

OFFICIAL AGENDA

CONFERENCE AND MEETING OF MOBILE COUNTY COMMISSION

October 27, 2025 10:00 AM

- 1) APPROVE list of claims.
- 2) HOLD public hearing so any citizen of the County shall be given an opportunity to be heard, for or against, any item related to the Statement of Revenues, Expenditures, and Changes in Fund Balance Report, for the period ending September 30, 2025.
- 3) ADOPT resolution revising the Mobile County Commission Conference and Meeting Schedule for 2024-2028, as follows. Requested by County Administration.
 - cancel conference on Thursday, October 23, 2025
 - hold a combined conference and meeting on Monday, October 27, 2025
- 4) APPROVE annual renewal of agreement with CivicPlus, LLC, to provide digital agenda management in the amount of \$18,932.72, for the County Commission, to be paid from Cost Center 001. Requested by the Records Department.
- 5) ADOPT resolution authorizing request of the Sheriff's Office to dispose of certain items from the fixed assets inventory list and declare as surplus property, and authorize items to be disposed of by lawful means.
- 6) AWARD bid to Montgomery Technology Systems, LLC, CCP-013-2025, for 2025-2026 Detention Intercom Inspections and Maintenance, for their bid in the total amount of \$68,500.00, to be paid from Cost Center 019, Fund 001. Requested by the Facilities and Maintenance Department.

- 7) APPROVE alcohol license application of King Smoke Shop, LLC, for a lounge retail liquor-Class II (package) and a tobacco-only license, doing business as Dawes Package Store, located at 3460 Dawes Road, Mobile, Alabama 36695 (District 3). Requested by the Alcoholic Beverage Control Board.
- 8) APPROVE EFP-307-26, appropriation contract with the Board of School Commissioners of Mobile County in the amount of \$10,000.00, from District 3 Education funds, to assist with the costs of the JROTC STEM Leadership Academy.
- 9) APPROVE amendment to the annual appropriation contract with The Explore Center, Inc. doing business as Gulf Coast Exploreum Science Center, to provide additional funds in the amount of \$15,000.00, from District 2 Education funds, EFP-202-26, for its Winter exhibit, GALILEO: The Science of Antiquity, from January 2026 through May 2026.
- 10) APPROVE CDP-202-26 and EFP-305-26, sponsorship agreement with Mobile Law Enforcement Foundation, Inc. in the total amount of \$1,500.00, for its Annual Luncheon on Wednesday, November 19, 2025. Funds to be divided as follows:
- District 2 Commission Funds in the amount of \$750.00
 - District 3 Education Funds in the amount of \$750.00

- 11) APPROVE EFP-109-26, EFP-203-26, and EFP-306-26, sponsorship agreement with The Child Advocacy Center, Inc. in the total amount of \$2,500.00, for its Serve It Up With Love Tennis Tournament on Sunday, April 26, 2026, and Tuesday, April 28, 2026. Funds to be divided as follows:
- District 1 Education Funds in the amount of \$1,000.00
 - District 2 Education Funds in the amount of \$750.00
 - District 3 Education Funds in the amount of \$750.00
- 12) APPROVE EFP-108-26, agreement with Community Foundation of South Alabama in the amount of \$25,000.00, from District 1 Education funds, and authorize deposit of \$25,000.00 from District 1 funds into the said fund, and authorize the President of the Commission to sign all relevant documents. The Donor Advised Endowed Fund with the Community Foundation of South Alabama will support the acquisition and maintenance of sites of historical significance relating to African American contributions to Mobile County.
- 13) APPROVE amending 2024 Capital Improvement Plan to create Project CIP-2024-003D, Purchase of Property located on Yorkhaven Road, Mobile County, Alabama. The estimated budget for this project is \$300,000.00.
- This amendment creates a new project, CIP-2024-003D, Purchase of Property located on Yorkhaven Road, Mobile, Alabama. This amendment also allocates \$300,000.00 for the budget, from the 2024 Capital Improvement Plan, District Three Unnamed Projects, to CIP-2024-003D. Requested by the Finance Department.

