

OFFICIAL AGENDA

CONFERENCE AND MEETING OF MOBILE COUNTY COMMISSION

July 8, 2024 10:00 AM

- 1) APPROVE minutes of the regular meetings of March 25, 2024 and April 8, 2024.
- 2) APPROVE list of claims.
- 3) ADOPT resolution amending the Mobile County Commission Conference and Meeting Schedule for November 2020-October 2024 as follows:
  - add a Special Meeting to be held on Tuesday, July 9, 2024, 10:00 a.m.
- 4) APPROVE conducting public interviews of applicants for the County Engineer position at a Special Meeting on Tuesday, July 9, 2024, at 10:00 a.m. in the Mobile Government Plaza Executive Meeting Room. Requested by the County Administrator.
- 5) APPROVE lease agreement with Hudson Outdoor for a billboard on eastbound Highway 98 near Escatawpa Hollow Park and Campground in the amount of \$3,600.00, for 12 months, to be paid from Cost Center 001: Advertising. Requested by the Public Affairs Department.
- 6) AUTHORIZE acceptance and execution of operational and management lease agreement with the Africatown Redevelopment Corporation for real property known as the Africatown Hall, located at 2201 Paper Mill Road, Alabama, for office space, for a ten-year term, shall renew for one, ten-year term for a possible total of twenty years. Requested by the Facilities and Maintenance Department.
- 7) APPROVE EFP-153-24, appropriation contract with Family Counseling Center of Mobile, Inc. doing business as Lifelines Counseling Services in the amount of \$10,000.00, from District 1 Education funds, for its "Success 4 the Future" Project Imagine.

- 8) APPROVE CDP-160-24, appropriation contract with South Alabama Volunteer Lawyers Program in the amount of \$10,000.00, from District 1 Commission funds, for general operating expenses.
- 9) APPROVE EFP-154-24, appropriation contract with Big Brothers Big Sisters of the Central Gulf Coast in the amount of \$10,000.00, from District 1 Education funds, for its Annual BIG event fundraiser.
- 10) APPROVE CDP-324-24, appropriation contract with Lighthouse Community Development Corporation in the amount of \$4,160.00 from District 3 Commission funds, to cover the cost of outdoor lighting for the Lighthouse Community Park, a park open to the public for which the Mobile County Commission finds there is a public purpose.
- 11) APPROVE Change Order #1 with Delta Flooring, Inc., for CCP-017-23, One Year Floor Covering Replacement Installation at Mobile County Facilities. The change order will decrease the contract by \$3,715.04, and the new contract will be in the total amount of \$96,284.96. Requested by the Facilities and Maintenance Department.
- 12) APPROVE Change Order #2 with J Hunt Enterprises, for Project MCPI-CH(003), Chickasabogue Park: Entrance/Day Use and Trail Improvement. The change order will decrease the contract by \$160,832.48, and increase the contract time by 168 days. The new contract total will be \$7,108,864.32. Requested by the Environmental Services Department.
- 13) ADOPT resolution approving request of the Revenue Commissioner's Office at Michael Square Shopping Center to dispose of certain items from fixed assets inventory list, declare items as surplus property, and authorize items to be disposed of by lawful means.

14) APPROVE

costs of election officials training and day-of-service activities in the estimated total amount of \$289,635.00, for the November 5, 2024 General Election. Requested by the Probate Judge as follows:

- Inspectors 80 x \$300.00  
= \$24,000.00
- Chief Clerks 80 x \$275.00  
= \$22,000.00
- Provisional Ballot Clerks 174 x \$250.00  
= \$43,500.00
- Assistant Clerks 623 x \$225.00  
= \$140,175.00
- Standby Assistant Clerks 200 x \$25.00  
= \$5,000.00
- Computer Tech Assistants 100 x \$549.60  
= \$54,960.00

15) APPROVE

costs of election officials for mileage reimbursement and cellular telephone usage in the estimated total amount of \$1,405.00, for the November 5, 2024 General Election. Requested by the Probate Judge as follows:

- mileage at a rate of \$.67 for 1,500 miles = \$1,005.00
- use of one cellular telephone at each poll for \$5.00 per phone = \$400.00

16) APPROVE

costs of election officials for processing absentee ballots in the estimated total amount of \$4,875.00, at the Mobile County Government Center Annex, for the November 5, 2024 General Election. Requested by the Probate Judge as follows:

