

AGENDA

REGULAR MEETING OF THE MOBILE COUNTY COMMISSION

10:00 A. M., October 22, 2018

- 1) APPROVE minutes of the regular meeting of April 9, 2018.
- 2) APPROVE list of claims.
- 3) HOLD public hearing so any citizen of the County shall be given an opportunity to be heard, for or against any item related to the Statement of Revenues, Expenditures and Changes in Fund Balance Report, for the period ending September 30, 2018. (Act No. 86-414)
- 4) AUTHORIZE revision of Down-Payment Assistance Program Guidelines to reflect U. S. Department of Housing and Urban Development (HUD) Requirements for HOME Homebuyer Program Policies and Procedures as promulgated by HUD Community Planning and Development Notice CPD-18-09 issued on August 8, 2018.
- 5) AUTHORIZE revision of Four Factor Analysis & Language Access Plan to reflect U. S. Department of Housing and Urban Development (HUD) Guidance relating to the Title VI Prohibition Against National Origin Discrimination Affecting Limited English Proficient Persons.
- 6) APPROVE award of bid for BMP-2018-008, Replace RTU-09 (Roof Top Unit) at the Metro Jail 600 Building, to Arris, Inc. for their total bid in the amount of \$33,700.00.
- 7) APPROVE rejecting all bids for Project MCD2-PF-16-001, Semmes Senior Center Addition. The bids exceeded the available budget.

- 8) APPROVE request of the Department of Investigation and Recovery to purchase vehicle, 2015 Ford Explorer, Asset #1739, valued at \$13,000.00, from the Revenue Commissioner's Office Reappraisal inventory.

- 9) APPROVE amending the 2017 Capital Improvement Plan to reduce the estimated cost for the following project:

CIP-2013-003, Renovation and ADA Upgrade to Clayton Park and Davis Park, from \$600,000.00 to \$400,000.00.

This amendment decreases District 1 Project CIP-2017-003 by \$200,000.00, and increases District 1 Unnamed CIP funds by \$200,000.00.

- 10) APPROVE amending the 2017 Capital Improvement Plan to reduce the estimated cost for the following project:

CIP-2013-007, Waterline Relocation at Glendale Street and Elm Street, from \$250,000.00 to \$125,000.00.

This amendment decreases District 1 Project CIP-2017-003 by \$125,000.00, and increases District 1 Unnamed CIP funds by \$125,000.00.

- 11) APPROVE amending the 2017 Capital Improvement Plan to add the following project and the estimated cost:

CIP-2017-013, Renovation of the Davis Avenue Library, for an estimated cost of \$500,000.00.

This amendment creates District 1 Project CIP-2017-013, Renovation of the Davis Avenue Library, and also reallocates \$500,000.00 from District 1 CIP-2017-005 Unnamed Projects, to CIP-2017-013 Renovation of Davis Avenue Library.

- 12) APPROVE assignment of CIP-2017-013, Renovation of the Davis Avenue Library, to Holmes and Holmes Architects, for professional services contract.
- 13) ADOPT resolution authorizing request of the Sheriff's Office to dispose of certain items from fixed assets inventory list, declare as surplus property, and authorize items to be disposed of by lawful means.
- 14) APPROVE renewal of Memorandum of Understanding with the Administrative Office of Courts (AOC) to provide funding for an employee in the Circuit Court Clerk's Office assigned to process matters related to incarcerated persons; to be paid from the Metro Jail's budget, for the period October 1, 2018 through September 30, 2019.
- 15) APPROVE request of the Community Corrections Center to purchase three (3) vehicles from the Revenue Commissioner's Office Reappraisal inventory as follows:
- | | |
|-------------------------------|-------------|
| 2014 Ford Taurus, Asset #1718 | \$11,800.00 |
| 2014 Ford Taurus, Asset #1722 | \$11,600.00 |
| 2015 Ford Taurus, Asset #1740 | \$11,200.00 |
- and those vehicles replaces the following:
- 2007 Crown Victoria, Asset #1465
 2007 Crown Victoria, Asset #1460
 2005 Crown Victoria, Asset #1446
- 16) APPROVE request of the Sheriff's Office to add the internally purchased vehicles to their fleet as follows:
- 2018 Toyota 4Runner, VIN #JTEZU5JR8J5168135
 2018 Ford Explorer, VIN #1FM5K7D81JGA30332
 2018 Toyota Camry, VIN #JTNB11HK7J3021151
 2017 Toyota Highlander, VIN #5TDJZRFB8HS522153

Those vehicles will not increase the Sheriff's Office fleet, and they will remove vehicles to be determined out of service.