- 14) APPROVE purchase of real property from Bradley Lynn Cox, Robin Ann Smith, and Kasey J. Smith for approximately 12.05 acres located on Yorkhaven Road, Mobile County, Alabama for purchase price of \$300,000.00, plus agreed upon closing costs, and authorize Commission President to sign all documentation related to the transaction, to be paid from CIP-2024-003D, pending legal review. Requested by the County Attorney.
- 15) APPROVE acceptance of updates to the By-Laws and Policies and Procedures of the Alabama Association of Retired Senior Volunteer Program Directors, Inc. Requested by the Grants Department.
- 16) AUTHORIZE amendment to the HOME agreement and Declaration of Restrictive Covenants with Mobile Elderly Housing, LLC, regarding the development of 56 units of senior housing in conjunction with Alabama Housing Finance Authority Tax Credits (Low-Income Housing Tax Credit), and authorize the Commission President to execute all documents associated with this project. Requested by the Grants Department.
- 17) ACCEPT grant/subsidy award for Fiscal Year 2025-2026 in the amount of \$151,954.00, from the Alabama Department of Youth Services. The funds shall provide at least one detention bed at the James T. Strickland Youth Center.
- 18) APPROVE Change Order #2 with Harris Contracting Services, Inc., for Project MCPI-LL-001, Lewis Landing. This change order will increase the contract amount by \$27,610.00 and increase the contract time by 14 calendar days. The new contract will be in the amount of \$859,588.00, and the date of substantial completion is December 2, 2025, to be paid from the State Gulf of Mexico Energy Security Act Grant. Requested by the Environmental Services Department.

- 19) APPROVE Change Order #4 with J Hunt Enterprises, for Project MCPI-CH(003), Chickasabogue Park: Entrance/Day Use and Trail Improvement. The change order will decrease the contract by \$45,054.99. The final contract will be in the total amount of \$7,080,134.13. Requested by the Environmental Services Department.
- 20) APPROVE EFP-110-26, sponsorship agreement with Marine Environmental Sciences Consortium doing business as Mobile Bay National Estuary Program in the amount of \$3,000.00, from District 1 Education funds, for its 11th Annual Breakfast on December 3, 2025.
- 21) APPROVE EFP-204-26, appropriation contract with Mobile Symphonic Pops Band, Inc. in the amount of \$5,000.00, from District 2 Education funds, for operational expenses.
- 22) APPROVE CDP-203-26, appropriation contract with Liberty Learning Foundation, Inc. in the amount of \$2,500.00, from District 2 Commission funds, for its Super Citizen Program.
- 23) APPROVE appointment of Dawn McArdle as District 2 Administrator, effective November 1, 2025. Requested by County Administration.
- 24) CONSIDER taking the following action on bids:
- reject award of Bid #134-25, ice vending machine services bid for multiple Mobile County Parks, due to no response.
- award Bid #146-25, meats to be delivered to James T. Strickland Youth Center bid for November 2025, to the Merchants Company doing business as Merchants Foodservice for their bid in the amount of \$15,156.10, to be paid from Cost Center 023.

approve the purchase of 12 current year sports utility vehicles under the current Bid #35-25 in the amount of \$622,465.00, for the Sheriff's Office, to be paid from Cost Centers 020 and 021.

approve the purchase of one new passenger van under the current State of Alabama Contract MA2200000003128-10, in the amount of \$59,776.00, for the Sheriff's Office, to be paid from Cost Center 021.

approve the purchase of emergency fleet vehicle equipment from Harrell & Hall under the current State of Alabama Contract MA2500000005123, in the amount of \$67,680.63, for the Sheriff's Office, to be paid from Cost Center 020.

