

AGENDA

REGULAR MEETING OF THE MOBILE COUNTY COMMISSION

10:00 A. M., November 13, 2017

- 1) APPROVE list of claims.
- 2) APPROVE proposal for services with Madison Consulting Group, Inc., for actuarial analysis of the County's self-insured general and automobile liability programs and to project expected unpaid liabilities for a flat fee of \$2,000.00 and any reasonable travel costs.
- 3) APPROVE proposal for services with Madison Consulting Group, Inc., for actuarial analysis of the County's self-insured Workers' Compensation Program for claims prior to December 31, 2014, and to project expected unpaid liabilities for a flat fee of \$4,000.00 and any reasonable travel costs.
- 4) APPROVE extension of professional services agreement with SLG Group, Inc. d/b/a Serenity Funeral Home (Serenity), for a first one (1) year renewal for the period June 20, 2017 through June 19, 2018, for Indigent Burials for Mobile County.
- 5) APPROVE extension of lease agreement with Capital Insurance & Financial Services for space at the Theodore Oaks Shopping Center, for a three (3) year period October 1, 2017 through September 30, 2020, under the same terms. Rent increased by \$100.00 per month.
- 6) APPROVE Lease Modification Agreement #3 with Dolgencorp, LLC (Dollar General Store #5709), for space at the Theodore Oaks Shopping Center, for a six (6) year period December 1, 2017 through November 30, 2023.

- 7) APPROVE amendment of the County match to Retired Senior and Volunteer Program (RSVP) from \$81,342.00 per year to \$87,727.00, for a total increase of \$6,385.00, for Fiscal Year 2018. The incorrect amount recorded in the FY2018 approved budget booklet.
- 8) APPROVE amendment of the County transfer match to Senior Companion Program from \$127,373.00 per year to \$130,444.00, for a total increase of \$3,071.00, for Fiscal Year 2018. The incorrect amount recorded in the FY2018 approved budget booklet.
- 9) APPROVE awarding bid for CIP-2013-039(C), Renovation of Church Museum at Chickasabogue Park, to Tindle Construction for their total bid in the amount of \$72,350.00.
- 10) APPROVE assigning professional services contract to TAG/The Architect Group, Inc. in the amount of \$71,498.00, for PFP-2017-201, Semmes Senior Center Addition.
- 11) APPROVE EFP-102-18, sponsorship with Mobile County Training School Alumni Association in the amount of \$1,500.00, from District 1 funds, for its 50<sup>th</sup> Anniversary Awards Event.
- 12) APPROVE EFP-103-18, sponsorship with the New Lyons Park Tennis Association in the amount of \$3,500.00, from District 1 funds, for the Lyons Park Turkey Day Classic.
- 13) APPROVE EFP-104-18, sponsorship with Dauphin Island Sea Lab d/b/a Mobile Bay National Estuary Program (MBNEP) in the amount of \$1,000.00, from District 1 funds, for its Annual Breakfast Meeting.
- 14) APPROVE EFP-303-18, contract with Meadowbrook Elementary School PTA in the amount of \$6,000.00, from District 3 funds, to purchase a playground swing set.

- 15) APPROVE EFP-304-18, contract with Board of School Commissioners (to benefit Castlen Elementary School) in the amount of \$11,316.88, from District 3 funds, for playground improvements.
- 16) ACCEPT grant/subsidy award from the Alabama Department of Youth Services (DYS) in the amount of \$118,527.00, to provide at least one (1) detention bed for Mobile County, for the James T. Strickland Youth Center.
- 17) VOTED AT Commission accepted at its conference on  
CONF. November 9, 2017, the grant award from the U. S. Department of Housing and Urban Development (HUD), for the Community Development Block Grant (CDBG) Program in the amount of \$1,384,790.00, with no local match, and authorize the President of the Commission to execute all documents associated with this award.
- 18) VOTED AT Commission accepted at its conference on  
CONF. November 9, 2017, the grant award from the U. S. Department of Housing and Urban Development (HUD), for the HOME Program in the amount of \$437,124.00, with a 25% in-kind or cash match, and authorize the President of the Commission to execute all documents associated with this award.
- 19) AUTHORIZE sub-recipient agreement with The Child Advocacy Center, Inc. (MUC-PS-17-002) up to the amount of \$25,000.00, to provide services to child abuse victims under the Community Development Block Grant (CDBG).
- 20) AUTHORIZE sub-recipient agreement with Penelope House Family Violence Center, Inc. (MUC-PS-17-006) up to the amount of \$15,000.00, to provide funds for a domestic violence victims advocacy project under the Community Development Block Grant (CDBG).

