

ADMINISTRATION PROPOSED AGENDA
CONFERENCE MEETING OF THE MOBILE COUNTY COMMISSION

10:00 AM October 21, 2021

CONSIDER TAKING THE FOLLOWING ACTION ON AGENDA ITEMS:

- 1) APPROVE minutes of the regular meeting of October 12, 2021.
- 2) APPROVE claims list.
- 3) HOLD public hearing so any citizen of the County shall be given an opportunity to be heard, for or against, any item related to the Statement of Revenues, Expenditures, and Changes in the Fund Balance Report, for the period ending September 30, 2021.
(Act 86-414)
- 4) APPROVE amending 2021 Capital Improvement Plan to create Project CIP-2021-005, Roof Maintenance or Replacement for Various County Facilities. The budget for this project is \$3,000,000.00.

This amendment creates a new project, Project CIP-2021-005, Roof Maintenance or Replacement for Various County Facilities. This amendment also allocates \$3,000,000.00 for the budget from the 2021 Capital Improvement Plan.
- 5) APPROVE application for lounge retail liquor - Class II (Package) alcohol license, for SAISRI, LLC, for Liquor House, 7000 B Three Notch Road, Mobile, Alabama 36619. (District 3)
- 6) APPROVE application for transfer of off premises retail beer alcohol license, for KEG AND BAIT, LLC, for Jemison's, 16871 Dauphin Island Parkway, Coden, Alabama 36523.
(District 3)

- 7) ADOPT resolution agreeing to continue to participate in the Association of County Commissions of Alabama Workers' Compensation Self-Insurers Fund for three (3) years.
- 8) APPROVE amendment to the professional services agreement with Tetra Tech, Inc. for administration of the Emergency Rental Assistance Program (ERA2) to amend Amended Exhibit B (Fee for Services) to increase the fee from an amount not to exceed \$1,214,565.75 to an amount not to exceed \$1,370,035.75, for an increase of \$155,470.00 (i.e., 9.9% of remaining funds of \$1,575,453.79), to be paid from the General Fund.
- 9) APPROVE project agreement amongst Austal USA, LLC, County of Mobile, and City of Mobile, whereby the County and City will each contribute up to \$1,500,000.00 for certain road and access improvements for the benefit of Austal USA, LLC and the public, and authorize the President of the Commission to sign all necessary documents associated with this project agreement.
- The 772 Public Notice was advertised in the Mobile Press Register on Sunday, October 10, 2021.
- 10) ACCEPT award from the Bureau of Justice Assistance (BJA) under the FY 2021 Bulletproof Vest Partnership (BVP) Program, for \$7,622.53, for the project period April 1, 2021 through August 31, 2023, for the Sheriff's Office.
- 11) APPROVE amendment to Professional Services Contract with Workshops, Etc! LLC, EFP-149-21, to make provision for additional services and increase compensation from \$2,850.00 to \$5,700.00.

- 12) ADOPT the following Information Technology policies for the County Commission, effective upon approval:
- Desk Phone Equipment Policy
 - GIS Acceptable Use Policy
 - Hardware, Software, and Technology Systems Acquisition Policy
 - Internet and Email Usage Policy
 - Laptop, Tablet, and Remote Access Policy
 - Wireless Phone and Device Policy
- 13) ADOPT resolution authorizing request of the Sheriff's Office to dispose of certain items from fixed assets inventory list, declare as surplus property, and authorize items to be disposed of by lawful means.
- 14) APPROVE CDP-301-22, appropriation contract with the Town of Dauphin Island in the amount of \$2,000.00, from District 3 funds, to purchase a surplus vehicle (2014 Chevrolet Tahoe, VIN 1GNLC2E06ER193449, Asset #9336) from the Sheriff's fleet at fair market value, for use by the Dauphin Island Police Department.
- 15) APPROVE amending annual appropriation contract, EFP-102-22, with Ina Pullen Smallwood Memorial Library, also known as Chickasaw Public Library, to increase contract amount from \$45,000.00 to \$60,000.00 for a total additional amount of \$15,000.00, for operational expenses.
- 16) APPROVE amending annual appropriation contract, EFP-101-22, with Satsuma Public Library, to increase contract amount from \$45,000.00 to \$60,000.00 for a total additional amount of \$15,000.00, for operational expenses.