- 25) APPROVE renewal of software agreement with SHI International Corporation in the amount \$21,329.44, for NemoQ licenses, for the period September 30, 2025 through September 29, 2026, for the Revenue Commission, to be paid from COVID-19 Funds. Requested by the Purchasing Department.
- 26) APPROVE renewal of three-year software agreement with Converge One under the current State of Alabama Contract MA 999210000000009, in the amount of \$16,734.90, for Cisco Wireless Access Point Software, for the County Commission, to be paid from Cost Center 001. Requested by the Purchasing Department.
- 27) APPROVE renewal of license agreement with DocuSign Government at Carahsoft under current GSA Schedule No. 47QSWA18D008F, for eSignature Enterprise Pro for Gov, Envelope and Enterprise Premier Support, for the period December 15, 2025 through December 15, 2026, for the County Commission, to be paid from COVID-19 Funds. Requested by the Purchasing Department.

- 28) APPROVE renewal of subscription agreement with Environmental Systems Research Institute, Inc. in the amount of \$22,700.00, for Premium support services, for the Revenue Commission, to be paid from Cost Center 038. Requested by the Purchasing Department.
- 29) APPROVE renewal of software agreement with OpenGov, Inc. in the amount of \$208,952.65, for asset management, transportation domain, parks and recreation domain, stormwater domain, systems integration support, SeeClickFix, signal domain, additional permitting and licensing service area, walkability domain, and adoption toolkit, for the period October 3, 2025 through October 2, 2026, for the Public Works Department, to be paid from Cost Center 081. Requested by the Purchasing Department.
- 30) APPROVE change order with Hyland to cancel the current Fortis Comprehensive Conversion Project. This change order accounts for work completed during the discovery phase and the method of document extraction, in the total amount of \$22,567.00 to the County. The change order results in a cost savings of \$52,568.00 from the initial bid approved on June 10, 2024, Agenda Item #19, to be paid from Cost Center 001. Requested by the Purchasing Department.
- 31) APPROVE renewal of service agreement with Beebe's Pest & Termite Control in the amount of \$360.00, for Sentricon monitoring at Escatawpa Hollow Park and Campground, to be paid from Cost Center 091. Requested by the Purchasing Department.

- 32) APPROVE amending September 22, 2025 Minutes, Agenda Item #36, to change the copier model from BP70C31 to Sharp BP70C45 for both copiers, the price will remain the same at \$158.02 per month each, for three years, to be paid from Cost Center 081. Requested by the Purchasing Department.
- 33) APPROVE amending Item No. 41 of October 14, 2025 Meeting to reflect correct date of appointment of Dr. Maryann Mbaka as a Director of the Mobile County Hospital Board for a term of six (6) years beginning October 1, 2025, and expiring on September 30, 2031. Requested by the County Attorney.
- 34) APPROVE agreement with Election Systems & Software, LLC in the amount of \$107,610.00, for maintenance and software licenses, for the period October 1, 2025 through September 30, 2026, for the Information Technology Department-Voting Machine Division, pending legal review, to be paid from Cost Center 001.
- 35) APPROVE lease agreement between the County and the University of South Alabama by and through its USA Health Center for Healthy Communities, a 501(c)(3) public charity, for office space at the James T. Strickland Youth Center, for an 18-month term, with a nominal rent provision. Requested by the County Attorney.
- 36) APPROVE amending October 14, 2025 Minutes, Agenda Item #35, to adjust the thirty-six-month lease agreement monthly cost with Dex Imaging, LLC, from \$769.75 to a decreased amount of \$575.29 per month for one Konica Minolta 651i copier, for the Sheriff's Office. Requested by the Purchasing Department.

