

ADMINISTRATION PRELIMINARY AGENDA  
CONFERENCE OF THE MOBILE COUNTY COMMISSION

10:00 AM November 9, 2023

CONSIDER TAKING THE FOLLOWING ACTION ON AGENDA ITEMS:

- 1)    APPROVE           minutes of the regular meeting of August 28, 2023.
- 2)    APPROVE           list of claims.
- 3)    AUTHORIZE        subrecipient agreement with the City of Chickasaw for sewer improvements in the South Thompson Court and 9th Avenue neighborhoods (CDBG Project No. CHI-PW-23-001), in an amount of up to \$200,000.00.
- 4)    AUTHORIZE        subrecipient agreement with the City of Citronelle for road improvements in the Woodland Court Community (CDBG Project No. CIT-PW-23-001), in an amount of up to \$200,000.00.
- 5)    AUTHORIZE        subrecipient agreement (MCD-HH-23-001) with Habitat for Humanity of Southwest Alabama for the term of November 15, 2023 through October 31, 2024, in an amount of up to \$140,000.00 of Community Development Block Grant (CDBG) funds to provide roof replacement for eligible residential homeowners within the Urban County.
- 6)    ADOPT            resolution authorizing request of the Sheriff's Office to dispose of certain items from fixed assets inventory list, declare as surplus property, and authorize items to be disposed of by lawful means.
- 7)    APPROVE           Memorandum of Understanding between Mobile County Sheriff's Office and Immigration and Customs Enforcement for the reimbursement of joint operations expenses from the treasury forfeiture fund.

- 8) VOTE AT  
CONFERENCE approve agreement between the Department of  
Examiners of Public Accounts and the Mobile  
County Commission to conduct a financial  
audit of the Mobile County Commission for  
the period beginning October 1, 2021 and  
ending on September 30, 2022.
- 9) APPROVE preliminary resolution authorizing 2023  
Capital Improvement Plan Projects for  
issuance of General Obligation Improvements  
Warrants Series 2023 in an aggregate  
principal amount not expected to exceed  
\$30 million, for various capital  
improvements, including [a golf course,  
aquatic center, and storm shelter], for use  
in serving the citizens of the County;  
pending legal review.
- 10) ADOPT resolution declaring real property at 1670  
Aden Road, Mobile, Alabama, as surplus.
- 11) APPROVE purchase agreement to sell the real property  
located at 1670 Aden Road, Mobile, Alabama,  
to John and Laurie Jean Johnston for the sum  
of \$12,000.00, plus closing costs, and to  
authorize the Commission President to  
execute all necessary documents related to  
the purchase.
- 12) APPROVE amending the 2019 Capital Improvement Plan  
to create Project CIP-2019-015, Tanner  
Williams Road-Additional Lanes with an  
estimated cost of \$2,344,953.00. Also,  
decreasing the estimated cost of  
CIP-2019-010, New Vehicle Maintenance  
Project by \$2,344,953.00.

This amendment creates Project CIP-2019-015,  
Tanner Williams Road-Additional Lanes and  
decreases Project CIP-2019-010, New Vehicle  
Maintenance by \$2,344,953.00.

- 13) APPROVE request of the Finance Department to amend May 8, 2023 Minutes, Agenda Item #13, to change project number from CDP-141-23 to ARP06 132-22, appropriation contract with the City of Chickasaw in the amount of \$45,000.00, from District 1 funds, for Turnout Gear Protective Equipment to benefit Chickasaw Fire Department.
- 14) APPROVE request of the Finance Department to amend February 9, 2023 Minutes, Agenda Item #15, to change project number from CDP-120-23 to ARP06 131-22, appropriation contract with the City of Satsuma in the amount of \$25,000.00, from District 1 funds, for Satsuma Fire-Rescue Health, Wellness, and Fitness Program.
- 15) APPROVE purchase of 4.05 acres of real property, from Mary Lou Berg located south side of Lees Lane on Halls Mill Road, Mobile County, Alabama, for purchase price of \$390,000.00, plus closing costs, and to authorize Commission President to sign all documentation related to the transaction, will be paid from CCP-014-2023.
- 16) APPROVE CDP-303-24, sponsorship agreement with Bayou Clinic, Inc. doing business as Gulf States Health Policy Center in the amount of \$1,500.00, from District 3 Commission funds, for its Bayou on the Move Community Health and Wellness Day.
- 17) APPROVE CDP-108-24, sponsorship agreement with Boyington Oak Society in the amount of \$2,000.00, from District 1 Commission funds, for its Boyington Oak Festival.
- 18) APPROVE EFP-118-24, appropriation contract with Ambitiously Him & Her King Foundation in the amount of \$5,000.00, from District 1 Education funds, for "The Bridge of Hope" Young Parenting Program.