- 21) AUTHORIZE sub-recipient agreement with Ozanam Charitable Pharmacy, Inc. (MUC-PS-17-005) up to the amount of \$20,000.00, to provide prescription drug assistance under the Community Development Block Grant (CDBG).
- 22) AUTHORIZE sub-recipient agreement with Legal Services Alabama, Inc. (MUC-PS-17-004) up to the amount of \$35,719.00, to provide civil legal assistance through a homeless prevention project under the Community Development Block Grant (CDBG).
- 23) AUTHORIZE sub-recipient agreement with Semmes Woman's Club, Inc. (MUC-PS-17-008) up to the amount of \$50,000.00, for staff cost for the Semmes Senior Center under the Community Development Block Grant (CDBG).
- 24) AUTHORIZE sub-recipient agreement with South Alabama Regional Planning Commission (MUC-PS-17-007) up to the amount of \$10,000.00, for the Grand Bay SAIL Senior Center home-delivered meals program under the Community Development Block Grant (CDBG).
- 25) AUTHORIZE sub-recipient agreement (MUC-PS-17-003) up to the amount of \$12,000.00 with Family Counseling Center of Mobile, Inc. d/b/a Lifelines Counselling Services, to provide homebuyer counseling through a program known as Consumer Credit Counseling Service of Mobile.
- 26) AUTHORIZE transfer of assets from Environmental Enforcement Department to Road & Bridge Department, as follows:  
  
Asset #3202 - 2001 International 2574 Dump Truck  
  
Asset #6083 - 2006 Bobcat T190

- 27) AUTHORIZE transfer of asset from Road & Bridge Department to Environmental Enforcement Department, as follows:
- Asset #3079 - 2001 International 4900 Dump Truck
- 28) APPROVE request of Parks & Recreation to increase rental fee at the Jon Archer Arena from \$350.00 per day to \$440.00 per day to cover grounds preparation and maintenance cost.
- 29) APPROVE request of the Alabama Cooperative Extension System to waive rental fees, for use of Arena at the Jon Archer Agriculture Center, for 4-H Club Programs. (The association does not require the arena to be prepped for use of any events)
- 30) ADOPT resolution authorizing request of the Sheriff's Office to dispose of certain items from fixed assets inventory list, declare as surplus property, and authorize items to be disposed of by lawful means.
- 31) APPROVE awarding bid for BMP-2017-005, Replacement of HVAC Rooftop Package Unit #28 at the Metro Jail, to Goram Air Conditioning Company, Inc. for their total bid in the amount of \$38,260.00.
- 32) APPROVE EFP-105-18, contract with Satsuma Public Library in the amount of \$5,000.00, from District 1 funds, for operational expenses.
- 33) APPROVE EFP-106-18, contract with Mobile Symphony, Inc. in the amount of \$39,657.00, from District 1 funds, for its Preludes and Strings Program for District 1 schools.
- 34) APPROVE EFP-107-18, contract with Mobile United, Inc. in the amount of \$5,000.00, from District 1 funds, to benefit its Leadership Mobile Class of 2018.
- 35) APPROVE EFP-108-18, contract with United Way of Southwest Alabama in the amount of \$45,000.00, from District 1 funds, for operational expenses.

- 36) APPROVE EFP-201-18, contract with Mobile Symphony, Inc. in the amount of \$19,180.00, from District 2 funds, for its Preludes and Strings Program for District 2 schools.
- 37) APPROVE request for Mobile County Commission to determine whether or not the building or structure located at 12163 Marguerite Drive, Coden, Alabama constitutes a public nuisance. Legal owner has not responded to County Official's 60-Day Letter in which to file a written request for a hearing before the Mobile County Commission.
- 38) APPROVE amending the Commission Conference and Meeting Schedule to cancel the conference on Wednesday, November 22, 2017 and hold a combined conference and meeting on Monday, November 27, 2017.
- 39) APPROVE EFP-109-18, contract with History Museum of Mobile Board in the amount of \$5,000.00, from District 1 funds, to benefit field trips for Title 1 schools.
- 40) APPROVE awarding bid for MFP-022-16, Water Intrusion Repairs at the Government Plaza, to Sycamore Construction, Inc. for their total bid in the amount of \$848,129.00.
- 41) APPROVE Change Order #3, for CIP-2015-005(D), Mt. Vernon Park Improvements with Sycamore Construction, Inc. The change will increase contract by \$24,270.15 to upgrade and add chain-link and privacy fencing as needed. The new contract total amount will be \$1,417,255.65.
- 42) ADOPT resolution authorizing execution of project agreement to be entered into by Mobile County and SSAB Enterprises, LLC, to develop a headquarters project for its American Steel Production Operation located in Mobile County, Alabama.

