

**MOBILE COUNTY COMMISSION**

205 Government Street 8<sup>TH</sup> Fl. South  
Mobile, Alabama 36644

**BID INVITATION**

**NO. 18-20**

**FEBRUARY 6, 2020**

In accordance with General Act No. 217, Special Session 1967, notice is hereby given that the Mobile County Commission, Mobile, Alabama, will receive bids on the following items:  
**SCORE KEEPING SERVICES FOR ADULT LEAGUE SOFTBALL GAMES AT WEST MOBILE COUNTY PARK AS PER ATTACHED SPECIFICATIONS:**

**NOTE: PRICES MUST REMAIN FIRM FROM MARCH 1, 2020 THROUGH DECEMBER 31, 2020.**

Any questions or comments concerning the bid requirements must be brought to the attention of Susan Holland, Purchasing Agent 251-574-8613, 205 Government St. 8<sup>th</sup> Fl. S., Mobile, Alabama 36644, to or at bid opening or will be forever waived.

All bidders shall furnish a five percent (5%) bid bond on any contract exceeding \$15,000: provided that bonding is available for services, equipment or materials. Bid bond will be accepted in the form of a certified check, cashier's check, postal money order, etc. Out of State Corporations shall furnish a Certificate of Authority to transact business in the State of Alabama. Out of State limited liability companies shall provide proof of registration to transact business in this state. Alabama law requires that a successful bidder, if it has employees in the State of Alabama, provide proof of enrollment in E-Verify prior to the award of a contract. (See enclosed notice which must be completed, signed and returned with your bid.)

If applicable to a contract resulting from this invitation, the successful bidder must comply with the Contractor Felony Investigation Policy, available in the Purchasing Department or at mobilecountyal.gov.

**THE MOBILE COUNTY COMMISSION DOES NOT DISCRIMINATE ON THE BASIS OF RACE, AGE, SEX, NATIONAL ORIGIN, RELIGION, OR DISABILITIES.**

F.O.B. Mobile DATE OF DELIVERY \_\_\_\_\_ TERMS \_\_\_\_\_ You are invited to bid on the above specifications. The restrictions contained herein are for the purpose of fixing a quality level, and any deviation therefrom must, in detail establish that it meets the quality requirements.

**BIDS WILL BE RECEIVED UNTIL 10:00 A.M. FEBRUARY 19, 2020.**

**ALL BIDS MUST BE SEALED, THE WORD "BID", THE BID NUMBER AND THE NAME OF THE ITEM MARKED ON THE OUTSIDE OF THE ENVELOPE. BIDS WILL BE RECEIVED BY THE RECEPTIONIST IN THE OFFICE OF THE COUNTY COMMISSION ADMINISTRATOR, 205 GOVERNMENT STREET ON THE EIGHTH FLOOR OF THE MOBILE COUNTY GOVERNMENT PLAZA. FAILURE TO OBSERVE THE ABOVE INSTRUCTIONS WILL CONSTITUTE GROUNDS FOR REJECTION OF YOUR BID. THE COMMISSION RESERVES THE RIGHT TO REJECT ANY OR ALL BIDS.**

MOBILE COUNTY COMMISSION

  
\_\_\_\_\_  
GLENN L HODGE, COUNTY ADMINISTRATOR

We propose to meet the above specifications for the sum  
of \$ \_\_\_\_\_ PER GAME.  
Delivery can be made in \_\_\_\_\_ days from receipt of award.

RESPECTFULLY

BY \_\_\_\_\_

IMPORTANT

THIS DOCUMENT MUST BE COMPLETED, SIGNED AND RETURNED  
WITH YOUR BID

As a condition for the award of a competitively bid contract to a company having one or more employees in the State of Alabama, the Beason-Hammon Alabama Taxpayer Citizenship and Protection Act, codified at Section 31-13-1, et seq., Code of Alabama (1975), as amended, requires that the company provide, in advance, proof of enrollment in E-Verify. E-Verify is an internet based system operated by the U.S. Department of Homeland Security, which may be used to determine the eligibility of new hires to work in the United States. Further information about enrollment in E-Verify may be found at [www.uscis.gov/everify](http://www.uscis.gov/everify) and [www.Verify.Alabama.gov](http://www.Verify.Alabama.gov).

As proof of enrollment in E-Verify, Mobile County requires a copy of the electronically signed signature page of the contractor's Memorandum of Understanding with the U.S. Department of Homeland Security or Alabama Department of Homeland Security (contractors having fewer than 25 employees may enroll in E-Verify through the state Department of Homeland Security).

Please complete the following and return with your bid:

\_\_\_\_\_ (company name) has no employees in  
the State of Alabama

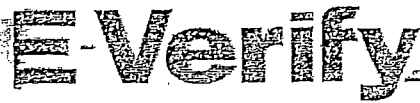
Or

\_\_\_\_\_ (company name) is enrolled in E-  
Verify and a copy of the electronically signed signature page of  
the company's Memorandum of Understanding is attached.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Title



Company ID Number: 477783

To be accepted as a participant in E-Verify, you should only sign the Employer's Section of the signature page. If you have any questions, contact E-Verify at 888-464-4218.