- 19) APPROVE EFP-120-24, sponsorship agreement with Ambient, LLC doing business as Focus Empowering Women in the amount of \$2,500.00, from District 1 Education funds, for its Focus Women's Conference.
- 20) APPROVE EFP-204-24, appropriation contract with Crittenton Youth Services, Inc. in the amount of \$2,500.00, from District 2 Education funds, for its Youth Health Ambassador Program.
- 21) APPROVE CDP-107-24, sponsorship agreement with Clotilda Descendants Association in the amount of \$3,500.00, from District 1 Commission funds, for its Spirit of Our Ancestors Festival.
- 22) APPROVE amending EFP-117-24, annual contract with Satsuma Public Library, to increase the contract amount from \$48,938.00 to \$63,938.00 for an additional amount of \$15,000.00, from District 1 funds, for its operational expenses.
- 23) APPROVE EFP-119-24, appropriation contract with Murphy High School Alumni Boosters in the amount of \$4,109.56, from District 1 Education funds, to help support the Murphy High School Tennis Team.
- 24) APPROVE EFP-121-24, appropriation contract with Big Brothers Big Sisters of the Central Gulf Coast in the amount of \$10,000.00, from District 1 Education funds, for its BIG Event fundraiser.
- 25) AUTHORIZE advertising for bids, CCP-017-2023, one-year floor covering replacement/installation at various Mobile County facilities, for a 12-month period, not to exceed \$100,000.00, will be paid from Cost Center 084, Fund 51700.

- 26) AWARD bid to James B. Donaghey, Inc., for CCP-002-2024, Government Plaza Smoke Damper Survey, for their total bid in the amount of \$93,500.00, will be paid from Cost Center 084, Fund 51700.
- 27) APPROVE assignment to Baker LPA Group, LLC, for CCP-001-2024, Strickland Youth Center-Intake Renovations. Work will consist of design, bidding, and project administration associated with the development of the Intake Renovations. The proposed fee is \$8,482.00, will be paid from Cost Center 022, Fund 56400.
- 28) APPROVE application for:
- Retail Beer (off premises only)
  - Retail Table Wine (off premises only)
- alcohol license submitted by DOLGENCORP, LLC, for Dollar General Store 25125, 5401 Laurendine Road, Theodore, Alabama 36582. (District 3)
- 29) APPROVE application for:
- Retail Beer (off premises)
  - Retail Table Wine (off premises)
- alcohol license submitted by DOLGENCORP, LLC, for Dollar General Store 24803, 9261 Jeff Hamilton Road, Mobile, Alabama 36695. (District 3)
- 30) APPROVE application for:
- Lounge Retail Liquor-Class II (Package)
- alcohol license submitted by KIMAYA 23, INC. for Grand Bay Package Store, 13320 Highway 90, Unit A, Grand Bay, Alabama 36541. (District 3)

- 31) APPROVE application for:
- Retail Beer (off premises only)
  - Retail Table Wine (off premises only)
- alcohol license submitted by AARSHIN 23, INC., for Grand Bay Food Mart, 13320 Highway 90, Unit B, Grand Bay, Alabama 36541. (District 3)
- 32) APPROVE EFP-122-24, appropriation contract with Hargrove Foundation, Inc. in the amount of \$5,000.00, from District 1 Education funds, for its Annual Gala.
- 33) APPROVE CDP-109-24, CDP-204-24, and CDP-305-24, sponsorship agreement with Mobile Law Enforcement Foundation, Inc. in the total amount of \$1,000.00, for its Annual Luncheon. Funds will be divided as follows:
- District 1 Commission Funds in the amount of \$333.33
  - District 2 Commission Funds in the amount of \$333.33
  - District 3 Commission Funds in the amount of \$333.34
- 34) VOTE AT  
CONFERENCE approve agreement with Content Fresh, LLC, for social media management consulting and content development, for a term beginning November 9, 2023 and ending September 30, 2024, for a total amount not to exceed \$54,000.00, will be paid from Cost Center 001-County Commission (County Promotions).