- 17) APPROVE application of Tiffany M. Abston, for off premises retail beer and table wine license, Grand Bay Quick Stop, 10610 Highway 188, Grand Bay, Alabama 36541. (District 3)
- 18) APPROVE EFP-106-19, sponsorship with the Order of Doves Mystic Society in the amount of \$1,000.00, from District 1 funds, for its Youth Programs.
- 19) APPROVE Location Agreement with The Last Song PS, LLC for filming at Mobile County Metro Jail on October 31, 2018.
- 20) AUTHORIZE advertisement for Request for Proposal (RFP) for professional service, for Mobile County 2019 State of the County Video Production.
- 21) ACCEPT grant/subsidy award for FY 2018-2019, from the Alabama Department of Youth Services (DYS) in the amount of \$118,527.00, for at least one (1) detention bed for Mobile County, for the James T. Strickland Youth Center.
- 22) APPROVE recommendation of the Board of Review for the Junk Ordinance hearing held October 9, 2018, for the following citation:

Citation #3421 - Dismissed
- 23) APPROVE Change Order #1 with Cornerstone Detention Products, Inc., for MFP-005-16, 2016-2018 Detention Lock Inspection and Cleaning at various locations. The change will decrease the contract by \$5,000.00 for unused allowance, and the new contract will be \$155,781.00.

- 24) APPROVE EFP-107-19, contract with North Mobile YMCA in the amount of \$5,000.00, from District 1 funds, to benefit the campaign for Kids, Families, and Seniors.
- 25) APPROVE EFP-108-19, contract with United City Inner City Mission in the amount of \$1,750.00, from District 1 funds, to defray travel cost to the Magic City Classic for the Marching Cougar Band.
- 26) APPROVE EFP-109-19, contract with Satsuma Public Library in the amount of \$5,000.00, from District 1 funds, for operational expenses.
- 27) APPROVE sponsorship agreement with the University of South Alabama in the amount of \$2,500,000.00, from the Mobile County Industrial Development Authority (I.D.A.) over ten (10) years, for the Center for Academic Success.
- 28) APPROVE request of the City of Citronelle to purchase surplus equipment as follows:
 - 2001 Volvo G720 VHP Grader
Asset #4137 \$14,000.00
 - 2003 Broce RJ350 Broom
Asset #4158 \$ 5,000.00
- 29) APPROVE appropriation contract with Barton Academy Foundation, Inc. for contribution of \$250,000.00, from the General Fund to the capital campaign fund for restoration and renovation at Barton Academy for Advanced World Studies.
- 30) APPROVE employment contract with Thomas Hughes to serve as Project Manager for ongoing construction contracts, for a four (4) month term, November 1, 2018 until February 28, 2019, at the rate of \$3,000.00 per month, plus benefits.

- 31) APPROVE Cooperative Agreement between the Mobile County Commission, the Accounts Department of the 13th Judicial Circuit, and the Department of Human Resources of the State of Alabama relating to implementation of the child support enforcement provisions of Title IV-D of the Social Security Act and the Alabama State Title IV-D Plan (the Child Support Enforcement Program).
- 32) APPROVE contract with Elite, a Thomson Reuters to upgrade Legal Department's online/practice solutions software program called Westlaw Edge in the amount of \$1,760.53 per month for thirty-six (36) months, with a twelve (12) month renewal thereafter.
- 33) ADOPT resolution declaring certain items of County inventory SURPLUS, and authorize disposal by JM Wood Auction Company, Inc. or other lawful means.
- 34) CONSIDER take the following action on bids:
- award Bid #154-18, six (6) month trash can liner bid for the County Commission, to Autry Greer & Sons, Inc., and Fastenal Company.
- award Bid #155-18, grounds maintenance bid for Michael Square Location and the County Animal Control Department, to Chad's Landscape Management.
- award Bid #156-18, meats to be delivered to the James T. Strickland Youth Center for the month of November 2018, to Sysco Gulf Coast, Inc. for their bid in the amount of \$2,822.21.
- 35) APPROVE annual renewal of IA Check software support contract with Contact Innovations, Inc., for the Revenue Commissioner's Office, at a cost of \$2,623.00.

