

ADMINISTRATION PRELIMINARY AGENDA  
CONFERENCE OF THE MOBILE COUNTY COMMISSION

10:00 AM February 8, 2024

CONSIDER TAKING THE FOLLOWING ACTION ON AGENDA ITEMS:

- 1) APPROVE minutes of the regular meeting of January 8, 2024.
- 2) APPROVE list of claims.
- 3) APPROVE CCP-030-23, appropriation contract with the City of Creola in the amount of \$150,000.00, from District 1 carryover funds, for the purchase of a new fire truck.
- 4) APPROVE CCP-029-23, appropriation contract with the Dumas Wesley Community Center in the amount of \$10,000.00, from District 1 carryover funds, for operational expenses.
- 5) AUTHORIZE preliminary award in the amount of \$1,500,000.00 of HOME funds to Camelia Square in support of their application to Alabama Housing Finance Authority (AHFA) for 2024 Low Income Housing Tax Credits (LIHTC) for a proposed senior housing development, requested by the Grants Department.
- 6) AUTHORIZE preliminary award in the amount of \$975,388.00 of HOME funds to Creel Road in support of their application to Alabama Housing Finance Authority (AHFA) for 2024 Low Income Housing Tax Credits (LIHTC) for a proposed affordable housing development, requested by the Grants Department.

- 7)     **AUTHORIZE**           subrecipient agreement (MUC-RRH-23-001) with Legal Services Alabama for the term of February 1, 2024 through January 31, 2025, in an amount of up to \$21,750.00 of Emergency Solutions Grants (ESG) Program funds to provide Rapid Re-Housing services to persons who are homeless and who live within the geographic designation of the Urban County, requested by the Grants Department.
  
- 8)     **AUTHORIZE**           subrecipient agreement (MUC-RRH-23-002) with Infinite Opportunities for the term of February 1, 2024 through January 31, 2025, in an amount of up to \$5,700.00 of Emergency Solutions Grants (ESG) Program funds to provide Rapid Re-Housing services to persons who are homeless and who live within the geographic designation of the Urban County, requested by the Grants Department.
  
- 9)     **AUTHORIZE**           subrecipient agreement (MUC-RRH-23-003) with Housing First, Inc. for the term of February 1, 2024 through January 31, 2025, in an amount of up to \$46,935.00 of Emergency Solutions Grants (ESG) Program funds to provide Rapid Re-Housing services to persons who are homeless and who live within the geographic designation of the Urban County, requested by the Grants Department.
  
- 10)    **AUTHORIZE**           subrecipient agreement (MUC-HP-23-001) with Legal Services Alabama for the term of February 1, 2024 through January 31, 2025, in an amount of up to \$22,750.00 of Emergency Solutions Grants (ESG) Program funds to provide Homelessness Prevention services to persons who are at risk of becoming homeless and who live within the geographic designation of the Urban County, requested by the Grants Department.

- 11) AUTHORIZE subrecipient agreement (MUC-HP-23-002) with Infinite Opportunities for the term of February 1, 2024 through January 31, 2025, in an amount of up to \$6,150.00 of Emergency Solutions Grants (ESG) Program funds to provide Homelessness Prevention services to persons who are homeless or at risk of becoming homeless and who live within the geographic designation of the Urban County, requested by the Grants Department.
- 12) AUTHORIZE subrecipient agreement (MUC-ES-23-001) with Penelope House for the term of February 1, 2024 through January 31, 2025, in an amount of up to \$25,000.00 of Emergency Solutions Grants (ESG) Program funds to provide Emergency Shelter services to persons who are homeless or at risk of becoming homeless and who live within the geographic designation of the Urban County, requested by the Grants Department.
- 13) AUTHORIZE subrecipient agreement (MUC-ES-23-002) with Family Promise of Coastal Alabama for the term of February 1, 2024 through January 31, 2025, in an amount of up to \$9,000.00 of Emergency Solutions Grants (ESG) Program funds to provide Emergency Shelter services to persons who are homeless or at risk of becoming homeless and who live within the geographic designation of the Urban County, requested by the Grants Department.
- 14) ADOPT resolution to transfer reconciliation of bank accounts and processing of garnishments from Mobile County Treasurer to Mobile County Finance Department, at the request of County Attorney in the Legal Department.
- 15) APPROVE revision to the Education Incentive Policy for the Thirteenth Judicial Court Police Department, to provide further clarification to Section 2.0-Incentive Pay Increase, requested by the Human Resources Department.

