

OFFICIAL AGENDA

REGULAR MEETING OF THE MOBILE COUNTY COMMISSION

November 25, 2024 10:00 AM

- 1) VOTED AT CONFERENCE Mobile County Commission, at its special conference on Thursday, November 21, 2024, adopted the resolution revising the Mobile County Commission 2024-2028 Conference and Meeting Schedule and also included an additional revision as follows:
  - canceled the combined conference and meeting scheduled on November 25, 2024
  - hold regular meeting only on Monday, November 25, 2024
  - canceled conference on December 5, 2024
  - hold combined conference and meeting scheduled on December 9, 2024
  
- 2) APPROVE Mobile County Commission, at its special conference on Thursday, November 21, 2024, approved to consider all agenda items to be voted on at the regular meeting held on November 25, 2024, as follows.
  
- 3) APPROVE list of claims.
  
- 4) HOLD public hearing so any citizen of the County shall be given an opportunity to be heard, for or against, any item related to the Statement of Revenues, Expenditures, and Changes in Fund Balance Report, for the period ending October 31, 2024.
  
- 5) APPROVE EFP-121-25, appropriation contract with Covenant Academy of Mobile in the amount of \$30,000.00, from District 1 Education funds, for educational resources and furnishings for the library media center.

- 6) APPROVE EFP-207-25, appropriation contract with Board of School Commissioners of Mobile County in the amount of \$20,000.00, from District 2 Education funds, for classroom supplies, student/teacher awards, patio umbrellas, and cafeteria/gym mural, for Wilmer Elementary School.
- 7) APPROVE EFP-308-25, appropriation contract with St. Elmo Elementary School Parent Teacher Organization in the amount of \$759.98, from District 3 Education funds, for two metal storage cabinets and to cover the cost of a teacher appreciation luncheon, for St. Elmo Elementary School.
- 8) APPROVE EFP-122-25 and CDP-208-25, appropriation contract with The Hargrove Foundation, Inc. in the total amount of \$5,000.00, for its 9th Annual Gala. Funds will be divided as follows:
- District 1 Education funds in the amount of \$2,500.00
  - District 2 Commission funds in the amount of \$2,500.00
- 9) APPROVE EFP-208-25, appropriation contract with Board of School Commissioners of Mobile County in the amount of \$20,000.00, from District 2 Education funds, for classroom emotional learning supplies, student/teacher rewards, and lighted stand-up letters, for E.R. Dickson Elementary School.
- 10) APPROVE EFP-309-25, appropriation contract with the Board of School Commissioners of Mobile County in the amount of \$9,000.00, from District 3 Education funds, to cover the cost of drawings, materials, and installation of a canopy system, for Bryant Career Technical Center.

- 11) APPROVE application of Desh Chevron, LLC, for transfer of retail beer and table wine off premises only license from Harikrushna, LLC, for Chevron 188, 12640 Highway 188, Grand Bay, Alabama 36541, District 3. Requested by the Alcoholic Beverage Control Board.
- 12) ACCEPT resignation of Ms. Aimee Tucker as a member of the Mobile County Sportsplex Advisory Council; and approve the appointment of Mr. Eddie Hamilton to serve for two years, effective on November 17, 2024, and will expire on November 16, 2026. Requested by Commissioner Connie Hudson.
- 13) APPROVE revising November 13, 2024 Minutes, Agenda Item #20, to read as follows: adopt sole source resolution approving the renewal of Brightly Software, Inc., for Maintenance Edge, Inventory Edge, and Planned Maintenance in the amount of \$29,837.74, to include per year, for a three-year period. Requested by the Facilities and Maintenance Department.
- 14) AUTHORIZE advertising bids for CCP-007-2025, Roof Replacement for Strickland Youth Center Probation Building, to be paid from Cost Center 084, Fund 116. Requested by the Facilities and Maintenance Department.
- 15) AUTHORIZE advertising for bids, CCP-022-2024, Mobile County Building Maintenance Warehouse Slab Replacement, to be paid from Cost Center 084, Fund 116. Requested by the Facilities and Maintenance Department.