- 17) APPROVE EFP-308-22, appropriation contract with W.C. Griggs Elementary School PTA in the amount of \$3,556.44, from District 3 funds, for a water bottle refill station.
- 18) APPROVE professional services/sole source agreement with Environmental Systems Research Institute, Inc. (ESRI), annual subscription for ESRI Enterprise Advantage Program, for the Information Technology Department, for a term of one (1) year, at a cost of \$95,400.00.
- 19) APPROVE EFP-307-22, appropriation contract with Spencer-Westlawn PTO in the amount of \$11,286.27, from District 3 funds, for a digital marquee sign, furniture, and supplies for the STEM Lab at Spencer-Westlawn Elementary School.
- 20) AUTHORIZE assignment of Mott MacDonald to perform professional services for Project CIP-2021-004, Salt Aire Preserve Office Building, for a proposed fee of \$100,000.00. Work will consist of the design, bidding, and project administration associated with construction of a new office building.
- 21) AWARD bid to Bay Area Contracting, Inc. for CCP-006-21, Theodore Oaks Parking Lot Resurfacing, for a total bid in the amount of \$223,519.15.
- 22) AUTHORIZE assignment of TAG, The Architect Group, to perform professional services for Project CIP-2021-008, West Mobile County Park Improvements, for a proposed fee of \$200,700.00. Work will consist of the design, bidding, and construction administration services.

- 23) AUTHORIZE assignment of Goodwyn, Mills, & Cawood, Inc. to perform professional services for Project CIP-2021-005, Roof Maintenance or Replacement for Various County Facilities, for a proposed fee of \$247,500.00. Work will consist of the design, bidding, and project administration associated with the repair and/or replacement of roofing components on various Mobile County buildings.
- 24) APPROVE Change Order #1 with Thomas Industries, Inc., for Project CIP-2019-007, Government Plaza Meeting Room Renovations. If implemented, the change will increase the contract by \$17,998.06 to provide funding for material and labor for furring out east wall in the Commission Conference Chamber. The new contract total will be \$198,679.06.
- 25) ACCEPT Alabama Department of Youth Services Grant/Subsidy Agreement for FY 2021-2022, in the amount of \$193,234.00, on behalf of James T. Strickland Youth Center.
- 26) APPROVE EFP-103-22, professional services contract with Centre for the Living Arts doing business as Alabama Contemporary Arts Center; June Reddix Stennis; Paulette Horton; Sheila Flanagan; and Eric Finley, in an amount not to exceed \$16,500.00, for professional services related to the development and staging of The Historic Avenue exhibit at the Old Davis Avenue Library, each party to provide specific services at specific rates of compensation set out therein.
- 27) HOLD public hearing to receive citizens' comments regarding the proposed substantial amendment to the Alabama Department of Economic and Community Affairs (ADECA) Community Development Block Grant - Coronavirus (CDBG-CV) Grant Agreement.

This information has been available to the public since October 20, 2021. This expedited public comment period is in compliance with the waiver contained in Federal Register Notice, FR-6218-N-01, which reduces the duration of required public comment periods from thirty (30) days to five (5) days.

- 28) ADOPT a substantial amendment to the PY2020 Alabama Department of Economic and Community Affairs (ADECA) Community Development Block Grant - Coronavirus (CDBG-CV) Grant Agreement following the comment period and public hearing.
- 29) APPROVE amending sub-recipient agreement with Volunteers of America for food pantry programs under the Community Development Block Grant - Coronavirus (CDBG-CV), MCV-FB-20-001, to amend the compensation and reporting requirements.
- 30) APPROVE amending sub-recipient agreement with United Cerebral Palsy for respite services and food pantry programs under the Community Development Block Grant - Coronavirus (CDBG-CV), MCV-PS-20-001, to amend the compensation and reporting requirements.
- 31) APPROVE amending sub-recipient agreement with VIA Health and Fitness, Inc. for food pantry and senior services programs under the Community Development Block Grant - Coronavirus (CDBG-CV), MCV-PS-20-002, to amend the compensation and reporting requirements.
- 32) APPROVE amending sub-recipient agreement with Saraland United Methodist Church for food pantry programs under the Community Development Block Grant - Coronavirus (CDBG-CV), MCV-PS-20-004, to amend the compensation and reporting requirements.

- 33) APPROVE amending the 2021 Capital Improvement Plan to create Africatown Welcome Center Interactive Installation, Project CIP-2021-001G. The budget for this project is \$150,000.00.

