

ADMINISTRATION PRELIMINARY AGENDA
CONFERENCE OF THE MOBILE COUNTY COMMISSION

10:00 AM September 19, 2024

CONSIDER TAKING THE FOLLOWING ACTION ON AGENDA ITEMS:

- 1) APPROVE list of claims.
- 2) HOLD public hearing so any citizen of the County shall be given an opportunity to be heard, for or against, any item related to the Statement of Revenues, Expenditures, and Changes in Fund Balance Report, for the period ending August 31, 2024. (Act 86-414)
- 3) ADOPT Mobile County Budget for Fiscal Year 2024-2025.
- 4) HOLD AT CONFERENCE public hearing to receive citizen comments about the 2023 Consolidated Annual Performance and Evaluation Report for the Community Development Block Grant, HOME program, and Emergency Solutions Grant. This report has been available to the public since September 4, 2024. Requested by the Grants Department.
- 5) AUTHORIZE adoption and submission of the 2023 Consolidated Annual Performance and Evaluation Report to the U.S. Department of Housing and Urban Development. Requested by the Grants Department.
- 6) HOLD public hearing to receive citizens' comments regarding the proposed substantial amendments to the Program Year 2022 and Program Year 2023 Action Plan for the Community Development Block Grant Program. This information has been available to the public since August 14, 2024. Requested by the Grants Department.

- 7) ADOPT substantial amendments to the Program Year 2022 and Program Year 2023 Action Plan for the Community Development Block Grant Program following the comment period and public hearing. Requested by the Grants Department.
- 8) AUTHORIZE amendment to the subrecipient agreement with the Alabama Department of Economic and Community Affairs for the Local Recovery Planning Program associated with Hurricanes Sally and Zeta Community Development Block Grant-Disaster Recovery, to clarify various grant administration requirements within the agreement. Requested by the Grants Department.
- 9) APPROVE CDP-167-24, CDP-228-24, and CDP-329-24, sponsorship agreement with Our Sisters' Closet, Inc. in the amount of \$1,500.00 for its Purse With Purpose fundraising event. Funds will be divided as follows:
- District 1 Commission funds in the amount of \$500.00
 - District 2 Commission funds in the amount of \$500.00
 - District 3 Commission funds in the amount of \$500.00
- 10) APPROVE request of the Finance Department to rescind action in the May 28, 2024 Minutes, Agenda Item #13, approving EFP-148-24, EFP-240-24, and EFP-323-24, appropriation contract with The PACT Players doing business as The PACT Theatre Company Foundation in the amount of \$3,000.00.
- 11) AWARD bid #137-24, service contract for life safety testing and inspections at various Mobile County Facilities, to VSC Fire and Safety, to be paid from Cost Center 084, Fund 116. Requested by the Facilities and Maintenance Department.

- 12) AUTHORIZE advertising for bids, CIP-2024-001B, Africatown Hall and Food Bank-Install Emergency Generator, to be paid from Cost Center 109, Fund 209. Requested by the Facilities and Maintenance Department.
- 13) AUTHORIZE advertising for bids, CCP-019-2024, three-year floor covering replacement/ installation at various Mobile County Facilities, to be paid from Cost Center 084, Fund 116. Requested by the Facilities and Maintenance Department.
- 14) AUTHORIZE request of the Mobile County District Attorney's Office to submit a grant application to the Alabama Department of Economic and Community Affairs, for the continuation of the Violence Against Women Act Domestic Violence Grant in the amount of \$61,103.60, for the period January 1, 2025 through December 31, 2025, with a local match in the amount of \$15,275.90, to be paid from Cost Center 042.
- 15) AUTHORIZE request of the Mobile County District Attorney's Office to submit a grant application to the Alabama Department of Economic and Community Affairs, for the continuation of the Violence Against Women Act Sexual Assault Grant in the amount of \$46,666.67, for the period January 1, 2025 through December 31, 2025, with a local match in the amount of \$11,666.67, to be paid from Cost Center 042.