- 16) APPROVE assigning to The Architects Group, CCP-006-2025, Security Surveillance System Upgrade for Mobile Government Plaza and County Annex. The work will consist of design, bidding, and project administration associated with the development of this project in the amount of \$380,175.00, to be paid from Cost Center 084, Fund 116. Requested by the Facilities and Maintenance Department.
- 17) APPROVE assigning to Dell Consulting, Inc., CCP-005-2025, New LED Lighting for West Mobile Park Baseball Fields. The work will consist of providing engineering, construction, and bidding services for the installation of new LED lighting on existing poles for the West Mobile Park Baseball Fields in the amount of \$51,000.00, to be paid from Cost Center 084, Fund 116. Requested by the Facilities and Maintenance Department.
- 18) APPROVE Change Order #1 with Tindle Construction, LLC, for CCP-001-2024, Strickland Youth Center Intake Renovations. The change order will decrease the contract by \$630.00, and the new contract will be in the total amount of \$132,242.00. Requested by the Facilities and Maintenance Department.
- 19) AUTHORIZE advertising for bids, CCP-017-2024, Mobile Metro Jail Temporary Heat, Ventilation, and Air Conditioning Power Distribution Upgrades, to be paid from Cost Center 084-51700. Requested by the Facilities and Maintenance Department.

- 20) RESCIND                    action of the Mobile County Commission, in the September 23, 2024 Minutes, Agenda #27, approving renewal of master service agreement with SmartDollar for financial wellness program for County employees, for the period October 15, 2024 through October 14, 2027, for an annual cost in the amount of \$39,215.00. Requested by the Human Resources Department.
- 21) APPROVE                    renewal of master service agreement with SmartDollar for financial wellness program for County employees, for a term of three years, for an annual cost in the amount of \$31,371.00, to be paid from Cost Center 045, Fund 001, pending legal review. Requested by the Human Resources Department.
- 22) APPROVE                    amendment to contract with Habitat for Humanity of Southwest Alabama to extend the term from October 31, 2024 to January 31, 2025, for the Homeowner Home Emergency Repair Assistance Program for Project MCD-HH-23-001, and authorize the President of the Commission to execute all documents associated with this amendment. Requested by the Grants Department.
- 23) APPROVE                    sponsorship with South Alabama Regional Planning Commission (SARPC) in the amount of \$5,000.00, for its Annual Meeting, January 23, 2024 and January 24, 2024, will be paid from the Cost Center 074: General Government Special Projects, Fund 001. Requested by County Administration.
- 24) APPROVE                    CDP-114-25, appropriation contract with the MOWA Band of Choctaw Indians in the amount of \$5,000.00, from District 1 Education Funds, for its Annual Pow Wow event.

- 25) APPROVE EFP-310-25, sponsorship agreement with the Board of School Commissioners of Mobile County in the amount of \$1,000.00, from District 3 Education funds, to assist Alba Middle School with lodging expenses, for the CREATE Foundation U.S. Open Robotics Tournament in Council Bluffs, Iowa.
- 26) APPROVE assigning to Smith Mechanical Consulting and Design, for CCP-008-2025, Replacement of North Tower Penthouse Air Handling Unit at Mobile Government Plaza. The work will include design, bidding, and project administration associated with the replacement of the North Tower Penthouse AHU-PHN-3 and associated chilled and hot water valves in the amount of \$12,500.00, to be paid from Cost Center 084, Fund 116. Requested by the Facilities and Maintenance Department.
- 27) VOTED AT CONFERENCE Mobile County Commission, at its special conference on Thursday, November 21, 2024, approved Amendment #1, with Duplantis Design Group, PC, for CCP-014-2023F, Mobile County Soccer Complex Phase 2 Concession Stand and Restroom. This amendment will increase services to include Master Planning, Branding, and Signage for the entire Mobile County Sportsplex. The contract amount will increase by \$41,500.00, and the new contract total will be in the amount of \$180,000.00, to be paid from CDP-209-25, District 2 funds. Requested by the Facilities and Maintenance Department.

- 28) APPROVE                   Uniti Service Order #314047 to create, build and maintain fiber and ethernet connections to upgrade and improve network services to 12251 Tanner Williams Rd., (Sheriff's Metro Firearms Training Facility), for a term of 36 months, at a cost of \$1,130.00 per month, to be paid from Cost Center 020. Requested by the Information Technology Department.
- 29) AUTHORIZE                minor amendment to the 2018 Action Plan to reallocate \$25,214.51 in HOME funds from Acquisition/Construction of Rental Housing to Down Payment Assistance. Requested by the Grants Department.
- 30) VOTED AT  
CONFERENCE                 Mobile County Commission, at its special conference on Thursday, November 21, 2024, approved revising November 13, 2024 Minutes, Agenda Item #28, CIP-2024-002C, Mobile County Soccer Complex Phase 2- Acquisition of Property, to decrease project budget. The new project budget is in the amount of \$1,314,266.00. Requested by the Facilities and Maintenance Department.
- 31) VOTED AT  
CONFERENCE                 Mobile County Commission, at its special conference on Thursday, November 21, 2024, approved amending 2024 Capital Improvement Plan to create Project CIP-2024-002D, Design of Mobile County Soccer Complex Phase 3 and Phase 3A. The budget for this project is in the amount of \$245,000.00.