- 16) APPROVE appointment of Juan Peasant to serve on the Board of Directors of the Mobile Bay Convention & Visitors Bureau to represent District 1, for a term expiring December 31, 2027.
- 17) APPROVE appointment of Dayan L. Broughton to serve on the Board of Directors of the Mobile County Water, Sewer & Fire Protection Authority, for a term expiring February 28, 2029, at the request of County Attorney in the Legal Department.
- 18) APPROVE application of Smoke City Theodore, LLC, for lounge retail liquor license-Class II (package), for Liquor and Vape, 7272 Theodore Dawes Road, Suite G, Mobile, Alabama 36582, requested by the Alcoholic Beverage Control Board. (District 3)
- 19) ADOPT resolution supporting Amendment 1 exempting local bills and local constitutional amendments from the Budget Isolation Resolution (BIR), and encourage citizens to vote "yes" at the 2024 Primary Election on March 5, 2024, requested by the Association of County Commissions of Alabama.
- 20) APPROVE sponsorship with South Alabama Regional Planning Commission (SARPC) in the amount of \$2,500.00, for its Annual Meeting, February 29, 2024 through March 1, 2024, will be paid from Cost Center 074: General Government Special Projects, Fund 001, requested by the Finance Department.

- 21) APPROVE amendment to the Mobile County Commission American Rescue Plan Act (ARPA) Strategic Spending Plan, approved August 1, 2022, to award funding, as identified, to the projects, requested by Administration as follows:
- \$2,000,000.00 to Veterans Recovery Resources for Residential and Detox Facility
  - \$500,000.00 to Mobile County Commission for the Jon Archer Arena Improvements
- 22) APPROVE EFP-130-24, appropriation contract with Board of School Commissioners of Mobile County in the amount of \$10,000.00, from District 1 Education funds, to help support an incentive program for students, faculty, and staff at Calloway-Smith Middle School.
- 23) APPROVE EFP-131-24, appropriation contract with United Way of Southwest Alabama, Inc. in the amount of \$15,000.00, from District 1 Education funds, for Engaging the Next Generation event.
- 24) APPROVE EFP-132-24, sponsorship agreement with Mattie T. Blount High School Alumni Association in the amount of \$2,500.00, from District 1 Education funds, for its Student Motivation Alumni Reachback Taskforce (SMART) event.

- 25) APPROVE CDP-121-24, EFP-216-24, and EFP-304-24, appropriation contract with Assistance League Mobile in the total amount of \$6,000.00, for its fundraiser, "Fun for Philanthropy" event. The funds will be divided as follows:
- District 1 Commission funds in the amount of \$2,500.00
  - District 2 Education funds in the amount of \$1,000.00
  - District 3 Education funds in the amount of \$2,500.00
- 26) APPROVE EFP-133-24, appropriation contract with Board of School Commissioners of Mobile County in the amount of \$6,000.00, from District 1 Education funds, for Library resources, furnishings, and incentives for parents, students, and teachers at Just 4 Developmental Laboratory.
- 27) APPROVE EFP-134-24 and EFP-305-24, appropriation contract with The Glove Foundation in the total amount of \$25,000.00, for its "Like Me!" Golf Clinic and Exhibition. Funds will be divided as follows:
- District 1 Education funds in the amount of \$12,500.00
  - District 3 Education funds in the amount of \$12,500.00
- 28) APPROVE EFP-217-24, appropriation contract with Semmes Elementary School Parent Teacher Organization (PTO) in the amount of \$20,000.00, from District 2 Education funds, for Phase II improvements to "The Eagles Nest" outdoor classroom at Semmes Elementary School.