- Returning Officer 1 x \$250.00 = \$250.00
- Manager 1 x \$225.00 = \$225.00
- Clerks 22 x \$200.00 = \$4,400.00

- 17) APPROVE CDP-162-24, appropriation contract with Africatown Community Development Corporation in an amount of \$3,000.00, from District 1 Commission funds, for its special community event and administration expenses for the Africatown Community Food Pantry Distribution Program.
- 18) AUTHORIZE acceptance and execution of operational and management lease agreement with the Africatown Community Development Corporation, for the real property known as the Africatown Hall, located at 2201 Paper Mill Road, Alabama, for a food bank and other community services within the Africatown neighborhoods of Mobile, Alabama region, for a ten-year term, and shall renew for one, ten-year term for a possible total of twenty years. Requested by the Facilities and Maintenance Department.
- 19) AUTHORIZE local amendment to the Program Year 2023 Action Plan to reallocate \$47,850.00, Community Development Block Grant funds from Administration to the Home Emergency Repair Assistance Program. Requested by the Grants Department.
- 20) AUTHORIZE acceptance of the master subscription software service agreement with LCPtracker, Inc. in the amount of \$21,638.00, for installation and service of certified payroll reporting software. Requested by the Grants Department.
- 21) AUTHORIZE acceptance of award with Innovate Alabama in the amount of \$20,000.00, for innovative projects and advertisements, and the Commission President to execute all documents associated with the award. Requested by the Grants Department.

- 22) APPROVE amendment to agreement with Habitat For Humanity for the Home Emergency Repair Program to increase the amount by \$47,850.00, for Project MCD-HH-23-001. Requested by the Grants Department.
- 23) ADOPT resolution authorizing the County Administrator E. Edwin Kerr, to serve as a signatory on all Mobile County Commission bank accounts and financial agreements or other related documents, as necessary. Requested by the Finance Department.
- 24) CONSIDER taking the following action on bids:
- award Bid #36-24, durable reflective, preformed pavement marking material bid for the Public Works Department, to Ingevity Corporation, Ennis-Flint, Inc., and Preform LLC.
- award Bid #39-24, meats to be delivered to James T. Strickland Youth Center bid for July 2024, to the Merchants Company doing business as Merchants Food Service for their bid in the amount of \$14,726.89, to be paid from Cost Center 023, Fund 001.
- approve purchase of one new sports utility vehicle under the current State of Alabama Contract T191 MA999220000003128, in the amount of \$37,547.00, for the Electronics Department, to be paid from Cost Center 019, Fund 001.
- approve purchase of two new sports utility vehicles under the current State of Alabama Contract T191 MA999220000003128, in the amount of \$75,094.00, for the Parks Department, to be paid from Cost Center 091, Fund 001.

approve purchase of one new sports utility vehicle under the current State of Alabama Contract T191 MA 99922000003128, in the amount of \$37,547.00, for the Environmental Services Department, to be paid from Cost Center 026, Fund 001.

approve thirty-six-month agreement with Cintas Workplace Solutions, for rental/lease of service worker uniforms under the current purchasing Cooperative Omnia Partners Contract #001299, Omnia Nebraska Rental/FS MLC CC #13897, for the Mobile County Commission.

25) APPROVE

amending June 24, 2024 Minutes, Agenda Item #14, Bid #33-24, three-month groceries to be delivered to James T. Strickland Youth Center bid, to include American Wholesale Grocery doing business as American Foods for their bid in the amount of \$38,305.65 along with the bid of the Merchants Company doing business as Merchants Food Service for their bid in the amount of \$65,040.35. Requested by the Purchasing Department.

26) APPROVE

renewal of CEM agreement with Comcate Software Inc. in the amount of \$13,512.02, for code enforcement software, from June 23, 2024 through June 22, 2025, to be paid from Cost Center 028, Fund 001. Requested by the Environmental Enforcement Department.

27) APPROVE

renewal of hardware maintenance agreement with DLTSolutions LLC in the amount of \$23,823.64, for Oracle Premier Support, from August 19, 2024 through August 18, 2025, for the Sheriff's Office and Metro Jail, to be paid from Cost Centers 020 and 021, Fund 001. Requested by the Purchasing Department.