This amendment creates a new project, CIP-2024-002D, Design of Mobile County Soccer Complex Phase 3 and Phase 3A. This amendment also allocates \$245,000.00 for the budget, from the 2024 Capital Improvement Plan, District Two Unnamed Projects, to CIP-2024-002D. Requested by the Finance Department.

32) VOTED AT  
CONFERENCE

Mobile County Commission, at its special conference on Thursday, November 21, 2024, approved assigning to Duplantis Design Group, PC for MCPI-SP (001), Mobile County Soccer Complex Phase 3 and Phase 3A. The work will consist of design, bidding, and project administration associated with the development of the new Soccer Championship Field, Soccer Field #9, parking lots, restrooms, concessions, central water feature, public concourse, and stormwater management in the amount of \$872,435.00. Requested by the Facilities and Maintenance Department, to be paid from funding sources as follows:

- CDP-210-25 District 2 Commission funds in the amount of \$313,717.50
- EFP-209-25 District 2 Education funds in the amount of \$313,717.50
- CIP-2024-002D in the amount of \$245,000.00

## 33) CONSIDER

taking the following action on bids:

rescind award of Bid #75-24, Mobile County indigent burial services with SLG Group, Inc. doing business as Serenity Funeral Home, Crematory and Gardens for their award of burial services in the amount of \$2,045.00. The supplier withdrew the bid.

award Bid # 130-24, minimum of one new mid-size, two WD crew cab pickup truck for the Building Maintenance Department, to Joe Bullard Chevrolet for their bid in the amount of \$30,522.00, to be paid from Cost Center 014.

award Bid # 145-24 meats to be delivered to the James T. Strickland Youth Center bid for December 2024, to the Merchants Company doing business as Merchants Foodservice for their bid in the amount of \$14,550.08, to be paid from Cost Center 023.

approve the purchase of three new compact sports utility vehicles under the current State of Alabama Contract T191, MA220000003316, in the amount of \$87,316.50, for the Public Works Department, to be paid from Cost Center 081.

approve the purchase of four new full size double cab 4x4 pickup trucks under the current State of Alabama Contract T191, MA220000004917, in the amount of \$170,637.52, for the Public Works Department, to be paid from Cost Center 081.

approve the purchase of twelve new full-size regular cab 4x2 pickup trucks under the current State of Alabama Contract T191, MA220000004917, in the amount of \$496,110.81, for the Public Works Department, to be paid from Cost Center 081.

approve the purchase of two new flex-wing rotary cutters under the current purchasing cooperative Sourcewell Contract 070821-BHG, in the amount of \$53,018.50, for the Public Works Department, to be paid from Cost Center 081.

- 34) CONSIDER renewal of subscription agreement with High Seas Design House in the amount of \$17,930.46, for Google Workspace Enterprise and Frontline, for the period December 6, 2024 through December 5, 2025, for the Sheriff's Office, to be paid from Cost Center 020. Requested by the Purchasing Department.
- 35) APPROVE renewal of software agreement with SHI International Corporation under the current State of Alabama Contract MA230000003919, in the amount of \$134,597.05, for Microsoft Volume licensing, adding Microsoft Project to our Office 365 plan, client access license and Windows desktop, for the period December 1, 2024 through November 30, 2025, for the County Commission, to be paid from Cost Center 001. Requested by the Purchasing Department.
- 36) APPROVE software agreement with SHI International Corporation under the current State of Alabama contract MA230000003919, in the amount of \$68,482.60, for additional Microsoft licensing, Office suite of Excel, Word, etc., for the period February 5, 2024 through November 30, 2026, and June 12, 2024 through November 30, 2026, for the County Commission, to be paid from Cost Center 001. Requested by the Purchasing Department.
- 37) APPROVE thirty-six month rental agreement with Sharp Electronics/CPC Office Technologies under the current State of Alabama Contract 188627-AL06, for one Sharp BP-70C31 copier in the amount of \$168.31 per month, for the Foster Grandparent Program, to be paid from Cost Center 144. Requested by the Purchasing Department.