Employer Mobile County Commission

Connie Hudson

Name (Please Type or Print)	Title
Electronically Signed	12/21/2011
Signature	Date

Department of Homeland Security – Verification Division

USCIS Verification Division

Name (Please Type or Print)	Title
Electronically Signed	12/21/2011
Signature	Date

Information Required for the E-Verify Program

Information relating to your Company:

Company Name:	Mobile County Commission
Company Facility Address:	205 Government Street
	8th Floor South Tower
	Mobile, AL 36644
Company Alternate Address:	
County or Parish:	MOBILE
Employer Identification Number:	336001644

Date: \_\_\_\_\_  
BID #18-20

**SCORE KEEPING SERVICES FOR ADULT LEAGUE SOFTBALL GAMES AT  
WEST MOBILE COUNTY PARK**

Name of Company: \_\_\_\_\_

Company Representative \_\_\_\_\_  
(Print)

Company Representative \_\_\_\_\_  
(Signature)

Address \_\_\_\_\_  
\_\_\_\_\_

Phone Number( ) \_\_\_\_\_ Fax Number( ) \_\_\_\_\_

Federal ID Number \_\_\_\_\_

Email Address \_\_\_\_\_

Company Web Address \_\_\_\_\_

**Please attach a current W-9.**

**SPECIFICATIONS  
FOR  
SCORE KEEPING SERVICES FOR ADULT LEAGUE SOFTBALL GAMES  
AT  
WEST MOBILE COUNTY PARK**

As Mobile County desires to seek competitive bids among interested and qualified parties in order to provide score keeping for adult league softball games at West Mobile County Park. This public announcement hereby proclaims our intention to accept bids from interested parties based on the following listed strict specifications.

Bids will not be considered valid unless submitted/administered by an individual with at least three years of softball score keeping experience.

The group/organization which bids for this score keeping duty must have a minimum of 4 official/scorekeeper command.

Score keepers must conduct themselves in a professional manner. Profanity, aggressive behavior or confrontation with players, coaches, fans or the general public will not be tolerated. Mobile County will have the right to reject the bid and award to the next lowest bidder.

Any Scorekeeper that is a no show for more than three games during league play will be terminated from Score keeping at West Mobile County Park.

Payment for all Score keeping services rendered will be made to the Score keeper in charge for disbursement to the respective workers and not the individual.

The Scorekeeper group who is awarded the bid for duty agrees to administer the rules of play and park rules as proclaimed by West Mobile County Park. Rules will be described to the group upon awarding of the bid.

While food and/or drinks are permitted in the press box, damages to WMCP property resulting from spills, etc. will be the responsibility of the scorekeeper.

Only scorekeepers, umpires and coaches are allowed upstairs!!!!NO EXCEPTIONS!

The use of tobacco products (including, but not limited to cigarettes, cigars, electronic cigarettes, dip and chew) is not allowed inside the building.

Mobile County, West Mobile County Park, nor Mobile County employees will not be held liable for any injuries sustained by Scorekeeper.

Mobile County reserves the right to reject any bids submitted which do not adhere to the above described specifications.

## **CONSIDERATIONS FOR BIDDING**

Bids will be accepted at the Mobile County Commission's Purchasing Department until the date of deadline.

How much will your organization charge Mobile County, specifically West Mobile County Park to provide acceptable, experienced, to score keep all adult league softball games as scheduled according to the following description.

- A. Cost when providing one Scorekeeper for 2, 3 or 4 games and forfeits.
- B. Cost when providing one Scorekeeper for a playoff game and the end of the season.

Item (A) will be considered as a 50% factor, Item (B) will be considered as 25% factors.

### **REGARDING FORFEIT PAY:**

Forfeit pay will be paid under the following conditions:

1. Scorekeeper is present and ready to score a game that is ultimately forfeited.
2. There is not another game that needs to be scored in the same time slot. If the playoff game or a later scheduled game that can be rescheduled into the forfeited time slot, scorekeeper will be expected to score that Game in lieu of forfeit pay.

### **ITEMS TO BE CONTAINED IN THE SIGNED AGREEMENT**

Mobile County/West Mobile County Park reserves the right to disqualify any score keeper the awarded group who we feel does not meet our criteria for acceptability.

The Independent Scorekeeper Association awarded the right to officiate Score keeping shall be responsible for properly training and certifying all of their Score keepers by means of clinics, test, to insure that the highest reliable standards of officiating are met and maintained.

No children are allowed in the press box and no babysitting permitted during the scoring of the games.

Mobile County/West Mobile County Park reserves the right to disqualify any scorekeeper of the awarded group who we feel does not meet our criteria for acceptability. This will be based on scoring of reliability, willingness to follow procedures and directions according to the Staff of West Mobile County Park.

The Score Keeper awarded the right to score league softball games shall maintain acceptable standards, properly train and certify all of their score keepers by means of classes.

**TERMS**

This contract is for one (1) year.

**NOTE: PRICES WILL REMAIN FIRM FROM MARCH 1, 2020 THROUGH DECEMBER 31, 2020.**