

ADMINISTRATION PRELIMINARY AGENDA
CONFERENCE OF THE MOBILE COUNTY COMMISSION

10:00 AM December 18, 2025

CONSIDER TAKING THE FOLLOWING ACTION ON AGENDA ITEMS:

- 1) APPROVE list of claims.
- 2) HOLD public hearing so any citizen of the County shall be heard, for or against, any item related to the Statement of Revenues, Expenditures, and Changes in the Fund Balance Report, for the period ending November 30, 2025.
- 3) APPROVE subrecipient agreement (MCD-HH-25-001) with Habitat for Humanity of Southwest Alabama in the amount of up to \$140,000.000 of Community Development Block Grant funds to provide roof replacement for eligible residential homeowners within the Urban County for the term of January 1, 2026 through December 31, 2026. Requested by the Grants Department.
- 4) APPROVE annual renewal of Comcate API/web services subscription, code enforcement manager, and GIS enterprise subscription in the amount of \$20,278.00, through October 31, 2026, for the Environmental Enforcement Department, to be paid from Cost Center 028. Requested by the Environmental Services Department.
- 5) ADOPT resolution approving request of the Revenue Commission to dispose of certain items from fixed assets inventory list, declare as surplus property, and authorize items to be disposed of by lawful means.

- 6) APPROVE EFP-126-26, sponsorship agreement with Opportunity 4 Entertainers & Performing Arts in the amount of \$3,500.00, from District 1 Education funds, for its Opportunities Day School Tour, Health & Resource Fair, held on November 6, 2025 through May 2, 2026.
- 7) APPROVE amending annual appropriation contract with Mobile Arts Council, Inc., to provide additional funds in the amount of \$36,500.00, from District 1 Education funds, EFP-128-26, for the Lewis Landing Public Art Installation and related administrative fees, project subject to submission of all documents and legal review. Requested by the County Attorney.
- 8) APPROVE EFP-127-26, sponsorship agreement with Port City Chapter of Blacks in Government, Inc. in the amount of \$1,500.00, from District 1 Education funds, for its 36th Annual Dr. Martin Luther King Jr. Breakfast, to be held on January 19, 2026.
- 9) APPROVE CDP-111-26, EFP-216-26, and CDP-303-26, sponsorship agreement with Events Mobile, Inc. in the total amount of \$1,500.00, for its Moon Pie Over Mobile New Year's Eve Celebration, to be held on December 31, 2025. Funds to be divided as follows:
- CDP-111-26, District 1 Commission funds in the amount of \$500.00
 - EFP-216-26, District 2 Education funds in the amount of \$500.00
 - CDP-303-26, District 3 Commission funds in the amount of \$500.00
- 10) VOTE AT CONFERENCE approve EFP-317-26, for the Town of Dauphin Island in the amount of \$50,000.00, from District 3 Education funds, for a drainage project at the Dauphin Island Elementary School parking lot. Requested by County Administration.

- 11) APPROVE appointment of Candace Antinarella to the position of Legal Assistant for the Mobile County Legal Department, effective December 29, 2025. Requested by the County Attorney.
- 12) APPROVE Change Order #3 with Harris Contracting Services, Inc., for Project MCPI-LL-001, Lewis Landing. This change order will increase the contract by \$23,188.00 and increase the contract time by 21 calendar days. The new contract will be in the amount of \$882,776.00, with a substantial completion date of December 23, 2025, to be paid from the State Gulf of Mexico Energy Security Act Grant. Requested by the Environmental Services Department.
- 13) APPROVE Change Order #1 with Garney Construction, for Project RST-S1P09-BLBE-255, Extension of Effluent Force Main from Bayou La Batre Wastewater Treatment Facility Phase II. This change order will decrease the contract by \$4,000.00, with no change to the construction schedule. The final contract will be in the amount of \$15,995,800.00. Requested by the Environmental Services Department.
- 14) APPROVE professional services agreement with Sharon Pilgrim for court reporter and related court services for the juvenile court, 13th Judicial Circuit, in the amount not to exceed \$36,000.00, at a rate of \$3,000.00 per month, from Detention Subsidy funds, to commence on January 1, 2026, and terminate December 31, 2026, for the James T. Strickland Youth Center. Requested by the County Attorney.