- 16) APPROVE assignment to PH&J Architects, Inc., for CCP-020-2024-Renovation of Elevator #11 at Mobile Government Plaza-North Tower. The work will consist of design, bidding, and project administration associated with the development of a complete renovation of elevator #11 at Mobile Government Plaza-North Tower in the amount of \$148,250.00, to be paid from Cost Center 084, Fund 116. Requested by the Facilities and Maintenance Department.
- 17) AUTHORIZE President of County Commission to sign license agreement with Alabama Power Company to allow the County use of the Alabama Power Company easement for parking at the Mobile County Aquatic Center-Phase 1, for CCP-015-2023. Requested by the Facilities and Maintenance Department.
- 18) APPROVE no-cost grant amendment to extend the period of performance to August 31, 2027, for Project RST-M1A03-WDSU, Bayou La Batre Water Distribution System Upgrades. Requested by the Environmental Services Department.
- 19) AUTHORIZE Right of Entry Permit with the Student Conservation Association/The Nature Conservancy to allow Gulf Corps team members to assist in maintaining Mobile County Conservation Lands for a 36-month term. Requested by the Environmental Services Department.
- 20) AUTHORIZE advertising Request for Proposals for professional environmental services for the implementation of environmental projects on County property. Requested by the Environmental Services Department.
- 21) APPROVE appointment of Tomekia Turk to serve as a member of the Mobile County Senior Companion Program Advisory Council for a thirty-four month term, expiring August 15, 2027. Requested by the Grants Department.

- 22) APPROVE resignation of Debra Sobers from serving as a member of the Senior Companion Program Advisory Council and approve the appointment of Venetia Bonds to serve the remaining term of twenty-two months, expiring August 15, 2027. Requested by the Grants Department.
- 23) APPROVE agreement with the University of South Alabama for internship program for students enrolled in the School of Computing and related fields of study, for the period October 1, 2024 through September 30, 2025, pending legal review. Requested by the Information Technology Department.
- 24) APPROVE Order Form No. 00467302.0 to the master services agreement with Workday, Inc. to increase the number of full-service equivalent workers resulting in an increase in service fee of \$30,682.00, pending legal review. Requested by the County Administrator.
- 25) APPROVE CDP-229-24, sponsorship agreement with Downtown Mobile District Management Corporation doing business as Downtown Mobile Alliance in the amount of \$800.00, from District 2 Commission funds, for its Annual Luncheon.
- 26) APPROVE renewal of 12-month professional services contract with Content Fresh, LLC, for social media consulting and management services, for the period October 1, 2024 through September 30, 2025, pending legal review. Requested by the Public Affairs Department.
- 27) APPROVE renewal of master service agreement with SmartDollar for financial wellness program for County employees, for the period October 15, 2024 through October 14, 2027, for an annual cost of \$39,215.00, pending legal review. Requested by the Human Resources Department.

- 28) APPROVE renewal of agreement with Deer Oaks EAP Services, LLC, for employee assistance program, for County employees, for the period October 1, 2024 through September 30, 2026. Requested by the Human Resources Department.
- 29) APPROVE Memorandum of Agreement with the Board of School Commissioners of Mobile County to provide educational services to students attending the Strickland Youth Center during the period October 1, 2024 through September 30, 2025, pending legal review.
- 30) CONSIDER taking the following action on bids:
- award Bid #43-24, six-month toilet tissue, roll towels, and folded towels bid for the County Commission, to Imperial Bag & Paper Co., LLC doing business as Imperial Dade.
- award Bid #47-24, three-month OEM printer and fax supplies bid for the County Commission, to the Olensky Brothers, LLC and Sprot Printer Ribbon, LLC.
- award Bid #51-24, annual secured delivery services bid for the County Commission, to King Security Service, LLC for their bid in the amount of \$52.00 per shipment.
- award Bid #57-24, annual crushed aggregate bid for the Public Works Department, to Vulcan Construction Materials, LLC and Martin Marietta Materials, Inc. for their bid in the amount of \$48.00 per ton.
- award Bid #58-24, annual asphalt plant mix bid for the Public Works Department, to Mobile Asphalt Company, LLC, and H.O. Weaver & Sons, Inc.

award Bid #64-24, annual fleet electronic service and maintenance bid for the Sheriff's Office, to Audio Unlimited, Inc.

award Bid #78-24, durable retro-reflective preformed pavement marking material bid for the Public Works Department, to Ingevity Corporation, Ennis-Flint, Inc., Preform, LLC, and Crown USA, Inc.

award Bid #79-24, annual SS-1H tack coat bid for the Public Works Department, to Blackledge Emulsion, Inc. for their bid in the amount of \$3.90 per gallon.