- 36) APPROVE renewal of software maintenance contract with High Seas Design House, for Google Apps and domain name, for the period December 5, 2018 through December 4, 2019, for the Sheriff's Office and the Metro Jail, at a cost of \$14,983.35.
- 37) APPROVE renewal of one (1) year maintenance support contract with C Spire Business, for Syn-Apps used for intercom communications, for the Engineering/Public Works Department's phone system, at a cost of \$1,754.40.
- 38) APPROVE renewal of maintenance support agreement with TSA, for HP Store Virtual 4530 network storage, for the period November 1, 2018 through October 31, 2019, for the County Commission IT Department, at a cost of \$4,208.55.
- 39) APPROVE renewal of annual maintenance agreement with PTV America Inc., for PTV Vision Traffic Software, for the County Commission IT Department, at a cost of \$900.00.
- 40) APPROVE agreement with Coleman American Moving Services, Inc., to move microfilm to a new location, for Probate Court, at a cost of \$548.00.
- 41) APPROVE lease agreement with Sharp Electronics Corporation under the State of Alabama Contract #T190-PA3091-AL04, for one (1) Sharp MX-5070V copier, for thirty-six (36) months, for the County Legal Department, at a cost of \$185.90 per month.
- 42) APPROVE CDP-102-19, for the purchase of one (1) new commercial mower from the current State of Alabama Contract MA 0120T2254013272, for the Town of Mount Vernon, at a cost of \$8,212.44.

- 43) APPROVE EFP-110-19, sponsorship with the New Lyons Park Tennis Association, Inc. in the amount of \$5,000.00, from District 1 funds, for its Annual Lyons Park Turkey Day Classic.
- 44) AUTHORIZE Memorandum of Understanding with the City of Creola for road improvements on Ducey Road (CDBG Project No. CRE-PW-16-001) for up to \$500,000.00.
- 45) AUTHORIZE Memorandum of Understanding with the City of Prichard for park improvements at Highpoint Park to include a splash pad and lighting upgrade (CDBG Project No. MCD1-PF-17-001) for up to \$415,603.00.
- 46) AUTHORIZE sub-recipient agreement with the Mobile Area Water & Sewer System (MAWSS) for sewer rehabilitation improvements in the Pine Run Subdivision (CDBG Project No. MCD2-PW-18-001) for up to \$100,000.00.
- 47) AUTHORIZE sub-recipient agreement with the City of Citronelle for ADA related improvements at the Citronelle Recreation Center (CDBG Project No. CIT-PF-18-001) for up to \$100,000.00.
- 48) AUTHORIZE sub-recipient agreement with the Mobile Association for Retarded Citizens, Inc. (MARC) for rehabilitation of group homes (CDBG Project No. MCD2-PF-18-001) for up to \$100,000.00.
- 49) AUTHORIZE sub-recipient agreement with the City of Saraland for construction of an addition at the Cleveland House (CDBG Project No. SAR-PF-18-001) for up to \$100,000.00.
- 50) RECOMMEND approve assigning the contract for
1E professional surveying and CADD services, for Project CMP-001-18, to McCrory and Williams, Inc.