- 35) APPROVE request of the Information Technology Department for the Mobile County Commission to rescind its action in the September 11, 2023 Minutes, Agenda Item #34, approving a master service agreement with ThreatAdvice for a monthly network security review in the amount of \$364.00 for 36 months from Cost Center-001-County Commission, as the County no longer requires the services from this vendor.
- 36) VOTE AT CONFERENCE adopt resolution to change Voter Precincts boundaries to reduce the number of precinct splits consistent with the reapportionment of Alabama's Congressional Districts, which will include changes to Voter Precincts 1, 2, 22, 41, 44, and 49.
- 37) RESCIND approval for a contract with Hyland Software, Inc., for software services for the Information Technology Department, approved in the August 14, 2023 Minutes, due to a clerical error, a new contract will be presented for approval.
- 38) APPROVE contract with Hyland Software, Inc., for software services for the Information Technology Department, pending legal review for the subscription start and end dates, the contract amount (\$68,495.00) and other terms remain the same as the previously approved contract.
- 39) APPROVE master services agreement with Novacoast, to provide assistance with the migration from Exchange 2016 to Office 365, for the Information Technology Department, on an ad hoc basis, for an amount not to exceed \$17,200.00; pending legal review.

- 40) APPROVE election services agreement with Election Systems & Software, LLC, to provide election-related services (ballot layout, coding and voice file services), for the Probate Court from Cost Center 140-Elections, costs to be determined by invoices, for a term beginning January 1, 2024 and ending December 31, 2024; pending legal review.
- 41) APPROVE contract with Mobile Sports Hall of Fame, Inc. in the amount of \$300,000.00, for the Build-Out of the Mobile Sports Hall of Fame Museum, will be paid from Cost Center 074 General Government Special Projects (Other Agency Support), funding contingent upon the City of Mobile's appropriation of the cost of the build-out of the Mobile Sports Hall of Fame Museum over and above the County appropriation herein granted.
- 42) APPROVE service agreement-standard terms and conditions with Uniti Fiber, LLC, to provide telephone, Uniti Fiber Voice and other communication services to the County, for the Information Technology Department; pending legal review. No cost center is required, costs will be determined by service orders.
- 43) VOTE AT CONFERENCE approve contract with Mobile Veterans Day Commission in the amount of \$5,000.00, for its Annual Veterans Day Celebration, will be paid from Cost Center 074-General Government Special Projects (Other Agency Support).
- 44) APPROVE master services contract with Kimley Horn and Associates, Inc., to provide professional services, for the Mobile County Park Initiative.
- 45) APPROVE master services contract with Michael Baker International, Inc., to provide professional services, for the Mobile County Park Initiative.



- 46) APPROVE request of the Mobile Police Mounted Auxiliary to waive fees, for the use of the Jon Archer Center on November 27, 2023 through December 8, 2023 and February 7, 2024 through February 14, 2024, for use during the Mounted Police Instructor Course in the event of inclement weather. There will be no cost for preparation to the County.
- 47) APPROVE contract with The Walker Collaborative, LLC, for professional services related to the planning, marketing, and design consulting master planning, for the Mobile County Civil Rights and Cultural Heritage District Masterplan; pending legal review. Contract costs will be paid from ARP02 112-22.
- 48) APPROVE purchase of 4.67 acres of real property from Henry J. Johnson, Jr. and Doris Johnson located at 3159 Lees Lane, Mobile County, Alabama for purchase price of \$425,000.00, plus all closing costs, and to authorize Commission President to sign all documentation related to the transaction. Funding will come from CCP-014-2023.
- 49) APPROVE master services contract, including Task 1, with Thompson Engineering, Inc., to provide professional services, for the Mobile County Civil Rights and Cultural Heritage District Masterplan; pending legal review. Contract costs will be paid from ARP02 112-22.
- 50) APPROVE master services contract, including Task 1 & Task 2, with Mott MacDonald Alabama, LLC, to provide professional services, for the Mobile County Civil Rights and Cultural Heritage District Masterplan; pending legal review. Contract costs will be paid from ARP02 112-22.

- 51) APPROVE Change Order #1 with Sycamore Construction Inc., for project number CIP-2021-008, West Mobile County Park Improvements. This change order will increase the contract by \$66,266.52. The new contract amount is \$2,066,253.52. Costs will be paid from \_\_\_\_\_.
- 52) RESCIND approval of Change Order #1 with McElhenney Construction Company LLC, for project number MCPI-CH (006), Chickasabogue Park Improvements: Disc Golf Course Improvements, which was approved in the October 10, 2023 Minutes, Agenda Item #14, and APPROVE corrected Change Order #1, which will decrease the contract price by \$16,171.14, making the final contract price \$268,381.87.
- 53) APPROVE agreement to borrow traveling exhibit "Rosa Parks: Tired of Giving In" from the Rosa Parks Museum at Troy University to showcase in the Atrium from November 27, 2023 through December 8, 2023, at no cost to Mobile County; pending legal review.
- 54) APPROVE professional services with Carr, Riggs & Ingram CPAs and Advisors, to perform the County's fiscal year 2023 audit in the amount of \$17,500.00.