43) APPROVE reappointment of Cynthia Coleman to Mobile County Communications District Board of Commissioners, for a four (4) year term expiring November 12, 2021.

44) APPROVE reappointment of Jeff Reeves to Mobile County Communications District Board of Commissioners to serve remaining term expiring November 12, 2019.

45) APPROVE appointment of Glenn L. Hodge to Mobile County Communications District Board of Commissioners, for a four (4) year term expiring November 12, 2021.

46) APPROVE amended resolution declaring a State of Emergency for Mobile County adopted in emergency meeting on October 6, 2017, relating to Tropical Storm Nate, so as to place all employees on Emergency Alert status in accordance with the Disaster or Emergency Days Policy.

47) ADOPT the following job descriptions at the corresponding pay ranges as recommended by Mobile County Personnel Board:

<u>TITLE</u>	<u>PAY RANGE</u>
County Engineer	29
Public Works Director	29
Assistant County Engineer	28
Deputy Public Works Director	28

and also, approve request for Mobile County Personnel Board to open the above positions competitively.

48) APPROVE investment purchases of County funds by the Treasurer for the month of October 2017.

49) CONSIDER taking the following action on bids:

award Bid #142-17, annual fleet emergency equipment bid for the Sheriff's Office, to Fleet Safety Equipment, Inc.

award Bid #144-17, meats to be delivered to the James T. Strickland Youth Center for December 2017, to Sysco Foods for their bid in the amount of \$2,945.54.

award Bid #145-17, three (3) months copy paper bid for the County Commission, to Staples Business Advantage and Office Equipment Company of Mobile, Inc.

approve to purchase one (1) new crew cab pickup truck from the current State of Alabama Contract T191, for the Animal Shelter.

approve to purchase eleven (11) new sports utility vehicles from the current State of Alabama Contract T191L, for the Sheriff's Office.

approve to purchase one (1) new crew cab pickup truck from the current State of Alabama Contract T191A, for the Sheriff's Office.

approve to purchase two (2) new sports utility vehicles from the current State of Alabama Contract T191, for Chickasabogue Park.

approve to purchase two (2) new sports utility vehicles from the current State of Alabama Contract T191, for the Building Inspection Services Department.

- 50) APPROVE renewal of software maintenance with SHI for Microsoft EA, for the period December 1, 2017 through November 30, 2018 at a cost of \$33,411.12, for the County Commission.
- 51) ADOPT sole source resolution approving renewal of maintenance with Hyland Software, Inc. for OnBase software, for the period January 1, 2018 through December 31, 2018 at a cost of \$46,332.53, for the Public Works Department.



- 52) ADOPT resolution consenting to a tax abatement agreement between the Industrial Development Board of the City of Mobile, Alabama and SSAB Enterprises, LLC, abating certain sales and use taxes, recording taxes, and non-educational portions of ad valorem taxes for Years 1 - 10 of the project as described therein.
- 53) APPROVE Work Order #7 under Master Service Agreement with Information Technology Solutions to add the following:
- 2 phone drops for Sheriff's Office (Metro Jail)
  - 2 new phones for the Sheriff's Office
  - 7 phone drops for Revenue Commissioner's Office
  - 4 new phones for Revenue Commissioner's Office
  - 4 video phones for 7<sup>th</sup> Floor Entry Door Access Control to swap existing standard Cisco phones
  - 6 new phones for the DA's Office
- 54) APPROVE application of Dolgencorp, LLC, for off premises retail beer and table wine license, Dollar General Store 9096, 3250 Fowl River Road, Theodore, Alabama 36582. (District 3)
- 55) RECOMMEND awarding bid for Project CIP-2015-007E, Carol  
1E Plantation Road, to Hosea O. Weaver & Sons for their bid in the amount of \$77,429.00.
- 56) RECOMMEND authorizing to advertise and receive bids for  
2E CCP-158-16 (Phase 2) and CIP-2015-007B (Phase 2), Additional Fencing along County Farm Road and McDonald Road.