- 29) APPROVE EFP-218-24, appropriation contract with Board of School Commissioners of Mobile County in the amount of \$18,000.00, from District 2 Education funds, for outdoor furnishings, school fencing, Gameday Pro Box, mascot costume, logo banners, and student-teacher incentives at Wilmer Elementary School.
- 30) APPROVE EFP-219-24, appropriation contract with Liberty Learning Foundation, Inc. in the amount of \$2,500.00, from District 2 Education funds, for its Super Citizen Program.
- 31) APPROVE EFP-220-24, appropriation contract with Elsie Collier Elementary School Parent Teacher Organization (PTO) in the amount of \$19,000.00, from District 2 Education funds, for basketball court resurfacing.
- 32) APPROVE CDP-209-24, appropriation contract with Cottage Hill Athletic Association in the amount of \$4,622.10, from District 2 Commission funds, for baseball equipment.
- 33) APPROVE EFP-221-24, appropriation contract with McDavid-Jones Elementary School Booster Club in the amount of \$20,000.00, from District 2 Education funds, to purchase water bottle filling stations and student chairs for McDavid-Jones Elementary School.
- 34) APPROVE EFP-135-24, appropriation contract with Bay Area Women Coalition, Inc. in the amount of \$5,000.00, from District 1 Education funds, for its Trinity Gardens Community Black Heritage Parade.
- 35) APPROVE agreement with Mobile Mystics Mardi Gras Association to lease one voting machine in the amount of \$300.00, for one day, March 21, 2024, requested by Administration.

- 36) APPROVE Change Order #1 with Rogers & Willard, Inc. for Project CIP-2019-014, Government Plaza Third Floor North Tower Office Build-Out. The change will decrease the contract by \$1,733.00, and the new contract total will be in the amount of \$48,242.00, requested by the Facilities and Maintenance Department.
- 37) AUTHORIZE assignment to Thompson Engineering for CCP-24-2023, Whistler Bike Trail-Bridge Replacement. Work will consist of design, bidding, and project administration associated with the development of the bridge construction. The proposed fee is \$76,600.00, requested by the Facilities and Maintenance Department.
- 38) AUTHORIZE advertising for bids, CCP-001-2024, Strickland Youth Center-Intake Renovations, requested by the Facilities and Maintenance Department.
- 39) AUTHORIZE advertising for bids, CIP-2021-006A, Replace Public Works Camera System-Camps 1, 2, 3, and 4, requested by the Facilities and Maintenance Department.
- 40) AWARD bid to Rogers & Willard, Inc., for CCP-004-23, Michael Square Revenue Commission-Restroom Renovation, for their total bid in the amount of \$832,117.00, requested by the Facilities and Maintenance Department.
- 41) VOTE AT CONFERENCE authorize providing a letter of support to the South Alabama Regional Planning Commission for their application to the National Oceanic and Atmosphere Administration (NOAA) Climate Resilience Regional Challenge to develop a Regional Resilience Plan for Coastal Alabama, requested by the Environmental Services Department.