This amendment creates a new project, Africatown Welcome Center Interactive Installation, Project CIP-2021-001G. This amendment also allocates \$150,000.00 for the budget, from the 2021 Capital Improvement Plan, District 1 Unnamed Projects, to Project CIP-2021-001G.

- 34) APPROVE appropriation contract with the City of Mobile, in the amount of \$150,000.00, for the Africatown Welcome Center Interactive Installation, Project CIP-2021-001G.

- 35) AWARD bid to Tindle Construction, LLC for CCP-011-21, Expansion to the District Attorney's Office, for a total bid in the amount of \$49,750.00.

- 36) CONSIDER taking the following action on bids:

reject award of Bid #148-21, two (2) month groceries to be delivered to various locations for the Mobile County Grants Food Bank Program (MCV-PS-20-0001, MCV-PS-20-002, MCV-PS-20-004, MCV-FB-20-001).

rescind award of Bid #77-19, annual janitorial services bid for Public Works Department Camp 1, Environmental Enforcement, and the Electronics Department, to Laton Cleaning Services, vendor gave 30 day notice of cancellation.

rescind award of Bid #75-21, annual ground maintenance bid for James T. Strickland Youth Center and Annex, to CNR Landscaping, due to bid withdrawal.

rescind award of Bid #106-21, annual vegetation management bid for the Public Works Department, to Red River Specialties LLC., due to manufacturer shortages.

rescind award of Bid #131-21, ground maintenance for the Building Maintenance Department, to CNR Landscaping, due to bid withdrawal.

award Bid #75-21, ground maintenance for James T. Strickland Youth Center and Annex, to Bay Landscaping, for their bid in the amount of \$13,772.88 per year.

award Bid #97-21, annual janitorial services for the Building Maintenance Department Complex, to All Over Janitorial Services, for their bid in the amount of \$1,500.00 initial and \$2,000.00 per month.

award Bid #110-21, ground maintenance for the Community Correction Center, to Get It Dunn, LLC., for their bid in the amount of \$2,100.00 per year.

award Bid #131-21, ground maintenance for the Building Maintenance Complex, to Complete Management Group, for their bid in the amount of \$2,945.00 per year.

award Bid #145-21, meats to be delivered to James T. Strickland Youth Center for the month of November 2021, to Merchants Foodservice, for their bid in the amount of \$12,454.39.

award Bid #150-21, two hundred thousand (200,000) #9 window envelopes and one hundred thousand (100,000) #10 window envelopes for the License Commission, to OEC, for their bid in the amount of \$9,278.23.

approve to purchase one (1) Simplex Truesite Workstation Fire Alarm System, under the current Purchasing Cooperative Sourcewell Contract 031517 SGL, JCI Reference No. 222421893 from Johnson Controls in the amount of \$41,493.00, for the Electronics Department.

approve to purchase one (1) Massey Ferguson 2850M tractor with cab, under the current State of Alabama Contract MA T222, in the amount of \$40,077.31, for the Environmental Services Department.

approve to purchase two (2) pothole patch bodies, under the current Purchasing Cooperative Sourcewell Contract 052417-FRM, in the amount of \$209,658.00, for the Public Works Department.

approve to purchase two (2) International CV515 SFA 4X2 Crew Cab Chassis, under the current State of Alabama Contract T193A, MA 999 20000000118, in the amount of \$120,624.76.

approve the purchase of two (2) Gradall D152 truck mounted excavators from the current ACCA Joint Bid Program, in the amount of \$505,502.00, for the Public Works Department.

37) APPROVE subscription renewal for auto CAD including specialized toolset, under the current Purchasing Cooperative National IPA Technology Solution 2018011-01 from CDW-G LLC, in the amount of \$1,668.13, for the Revenue Commission.

38) APPROVE software license renewal for Guard1 Plus from Timekeeping Systems, Inc., in the amount of \$1,065.00, for the James T. Strickland Youth Center.

- 39) APPROVE maintenance agreements with ADCO Companies LTD, for Camus Dynaforce Condensing DFNR 2502 boiler and DFNH 3001 boiler, in the amount of \$6,257.00 per year, for the Building Maintenance Department.
- 40) APPROVE maintenance agreements for grease trap pumping, disposal, and manifest, from Waste Services LLC., in the amount of \$3,690.00 per year for Metro Jail, Metro Barracks, and James T. Strickland Youth Center.