51) RECOMMEND authorize acquisition of property and
2E acceptance of right-of-way deeds and/or
easement from the following property owners,
for the following projects:

Johnson Road West, Project CIP-2015-007(A)
Part 3, Tract 22, ROW 1

Sam Nolfe and Phyllis Nolfe deed

Johnson Road West, Project CIP-2015-007(A)
Part 3, Tract 22, REM 2

Sam Nolfe and Phyllis Nolfe deed

West Lake Road North, Project MCR-2014-005
Tract 1

Richard M. Jensen, III deed

Richard M. Jensen, III easement

Dawes Road, Project MCR-2014-012(B)
Tract 6

Donald Joseph Garris, Jr. and Patricia
G. Garris deed

Dawes Road, Project MCR-2014-012(B)
Tract 8

Ben K. Nguyen deed

Joe Carl Road West, Project MCR-2014-306
Tract 13

Demarco Robinson and Nakia Robinson deed

Turkey Farm Road, Project MCR-2016-304
Tract 6

Jerry V. Smith and Carol Sue Smith deed

Turkey Farm Road, Project MCR-2016-304
Tract 9

Jeremy Charles Williams deed

52) RECOMMEND accept Hold Harmless/Indemnity Agreements, for
3E Fiscal Year 2019, for the use of County
equipment from the following entities:

- City of Chickasaw
- City of Citronelle
- City of Creola
- City of Saraland
- City of Satsuma
- MOWA Band of Choctaw Indians
- Town of Dauphin Island

53) RECOMMEND approve the following Annual Work Orders to
4E provide labor and equipment to municipalities
for weekend work:

- City of Chickasaw - Work Order No. 10939
- City of Citronelle - Work Order No. 10940
- City of Creola - Work Order No. 10941
- City of Saraland - Work Order No. 10942
- City of Satsuma - Work Order No. 10943
- MOWA Band of Choctaw Indians - Work Order
No. 10944
- Town of Dauphin Island - Work Order No. 10945

54) RECOMMEND approve Supplemental Agreement No. 4 with
5E Volkert, Inc., Project STPMB-7612(600)/
MCR-2016-001, McDonald Road from I-10 to Old
Pascagoula Road, for additional work for the
revisions to the drainage design.

- 55) RECOMMEND approve lease agreement with Daniel Wilson for
6E Project STPMB-7612(600)/MCR-2016-001, McDonald Road from I-10 to Old Pascagoula Road, Tract 26. The current tenants have been relocated and this lease is required by the Federal Uniform Act until the completion of the permanent acquisition of this property.

- 56) RECOMMEND accept maintenance of a 40-foot strip
7E dedicated for Future Service Road and 10-foot strip dedicated for Future Widening previously dedicated by plat in Johnson Road Estates, and a 40-foot strip dedicated for Future Service Road, a 10-foot strip dedicated for Future Widening and a 10-foot strip dedicated for Widening by plat in Jeff Hamilton Road Property. These strips will be used for Project CIP-2015-007(A)/Project MCR-2018-006, Jeff Hamilton Road at Johnson Road South and Johnson Road West.

- 57) RECOMMEND authorize to advertise and receive bids for
8E Project CIP-2013-024/CIP-2015-013, Snow Road at Broughton Road, Intersection Improvements.

- 58) RECOMMEND approve right-of-way and/or easement
9E agreements for Tract 12 in the amount of \$3,625.00, and Tract 17 in the amount of \$7,000.00 for Project MCR-2016-304, Turkey Farm Road.

- 59) RECOMMEND approve right-of-way and/or easement agreement
10E for Tract 13 in the amount of \$1,000.00, for Project MCR-2014-306, Joe Carl Road West.

- 60) RECOMMEND approve preliminary and final plat of Maxwell
11E Meadows, Phase 5. (7 lots, Walter Lee Circle West (Private) and Walter Lee Circle South (Private), District 3)

and

approve preliminary and final plat of Sessions Farms. (2 lots, Sims Road, District 3)

- 61) RECOMMEND approve correction in October 8, 2018 Minutes,
12E Agenda Item #43/8E: change the project number
from EFP-301-19 to CDP-301-19.
- 62) RECOMMEND approve CDP-302-19, Furnish Light Plants for
13E Grand Bay Christmas Parade, at an estimated
cost of \$60.00.
- 63) RECOMMEND award bid for Project MCR-2014-109, Markris
14E Circle East and Markris Circle West and St.
Nicholas Drive East, St. Nicholas Drive North
and St. Nicholas Drive West, to John G. Walton
Construction Company, Inc. for their low bid
in the amount of \$1,083,877.77.
- 64) Commission announcements and/or comments.
- 65) APPROVE request for motion to adjourn until
November 13, 2018.