- 42) APPROVE no-cost grant amendment to extend the period of performance to December 31, 2025 for project RST-S1P24-TSGT, Storm Water Management Improvements for Toulmin Springs Branch and Gum Tree Branch, requested by Environmental Services Department.
- 43) APPROVE County levies for alcoholic beverage licenses for Fiscal Year 2024-2025 (no increase in fees), requested by the Alcoholic Beverage Control Board as follows:
- Lounge Retail Liquor - Class I: \$300.00
  - Lounge Retail Liquor - Class II: \$300.00
  - Restaurant Retail Liquor: \$300.00
  - Club Liquor - Class I: \$300.00
  - Club Liquor - Class II: \$750.00
  - Retail Beer (On or Off Premises): \$75.00
  - Retail Beer (Off Premises Only): \$75.00
  - Retail Table Wine (On or Off Premises): \$75.00
  - Retail Table Wine (Off Premises Only): \$75.00
  - Liquor Wholesale: \$500.00
  - Wholesale Beer Only: \$275.00
  - Wholesale Table Wine Only - 16.5% or less: \$275.00
  - Wholesale Table Wine & Beer Combined: \$375.00
  - Warehouse License: \$200.00
  - Additional Warehouse - Wine, Beer, or Both: \$100.00
  - Special Events Retail: \$150.00
  - Special Retail License - 30 Days or Less: \$100.00
  - Special Retail License - More than 30 Days: \$250.00
  - Retail Common Carrier: \$150.00

- Manufacturer: \$500.00
- Importer: \$250.00
- Brewpub: \$500.00
- International Motor Speedway: \$300.00
- Wine Festival License: \$50.00
- Wine Festival Participant License:  
\$15.00
- Hospitality Management Program License:  
\$500.00
- Direct Wine Shipper: \$200.00
- Wine Fulfillment Center: \$500.00
- Additional Wine Fulfillment Center:  
\$100.00

- 44) RESCIND approval for a lease agreement between the Mobile County Commission (lessee) and the City of Mobile and SMG (lessors), approved in the October 23, 2023 Minutes, Agenda Item #17, for the lease of the Mobile Civic Center, for the rental of a meeting room for poll worker training February 22, 23, 27, and 28, 2024, for Probate Court, at no cost to the County (due to the ongoing construction work at Mobile Civic Center), at the request of County Attorney in the Legal Department.
- 45) VOTE AT CONFERENCE facility use agreement between the Mobile County Commission (lessee) and Bishop State Community College (lessor), for the lease of a meeting room for poll worker training February 22, 23, and 28, 2024, for Probate Court, at no cost to the County, pending legal review, requested by Administration.
- 46) APPROVE Contract Amendment #1 with The Architect Group, Inc., for Project CIP-2021-008, West Mobile County Park Improvements, to add additional engineering and design services, requested by the Environmental Services Department.

47) APPROVE

Right of Use, Hold Harmless and Idemnity Agreement between Mobile County Commission and Goodwill Industries of the Gulf Coast, Inc., to allow Goodwill to use certain County owned property to assist in its daily operations at the Mobile County Recycling Center, at no cost to the County, requested by Environmental Services Department.

48) CONSIDER

taking the following action on bids:

rescind award of Bid #50-23, annual crushed aggregate bid for the Public Works Department, to Graestone Aggregate, LLC, due to close of business.

award Bid #50-23, annual crushed aggregate bid for the Public Works Department to Martin Marietta for their bid in the amount of \$45.00 per ton.

award Bid #165-23, janitorial services for the Sheriff's Office administration building, to Spencer's Enterprise, Inc. for their total bid in the amount of \$102,600.00 with a \$5,000.00 allowance, will be paid from Cost Center 020, Fund 001.

award Bid #2-24, 15,000,000 Mobile County cigarette tax stamps black lettering on red background fuson type only for the Tobacco Tax Department, to Meyercord Revenue for their bid in the amount of \$37,350.00, will be paid from Cost Center 036, Fund 001.

award Bid #3-24, 15,000,000.00 Mobile County/City cigarette tax stamps with black lettering on gray background, fuson type only for the Tobacco Tax Department, to Meyercord Revenue for their bid in the amount of \$37,350.00, will be paid from Cost Center 036, Fund 001.

award Bid #5-24, three month copy paper bid for the County Commission, to Staples Contract and Commercial LLC, and OEC Workspace Solutions.