award Bid #81-24, annual fast dry, ready-mixed waterbourn type II traffic Paint bid for the Public Works Department, to Ennis-Flint, Inc. for their bid in the amount of \$12.00 per gallon for white and \$11.75 per gallon for yellow and Crown USA, Inc. for their bid in the amount of \$11.79 per gallon for white and \$11.79 per gallon for yellow.

award Bid #103-24, pest control services bid for the Sheriff's Office, to Knox Pest Control, will be paid from Cost Center 020 and Cost Center 021.

award Bid #115-24, grounds maintenance bid for the Michael Square location, to BLBW, LLC. for their bid in the amount of \$4,599.96 per year, to be paid from Cost Center 014.

award Bid #128-24, grounds maintenance bid for the Building Inspection Office, to BLBW, LLC for their bid in the amount of \$2,299.92 per year, to be paid Cost Center 014.

award Bid #132-24, grounds maintenance bid for the County Bay Haas Office, to BLBW, LLC for their bid in the amount of \$2,400.00 per year, to be paid from Cost Center 014.

award Bid #136-24, grounds maintenance bid for James T. Strickland Youth Center and Annex, to Butler Complete Services, LLC for their bid in the amount of \$12,977.00 per year, to be paid from Cost Center 015.

award Bid #137-24, three-year service contract for life safety testing and inspections at various County Facilities bid, to VSC Fire & Safety for their total bid in the amount of \$212,296.00.

award Bid #138-24, grounds maintenance bid for the County Animal Control location, to Get It Dunn LLC for their bid in the amount of \$2,240.00 per year, to be paid from Cost Center 014.

award Bid #139-24, grounds maintenance bid for the combined County locations 501 Dr. Martin Luther King Jr. Avenue and 1150 Newman Lane, to Get It Dunn, LLC, for their bid in the amount of \$1,320.00 per year, to be paid from Cost Center 014.

award Bid #148-24, meats bid to be delivered to James T. Strickland Youth Center for October 2024, to The Merchants Company doing business as Merchants Foodservice for their bid in the amount of \$14,566.71, to be paid from Cost Center 023.

award Bid #149-24, three-month groceries bid to be delivered to James T. Strickland Youth Center from October 1, 2024 through December 31, 2024, to American Wholesale Groceries doing business as American Foods for their bid in the amount of \$45,328.09 and The Merchants Company doing business as

Merchants Foodservice for their bid in the amount of \$59,825.65, to be paid from Cost Center 023.

approve the purchase of employee work boots under the current State of Alabama Contract MA220000003305, Onsite Safety Footware from W.W.Grainger, Inc.

approve the purchase of three HP Designjet T2600 Multifunction Printers under the current purchasing cooperative NASPO Contract 187822-AL02, for a total cost of \$32,307.00, to be paid from Cost Center 025.

- 31) APPROVE renewal of software agreement with SHI International Corporation in the amount of \$17,675.17, for Nemo-Q licenses, for the period September 30, 2024 through September 29, 2025, for the Revenue Commissioner's Office, to be paid from COVID-19 Funds. Requested by the Purchasing Department.
- 32) APPROVE annual blue warranty with Nemo-Q, Inc. in the amount of \$1,959.00, for equipment and software license, for the period September 30, 2024 through September 29, 2025, for the Revenue Commissioner's Office, to be paid from COVID-19 Funds. Requested by the Purchasing Department.
- 33) APPROVE renewal of agreement with Knox Pest Control in the amount of \$320.00, for annual termite inspection for the Mobile Government Plaza Annex, to be paid from Cost Center 014. Requested by the Purchasing Department.
- 34) APPROVE renewal of maintenance agreement with Election Systems & Software, LLC in the amount of \$96,339.01, for express vote BMD, DS200-222, DS850-2, 5324, BOD, for the period October 1, 2024 through September 30, 2025, for Probate Court. Requested by the Purchasing Department.

- 35) APPROVE renewal of subscription agreement with Guardian Integrators LLC in the amount of \$321.43, for scanlocks license support for all locations, for the period August 24, 2024 through August 23, 2025, for the Revenue Commissioner's Office, to be paid from Cost Center 009. Requested by Purchasing Department.
- 36) APPROVE software agreement with LeadsOnline, LLC in the amount \$14,679.00, for LeadsOnline PowerPlus Investigation System Service Package used in investigations for stolen property nationwide, for the period October 1, 2024 through September 30, 2025, for the Sheriff's Office, to be paid from Cost Center 020. Requested by the Purchasing Department.