- 15) APPROVE amendment to the contract with Fifth Asset, Inc. doing business as DebtBook to provide additional software services of cash flow and investment management in the amount of \$24,645.84. The services will be prorated until the end of the existing contract, expiring September 14, 2026, to be paid from Cost Center 001. Requested by County Administration.
- 16) VOTE AT CONFERENCE approve Tenant Renewal 7 Order Form under the master services agreement with Workday, Inc. in the amount of \$14,400.00, for six months, beginning December 21, 2025, to be paid from Cost Center 001, for the Human Resources Department. Requested by the Information Technology Department.
- 17) APPROVE West Mobile County Park Field Rental Agreements and Youth Sport Release Form, pending legal review. Requested by the Environmental Services Department.
- 18) APPROVE amending the professional services contract with Restore Mobile, Inc., to provide additional funds in the amount of \$100,000.00, from District 1 Education funds, EFP-129-26, for professional services related to revitalization of historic structures located in the Civil Rights and Cultural Heritage District.
- 19) CONSIDER taking the following action on bids:

award Bid #66-25, a six-month trash can liner bid for the County Commission, to Imperial Bag & Paper Company, LLC, Bay Paper Company, and Office Equipment Company of Mobile, Inc. doing business as OEC.

award Bid #111-25, meats to be delivered to James T. Strickland Youth Center bid for January 2026, to the Merchants Company doing business as Merchants Foodservice for their bid in the amount of \$15,152.39, to be paid from Cost Center 023.

reject award of Bid #94-25, the annual riprap materials bid for the Public Works Department, and authorize rebid.

approve the purchase of emergency fleet vehicle equipment in the amount of \$112,969.63, from ProLogic ITS under the current State of Alabama Contract MA230000004214, for the Sheriff's Office, to be paid from Cost Center 020.

- 20) APPROVE renewal of agreement with Knox Pest Control in the amount of \$219.00, for annual termite inspection for the Building Inspection Department, to be paid from Cost Center 014. Requested by the Purchasing Department.
- 21) APPROVE renewal of parts and labor contract with CPC Office Technologies in the amount of \$294.00, for Formax/FD8602C scanner, for the period December 4, 2025 through December 3, 2026, for the Foster Grandparent Office, to be paid from Cost Center 144. Requested by the Purchasing Department.
- 22) APPROVE renewal of software agreement with Snap-on Industrial in the amount of \$3,720.16, for Snap-on scanner updates and parts, for the Public Works Department, to be paid from Cost Center 081. Requested by the Purchasing Department.
- 23) APPROVE renewal of subscription agreement with Howard Technology Solutions in the amount of \$3,395.00, for CBTNuggets, for the Revenue Commission, to be paid from Cost Center 038. Requested by the Purchasing Department.

- 24) APPROVE renewal of service agreement with Driver Training Solutions, LLC in the amount of \$64,000.00, for full service warranty on the simulated driving units Serial #PS8 24-028/VDU8 24-093 and Serial #VS8 24-080/VDU7 24-094, for the period December 19, 2025 through December 19, 2029, for the County Commission, to be paid from Cost Center 001. Requested by the Purchasing Department.
- 25) APPROVE renewal of subscription agreement with High Seas Design House in the amount of \$18,586.06, for Google Workspace upgrades, for the period December 6, 2025 through December 5, 2026, for the Sheriff's Office, to be paid from Cost Center 020. Requested by the Purchasing Department.
- 26) ADOPT sole source resolution approving the purchase of LUCAS chest compression systems for Mobile County Emergency Medical Services, four units will be purchased under the Community Development Block Grant provided through Alabama Department of Economic and Community Affairs, CV-EC-20-009 in the amount of \$79,284.56, and one unit will be purchased under the Community Development Block Grant B-20-UW-01-0002 in the amount of \$19,821.14, for the Grants Department, to be paid from Cost Center 106. Requested by the Purchasing Department.
- 27) APPROVE thirty-six-month lease agreement with Sharp Electronics Corporation/CPC Office Technologies in the amount of \$102.83 per month, for one Sharp BP50M31 copier under the current State of Alabama Contract #188627-AL06, for the Domestic Relations Department, to be paid from Cost Center 004. Requested by the Purchasing Department.

- 28) APPROVE thirty-six-month lease agreement with Sharp Electronics Corporation/CPC Office Technologies in the amount of \$95.37 per month for one Sharp BP50M31 copier and \$209.78 per month each for two Sharp BP70M65 copiers under the current State of Alabama Contract #188627-AL06, for the Community Corrections Center, to be paid from Cost Center 017. Requested by the Purchasing Department.
- 29) APPROVE amending the Parks Website development contract with Dogwood Productions, approved on May 9, 2024, to extend the project build deadline from its current date (December 31, 2025) to May 31, 2026. All other terms and conditions of the original contract remain unchanged. Requested by the Department of Public Affairs & Community Services.
- 30) ADOPT resolution amending Mobile County Commission 2025-2026 Holiday Schedule as follows. Requested by County Administration.
- add Friday, December 26, 2025
- 31) APPROVE amending existing contract with Jubilee HR Consulting, LLC, to extend the term of Statement of Work No. 3 through January 31, 2026, at no increase in cost, and create Statement of Work No. 4 to assist the Human Resources Department in recruiting, talent management, policies, and other related items for an amount up to \$56,000.00 through June 30, 2026. Requested by County Administration.