13-1, et seq., Code of Alabama (1975), as amended, requires that the company provide, in advance, proof of enrollment in E-Verify. E-Verify is an internet based system operated by the U.S. Department of Homeland Security, which may be used to determine the eligibility of new hires to work in the United States. Further information about enrollment in E-Verify may be found at www.uscis.gov/everify and www.Verify.Alabama.gov.

As proof of enrollment in E-Verify, Mobile County requires a copy of the electronically signed signature page of the contractor's Memorandum of Understanding with the U.S. Department of Homeland Security or Alabama Department of Homeland Security (contractors having fewer than 25 employees may enroll in E-Verify through the state Department of Homeland Security).

Please complete the following and return with your bid:

_____ (company name) has no employees in the
State of Alabama

Or

_____ (company name) is enrolled in E-Verify and a
copy of the electronically signed signature page of the company's Memorandum of Understanding is
attached.

Date

Signature

Title

SAMPLE

E-Verify



Company ID Number: 477783

To be accepted as a participant in E-Verify, you should only sign the Employer's Section of the signature page. If you have any questions, contact E-Verify at 888-464-4218.

Employer Mobile County Commission	
Connie Hudson	
Name (Please Type or Print)	Title
Electronically Signed	12/21/2011
Signature	Date
Department of Homeland Security – Verification Division	
USCIS Verification Division	
Name (Please Type or Print)	Title
Electronically Signed	12/21/2011
Signature	Date

SAMPLE DOCUMENT

Information Required for the E-Verify Program

Information relating to your Company:

Company Name:	Mobile County Commission
Company Facility Address:	205 Government Street
	8th Floor South Tower
	Mobile, AL 36644
Company Alternate Address:	
County or Parish:	MOBILE
Employer Identification Number:	636C01644

DATE _____

**BID #120-25
ELECTRONIC SECURITY ACCESS SYSTEM INSTALLATION AND MAINTENANCE FOR
MOBILE COUNTY ELECTRONICS DEPARTMENT:**

Name of Company: _____

Company Representative _____
(Print)

Company Representative _____
(Signature)

Address _____

Phone Number () _____ Fax Number () _____

Federal ID Number _____

Email Address _____

Company Web Address _____

Please attach a current W-9.

Electronic Security Access System Installation and Maintenance

PRICE PAGE

Vendor must be factory authorized, certified, and trained in the installation and maintenance of electronic security access systems to offer labor pricing for Lenel products. Vendor must be a Lenel Value Added Reseller to offer new Lenel parts. Vendor must employ Lenel factory certified personnel that has had professional training in Lenel OnGuard electronic security access systems for appropriate design, technical, and installation labor. Partial bids will not be accepted. Mobile County will only pay labor rate on price per hour. No truck, fuel, overnight, or any other fees will be accepted on invoices. Vendor must hold a current license with the Alabama Electronic Security Board of Licensure. Normal working hours are Monday thru Friday 07:00 AM - 4:00 PM. Overtime hours must be pre-approved in writing. Vendor must be able to provide 24hr service in case of an emergency and must respond to any Mobile County Commission facility within 4 hours

Alabama Electronic Security Board Licensure # _____

CAD Labor, to create/update Lenel OnGuard, or equivalent CAD Drawings

Per Hr. \$ _____

Technical Labor, to troubleshoot and/or maintain current Lenel OnGuard or equivalent Electronic Security

Per Hr. \$ _____

Technical Labor, to troubleshoot and/or maintain current Lenel OnGuard or equivalent Electronic Security

Access Systems.

Regular Per Hr. \$ _____

Overtime Per Hr. \$ _____

Installation Labor, to add/modify Lenel OnGuard or equivalent electronic security access

equipment, infrastructure, components, and/or systems.

Per Hr. \$ _____

Overtime Per Hr. \$ _____

Project Management - Ordering and receiving materials, and scheduling installation. Per Hr. \$ _____

Engineering Labor – Configuration, programming and testing of new equipment/devices.

Per Hr. \$ _____

Discount percentage off list price for any Lenel OnGuard or equivalent system boards, power supplies, proximity cardkey reader, exit button, key fobs, door magnet, or any part not listed.

% off _____