- 28) APPROVE renewal of subscription agreement with Propeller Aero in the amount of \$600.00, for Aeropoints PPK corrections data for the County Commission, to be paid from Cost Center 001, Fund 001. Requested by the Purchasing Department.
- 29) APPROVE request of the Sheriff's Office to accept the internal purchase of two vehicles into their fleet as follows:
- 2024 Chevrolet Tahoe VIN #1GNSKLED0RR283273
  - 2024 Chevrolet Tahoe VIN #1GNSKLED4RR283129
- those vehicles will not increase their fleet numbers; two vehicles that have not yet been determined will be turned in.
- 30) APPROVE letter of support for United States Army I-Corps' grant application to the National Science Foundation Engines Grant to advance critical technologies within the County. Requested by the Grants Department.
- 31) ADOPT changing the name of Linksman Golf Course to Cypress Creek Golf Course. Requested by the Environmental Services Department.
- 32) APPROVE professional services agreement with Lightspeed Commerce, Inc., to provide website design, training, maintenance, and support, and also cloud-based scheduling, communication, and purchasing avenues for the Cypress Creek Golf Course at a cost of \$300.00 per month, for the driving range only, and \$900.00 per month once the golf course is fully operational, on a month-to-month basis for the first year after execution, pending legal review. Requested by the Environmental Services Department.

- 33) APPROVE CDP-161-24, to furnish, deliver, and spread 142 cubic yards of sand/clay base to the Calcedeaver Volunteer Fire Department, for the estimated cost of \$1,700.00. Requested by the Engineering and Public Works Department.
- 34) APPROVE CDP-323-24, to furnish four jurisdiction signs for the Seven Hills Volunteer Fire Department, for the estimated cost of \$170.00. Requested by the Engineering and Public Works Department.
- 35) APPROVE renewal of annual maintenance software agreement with Carlson Equipment and Software, LLC for three seats of Carlson Civil Suites drafting software, from June 7, 2024 through June 6, 2025, in the amount of \$1,262.25. Requested by the Engineering and Public Works Department.
- 36) APPROVE Supplemental Agreement No. 1 with McElhenney Construction Company, LLC, Projects MCR-2020-203 and CCP-014-2023E, Sportsplex Drive-Grade, Drain, Base, and Pave for four flushing stations and one manhole rehabilitation, increasing the contract in the amount of \$34,176.48. Requested by the Engineering and Public Works Department.
- 37) AWARD bid to Southern Land Development, LLC for Project MCR-2020-208, Boothtown Road and Mason Ferry Road-Grade, Drain, Base, and Pave, for their low bid in the amount of \$918,868.66. Requested by the Engineering and Public Works Department.



- 38) ADOPT resolution and approve commitment letter to apply for Mobile Metropolitan Planning Organization Congestion Management Program funds. The funds will be used for detection equipment upgrades at various signalized intersections, owned by Mobile County, and authorize the President of the Commission to sign all related documents to the application. Requested by the Engineering and Public Works Department.
- 39) APPROVE right-of-way and/or easement agreement for Tract 9 on Zeigler Boulevard in the amount of \$6,020.00, for Project MCR-2016-002/STPMB-7550(602), Zeigler Boulevard-Additional Lanes. Requested by the Engineering and Public Works Department.
- 40) AUTHORIZE acquisition of property and acceptance of right-of-way deed from property owner, for the project. Requested by the Engineering and Public Works Department as follows:
- Zeigler Boulevard, Project MCR-2016-002/STPMB-7550(602), Tract 19, deed
- Elliott L. Patterson
- 41) ACCEPT changing the name of Lods Field Road (private) as shown on the plat of Elsie H. Sollie Subdivision (MB56/PG113), and adopt a resolution formally changing the name of said segment to Jack Hamilton Road Extension (private) for approximately 2,665 feet beginning at the end of County maintenance for Jack Hamilton Road.
- the change is an effort to promote safety by clarifying the location of the road so that it can be accessed more efficiently. Requested by the Engineering and Public Works Department.

- 42) APPROVE preliminary and final plat of Wyman Place.  
(2 lots, Three Notch-Kroner Road,  
District 3)

AND

- preliminary and final plat of Eddie and  
Sarah Byrd Subdivision. (2 lots, Mason Ferry  
Road, District 2). Requested by the  
Engineering and Public Works Department.
- 43) Commission announcements and/or comments.
- 44) APPROVE request for motion to adjourn until  
July 9, 2024.