- 37) APPROVE Contract Amendment No. 1 to the professional architectural services contract with Americana Architects, dated October 25, 2024, to provide design services for treehouse structures at Escatawpa Hollow Park and Campground. The cost associated with the contract amendment to be paid from GOMESA 2105. Requested by the Environmental Services Department.
- 38) APPROVE rental rate increases for the following venues in the Mobile Government Plaza: atrium, auditorium, commissioner conference chamber, multi-purpose/assembly room, and executive meeting room effective immediately. Rate increases include after-hours security and staffing, portable restrooms, custodial fees, and supplies, pending legal review. Requested by the County Attorney.
- 39) ADOPT resolution consenting to the annexation of a portion of the following public streets:
- Creax Road
 - Old Highway 43
- bounded by the territories annexed by the City of Creola, Alabama, pursuant to City Ordinance Numbers LR 7314 PG 615, LR 7328 PG 719, and 2025-002, requested by the Geographic Information System Department and the Engineering Department.
- 40) ADOPT resolution consenting to the annexation of a portion of the following public street:
- Harmony Ridge Circle West
- bounded by the territories annexed by the City of Semmes, Alabama, pursuant to City Ordinance Numbers 2025-80 and 2025-81, requested by the Geographic Information System Department and the Engineering Department.

41) APPROVE

proposed and final plats of the following subdivisions, requested by the Engineering Department:

- Ford's Addition to McCaskey Estates
 - District 2, Seabrook Road, 2 lots
- Davis Properties
 - District 3, Highway 188, 2 lots
- Schmierer Branch Subdivision
 - District 3, McGregor Road, 1 lot
- Sony and Chack Subdivision
 - District 3, Roberts Road and U.S. Highway 90, 2 lots
- Vealville Subdivision
 - District 3, McDonald Road, 2 lots

42) APPROVE

final plats of the Penny Lakes First and Second Additions, and accept road rights-of-way as shown on the subdivision plats for the following streets:

- Judson Lane
- Mary Braxton Drive
- Mary Braxton Drive West
- Penny Lakes Drive

AND

Accept the roads in these subdivisions for maintenance by Mobile County together with the drainage system as it affects said roads and accept the Warranty Deeds for the rights-of-way indicated on these plats (17 lots in First Addition and 31 lots in Second Addition, Howells Ferry Road, District 2), requested by the Engineering Department.

43) APPROVE

License to Utilize Easement with Spire Gulf, Inc. for Project MCR-2022-007, Windsor Road West - Bridge Replacements and Grade, Drain, Base, and Pave (GDBP), requested by the Engineering Department.

- 44) APPROVE assigning a contract for professional engineering services (design and construction engineering inspection) for Project MCR-2024-003A, McDonald Road at Belmont Park Drive Intersection Improvements, to Civil Southeast, LLC, requested by the Engineering Department.
- 45) APPROVE right-of-way and/or easement agreement for Tract 4 on Natchez Trace Road in the amount of \$1,100.00 for Project MCR-2022-207, Natchez Trace Road - Grade, Drain, Base, and Pave (GDBP), requested by the Engineering Department.
- 46) AUTHORIZE acquisition of property and acceptance of right-of-way deeds and/or easements from the following property owners for the following projects, requested by the Engineering Department:
- Moores Road, Project MCR-2022-305, Tract 6, deed
- Cecelia Moore authorized to sign for Oak Drive, LLC
- Striped Drive, Project MCR-2018-306, Tract 1, temporary construction easement
- Paul Dubose
- Frank Henderson Road, Project MCR-2020-109, Tract 9, temporary construction easement
- Russell Heath Tucker

47) APPROVE

final plat of Highland Pointe, Phase One, and accept the road rights-of-way as shown on the subdivision plat for the following streets:

- Riparian Way East
- Riparian Way North
- Riparian Way South
- Tori Drive East
- Tori Drive South
- Trail Side Way

AND

Accept the roads in this subdivision for maintenance by Mobile County together with drainage system as it affects said roads and accept the Warranty Deed for the rights-of-way indicated on this plat (District 3, Airport Boulevard, 106 lots), requested by the Engineering Department.

48)

Commission announcements and/or comments.

49) APPROVE

request for motion to adjourn until November 10, 2025.