award Bid #6-24, meats to be delivered to James T. Strickland Youth Center bid for the month of March 2024, to Institution Food House Inc. doing business as The Merchants Company, LLC, for their bid in the amount of \$14,550.08, will be paid from Cost Center 023, Fund 001.

award Bid #7-24, minimum of one new sedan for the Sheriff's Office, to Gulf Coast Motors, doing business as Palmer's Toyota Superstore for their bid in the amount of \$34,006.45, will be paid from Cost Center 020, Fund 001.

approve the purchase of one 2023 Talbert AC-10 Trailer, under the current purchasing cooperative Sourcewell Contract 092922-TBT, in the amount of \$37,192.55 for the Environmental Services Department, will be paid from Cost Center 026, Fund 001.

- 49) APPROVE renewal agreement with Pinnacle Network in the amount of 19,567.44, for NetCloud Mobile Essentials, for the period March 2, 2024 through March 1, 2025, for the Sheriff's Office, pending legal review, requested by the Purchasing Department.
- 50) APPROVE renewal agreement with ConnectWise, LLC in the amount of \$6,504.00 for Screen Connect Access 750, for the Sheriff's Office, will be paid from Cost Center 020 and 021, Fund 001, pending legal review, requested by the Purchasing Department.

- 51) APPROVE renewal of maintenance contract with BlueAlly in the amount of \$6,230.00, for the period March 19, 2024 through March 25, 2025, for the Sheriff's Office, will be paid from Cost Center 020 and 021, Fund 001, requested by the Purchasing Department.
- 52) APPROVE renewal of subscription license with TSA, Inc. in the amount of \$3,996.00, for Veeam Data Platform Universal, for the period March 28, 2024 through March 27, 2025, for the County Commission, will be paid from Cost Center 001, Fund 001, requested by the Purchasing Department.
- 53) APPROVE renewal of subscription with Action Verb LLC, [doing business as File.com](http://doingbusinessasfile.com) in the amount of \$6,000.00, for the Annual Power Plan, for the period February 23, 2024 through February 16, 2025, for the County Commission, will be paid from Cost Center 001, Fund 001, requested by the Purchasing Department.
- 54) APPROVE renewal of master service agreement with Uniti Fiber, under the current State of Alabama Contract MA220000002914, in the amount of \$23,780.00 per month for 33 circuit WAN and internet connection for the County Commission, will be paid from Cost Center 001, Fund 001, pending legal review, requested by the Purchasing Department.
- 55) APPROVE master service agreement with Uniti Fiber, under the current State of Alabama Contract MA220000002915, in the amount of \$23,679.20 per month for VoIP Services, for the County Commission, will be paid from Cost Center 001, Fund 001, pending legal review, requested by the Purchasing Department.

- 56) ADOPT                    sole source resolution approving renewal of a software maintenance contract with Environmental Systems Research Institute, Inc (ESRI), for ArcGIS Desktop Services in the amount \$73,475.00, for the period April 1, 2024, through March 31, 2025, for the County Commission, will be paid from Cost Center 001, Fund 001.
- 57) APPROVE                Change Order #2 with Sycamore Construction Inc., for Project CIP-2021-008, West Mobile County Park Improvements This change order will increase the contract by \$376,861.84. The new contract amount is \$2,443,115.36. Cost for the change order will be paid as follows:
- \$237,267.44 will be paid from Cost Center 084, Ledger Account 51700, Repairs and Maintenance
  - \$139,594.40 will be paid from ARP06 301-22
- 58) APPROVE                amending January 22, 2024 Minutes, Agenda Item #9, to remove Mobile Civic Center and add Bishop State Community College for poll worker mandatory training sessions location (due to ongoing construction work at Mobile Civic Center).
- 59) APPROVE                appointment of \_\_\_\_\_ to serve on the Board of Directors of the Mobile Museum of Art, for a term of three (3) years, expiring December 31, 2027.