57) RECOMMEND authorizing acquisition of property and  
 3E acceptance of right-of-way easements from the  
 following property owners, for the following  
 project:

East Elm Street, Project  
MCR-2014-106(B) Tract 25 and Tract 42

Annie M. Braziel easement

Eric Jordan temporary easement

58) RECOMMEND authorizing to advertise and receive bids for  
 4E Project TAPMB-TA15(900)/MCP-001-15, Sidewalks  
 along Old Pascagoula Road and Howells Ferry  
 Road.

59) RECOMMEND approving a Resolution and a Commitment Letter  
 5E to apply to the Alabama Department of  
 Transportation (ALDOT) for the construction of  
 MCP-001-18, Sidewalk along Cottage Hill Road  
 from Dawes Road eastward to Leroy Stevens Road  
 and then northward along Leroy Stevens Road to  
 the West Mobile County Park Recreation Complex.  
 It is estimated that the construction cost plus  
 construction engineering and inspection services  
 are \$550,000.00, and funding will be divided on  
 an 80/20 ratio using \$440,000.00 TAP funds and  
 \$110,000.00 County funds. Total estimated cost  
 to Mobile County is approximately \$150,000.00,  
 including design cost.

60) RECOMMEND awarding bid for Project MCR-2016-102, Chickasaw  
 6E Streets Resurfacing, to Hosea O. Weaver & Sons,  
 Inc. for their bid in the amount of \$189,378.73.

61) RECOMMEND approving to accept Hold Harmless Agreement and  
 7E Indemnity Agreement for FY 2017-2018 for the use  
 of County equipment, from the Satsuma City  
 School System.

62) RECOMMEND approving preliminary and final plat of Chet  
 8E Hatchett Subdivision. (1 lot, Grand Bay-Wilmer  
 Road South, District 3).

63) RECOMMEND approving right-of-way and/or easement agreement  
9E for Tract 1 in the amount of \$1,525.00, for Project MCR-2016-008, Boe Road, Resurfacing, Restoration and Rehabilitation.

64) RECOMMEND assigning contract for professional engineering  
10E services to Gulf States Engineering, Inc. for Project MCR-2004-306B, Smith Young Road - Grade, Drain, Base and Pave. This is an updated replacement of the contract assigned to Gulf States Engineering, Inc. on January 24, 2005.

65) RECOMMEND approving final plat of Magnolia Springs,  
11E Phase 5 and accepting roads rights-of-ways as shown on the subdivision plat for the following streets:

Clairmont Drive West  
Marigold Loop  
Marigold Loop North  
Windmere Drive  
Windmere Drive East

and accept the roads in this subdivision for maintenance by the County together with the drainage system as it affects said roads and accept the Warranty Deed for the rights-of-ways indicated on this plat. (49 lots, Silver Pine Road, District 2).

66) RECOMMEND approving final plat of Magnolia Springs,  
12E Phase 6 and accepting roads rights-of-ways as shown on the subdivision plat for the following streets:

Marigold Loop  
Marigold Loop North  
Philsdale Lane East

and accept the roads in this subdivision for the maintenance by the County together with the drainage system as it affects said roads and accept the Warranty Deed for the rights-of-ways indicated on this plat. (22 lots, Silver Pine Road, District 2).

- 67) RECOMMEND authorizing application, as a sub-applicant to  
13E the State of Alabama, for FY2017 Flood  
Mitigation Assistance Grant.
- 68) RECOMMEND approving CDP-304-18 assigned in favor of the  
14E Citizens for a Better Grand Bay in the estimated  
amount of \$100.00. The project will sponsor the  
rental of three (3) lighting plants for the  
December 2, 2017, Grand Bay Christmas Parade.
- 69) RECOMMEND adopting a resolution consenting to the  
15E annexation of portions of the following public  
streets - Camellia Drive, Jo Ella Road, Lynn  
Drive, McCrary Road, and Sweetbriar  
Lane - bounded by territories annexed by the  
City of Semmes, Alabama, pursuant to City  
Ordinance Numbers 2016-26, 2016-85, 2016-86,  
2016-179, 2016-180, 2017-05, 2017-08, 2017-09,  
2017-10, 2017-11, 2017-12 and 2017-15.
- 70) RECOMMEND adopting a resolution consenting to the  
16E annexation of a portion of the following public  
streets - Celeste Road and Radcliff  
Road - bounded by territories annexed by the  
City of Saraland, Alabama, pursuant to City  
Ordinance Numbers 846, 848, 849, 861, 867, 869,  
870, 1044, 1078 and 1094.
- 71) Commission announcements and/or comments.
- 72) APPROVE request for motion to adjourn until  
November 27, 2017.