- 38) ADOPT resolution authorizing engagement of public accounting firm, Wilkins Miller, to audit the basic financial statements of the Mobile County Commission for the Fiscal Year 2023. Requested by County Administration.
- 39) AUTHORIZE letter to the Chief Examiner of the Alabama Department of Examiners of Public Accounts to request the engagement of public accounting firm to audit the basic financial statements of the Mobile County Commission for the Fiscal Year 2023. Requested by County Administration.
- 40) APPROVE Memorandum of Agreement with Wilkins Miller to audit the basic financial statements of the Mobile County Commission for the Fiscal Year 2023, and authorize the Commission President to sign Letter of Engagement, to be paid from Cost Center 045-General Support Services (Accounting & Auditing fees). Requested by County Administration.
- 41) ADOPT resolution approving revenue bonds of The Industrial Development Authority of Mobile County Pursuant to Section 147(f) of the Internal Revenue Code in an amount not to exceed \$500,000,000.00 to provide financing for the benefit of AM/NS Calvert, LLC at its facility located at 1 AM/NS Way, Calvert, Alabama 36513. Requested by the County Legal Attorney.
- 42) APPROVE purchase of audio/video conference system for the Africatown Hall & Food Bank from Modern Sound & Communication in the amount of \$14,823.00, to be paid from Commission District 1 Carryover funds, CCP-021-2023, Africatown Historic Structure Renovation-Scott Building Africatown Hall. Requested by the Facilities and Maintenance Department.

43) APPROVE preliminary plat only of Penny Lakes First Addition (16 lots, Howells Ferry Road, District 2). Requested by the Engineering Department.

44) APPROVE preliminary and final plat of M & W Subdivision (2 lots, Murray Hill Road, District 3),

AND

preliminary and final plat of Lebo's Landing (2 lots, Lossing Road, District 3),

AND

preliminary and final plat of Donald & Gladys Odom Subdivision (2 lots, Odom Road, District 1). Requested by the Engineering Department.

45) APPROVE final plat of Alden Park (73 lots, Alden Road (Private Paved Road), District 3),

AND

authorize the County Engineer to sign the plat and update the streets in the private road inventory as follows:

- Alden Road (PVT)
- Alden Circle East (PVT)
- Alden Circle North (PVT)
- Alden Circle South (PVT)
- Alden Circle West (PVT)

These streets have been constructed to a paved private road standard and certified by the developer's professional engineer. Requested by the Engineering Department.

- 46) APPROVE assigning contract for professional engineering services (design and bidding) for MCP-004-25, Celeste Road and Schillinger Road Safety Improvements, to McCrory & Williams, Inc. Requested by the Engineering Department.
- 47) APPROVE final plat of The Crossings (15 lots, Lundy Road and Creel Road, District 3). Requested by the Engineering Department.
- 48) AUTHORIZE acquisition of property and acceptance of right-of-way deeds and/or easements from the property owners, for the below-listed projects. Requested by the Engineering Department as follows:

Lumpkin Road, Project MCR-2022-006, Tract 1, deed

Alabama Pecan Development Co., Inc.

Lumpkin Road, Project MCR-2022-006, Tract 1, deed

Alabama Pecan Development Co., Inc.

Lumpkin Road, Project MCR-2022-006, Tract 2, deed

Rigby Girls, LLC

Lumpkin Road, Project MCR-2022-006, Tract 3, deed

Alabama Pecan Development Co., Inc.

Lumpkin Road, Project MCR-2022-006, Tract 3, temporary construction easement

Alabama Pecan Development Co., Inc.

Lumpkin Road, Project MCR-2022-006, Tract 4, deed

Alabama Pecan Development Co., Inc.

Lumpkin Road, Project MCR-2022-006, Tract 4, deed

Alabama Pecan Development Co., Inc.

Lumpkin Road, Project MCR-2022-006, Tract 4, drainage easement

Alabama Pecan Development Co., Inc.

Pierce Creek Road, Project MCR-2022-204, Tract 1, deed

Alabama Pecan Development Co., Inc.

- 49) APPROVE right-of-way and/or easement agreement for Tract 1 on Maddox Road in the amount of \$250.00 for Project MCR-2022-206, Maddox Road-Grade, Drain, Base, and Pave (GDBP). Requested by the Engineering Department.
- 50) Commission announcements and/or comments.
- 51) APPROVE request for motion to adjourn until December 9, 2024.