

ADMINISTRATION PRELIMINARY AGENDA
CONFERENCE OF THE MOBILE COUNTY COMMISSION

10:00 AM August 8, 2024

CONSIDER TAKING THE FOLLOWING ACTION ON AGENDA ITEMS:

- 1) APPROVE minutes of the regular meetings of May 13, 2024, May 28, 2024, and June 10, 2024.
- 2) APPROVE list of claims.
- 3) APPROVE project agreement among Mobile County, City of Mobile, and Spring Hill College, whereby the County and City will each contribute \$250,000.00 per year for a three-year period, totaling \$750,000.00 each. Spring Hill College plans to use the funding towards the construction of a health and science renovation center, and to authorize the Commission President to sign all necessary documents associated with the project agreement.

The 772 Public Notice was advertised in the Lagniappe on Wednesday, July 24, 2024 and July 31, 2024. Requested by the County Attorney.

- 4) APPROVE application for the transfer of an alcohol license from Christine Obrien Holland to Moes Mart, LLC, for an off-premises retail beer and table wine license for Eddies Country Stop, 14025 Celeste Road, Chunchula, Alabama 36521 (District 1). Requested by the Alcoholic Beverage Control Board.
- 5) APPROVE application for the transfer of an alcohol license from Express Mart to Sasri 24, LLC, for an off-premises retail beer and table wine license for 1 Plus Food Mart, 6075 Old Pascagoula Road, Theodore, Alabama 36582 (District 3). Requested by the Alcoholic Beverage Control Board.

- 6) APPROVE application for the transfer of alcohol license from Yaya Oil, LLC to Om Sai 24, LLC, for a lounge retail liquor-Class II (package) license for Cheers, 6095 Old Pascagoula Road, Suite D., Theodore, Alabama 36582 (District 3). Requested by the Alcoholic Beverage Control Board.
- 7) APPROVE amending October 10, 2023 Minutes to correct the typewritten transcription of Engineering Development Manager Matthew Barclift's response to a proposed traffic study at Creel Road to Grand Bay Wilmer Road to include the word "not" to accurately reflect the statement as follows:
- A requirement for a traffic study would not be unprecedented.
- 8) AUTHORIZE amendment to the subrecipient agreement (MCD-HH-22-001) with Habitat for Humanity of Southwest Alabama regarding Community Development Block Grant funds to provide roof replacement for eligible residential homeowners within the Urban County, to extend the term of the agreement until December 31, 2024. Requested by the Grants Department.
- 9) ADOPT resolution authorizing request of the Probate Judge to dispose of certain items from fixed assets inventory list, declare as surplus property, and authorize items to be disposed of by lawful means.
- 10) VOTE AT CONFERENCE approve license and access agreement with the Town of Dauphin Island to allow the Town use of submerged property located at Aloe Bay to construct and monitor a living shoreline, and to authorize the Commission President to execute the documents. Requested by the County Attorney.

- 11) APPROVE appointment of Renae Barren to the Gulf Coast Resource Conservation and Development Council to serve the unexpired term of Brenda Barnes as a member-at-large; term will expire on December 31, 2024. Requested by the County Administrator.
- 12) APPROVE amending 2024 Capital Improvement Plan to create Project CIP-2024-002A, Mobile County Aquatic Center for the project budget amount of \$200,000.00.
- This amendment creates a new project, CIP-2024-002A, Mobile County Aquatic Center and allocates \$200,000.00 for the budget, from the 2024 Capital Improvement Plan District Two Unnamed Projects, to CIP-2024-002A. Requested by the Finance Department.
- 13) APPROVE amending 2024 Capital Improvement Plan to create Project CIP-2024-001C, Mobile County Aquatic Center for the project budget amount of \$200,000.00.
- This amendment creates a new project, CIP-2024-001C, Mobile County Aquatic Center and allocates \$200,000.00 for the budget, from the 2024 Capital Improvement Plan District One Unnamed Projects, to CIP-2024-001C. Requested by the Finance Department.
- 14) AWARD bid to Persons Services Corp. for CCP-015-2023, Mobile County Aquatic Center-Phase 1, for their bid in the total amount of \$23,151,607.00, including the base bid, Alternate 1, and Alternate 2. Requested by the Facilities and Maintenance Department. To be paid from the funding sources as follows:
- ARP06 202-22 \$1,125,716.00
 - CCP-011-2022 \$185,683.00

- CCP-015-2023 \$9,940,208.00
- CCP-015-2023A \$500,000.00
- CCP-015-2023B \$3,000,000.00
- CIP-2024-005 \$8,000,000.00
- CIP-2024-001C \$200,000.00
- CIP-2024-002A \$200,000.00

- 15) APPROVE amending 2024 Capital Improvement Plan to create Project CIP-2024-001B, Africatown Hall & Food Bank-Install Emergency Generator, for the project budget amount of \$109,833.00.

This amendment creates a new project, CIP-2024-001B, Africatown Hall & Food Bank-Install Emergency Generator and allocates \$109,833.00 for the budget, from the 2024 Capital Improvement Plan District One Unnamed Projects, to CIP-2024-001B. Requested by the Finance Department.

- 16) APPROVE assignment to Dell Consulting, LLC for CIP-2024-001B, Africatown Hall & Food Bank-Install Emergency Generator. The work will consist of design, construction documents, submittal review, and project administration associated with the development of a new 60 kilowatt three-phase 208-volt natural gas emergency generator for the newly constructed facility in the amount of \$4,833.00, to be paid from Cost Center 109. Requested by the Facilities and Maintenance Department.

- 17) VOTE AT CONFERENCE approve reappointment of Commissioner Randall Dueitt to serve as District 12 representative on the 2024-2025 Association of County Commissions of Alabama Legislative Committee. Requested by the County Administrator.

- 18) VOTE AT CONFERENCE approve reappointment of Commissioner Connie Hudson to serve on the Board of Directors for the 2024-2025 Association of County Commissions of Alabama. Requested by the County Administrator.
- 19) APPROVE CDP-163-24, CDP-222-24, and CDP-325-24, sponsorship agreement with Hand Up Charities in the total amount of \$2,500.00, for its Charity Golf Tournament. Funds will be divided as follows:
- District 1 Commission funds in the amount of \$500.00
 - District 2 Commission funds in the amount of \$500.00
 - District 3 Commission funds in the amount of \$1,500.00
- 20) APPROVE EFP-244-24, sponsorship agreement with Miss Mobile Bay Organization in the amount of \$1,000.00, from District 2 Education funds, for its scholarship competition.
- 21) APPROVE EFP-157-24, appropriation contract with Marching Cougars Band Booster Club in the amount of \$12,500.00, from District 1 Education funds, for uniforms, marching cymbals, and operational expenses.
- 22) APPROVE EFP-245-24, sponsorship agreement with Providence Foundation in the amount of \$1,300.00, from District 2 Education funds, for its Charity Golf Classic.

- 23) APPROVE contract with TDA Consulting, Inc. for consulting services in an amount not to exceed \$69,117.00; for planning, coordination, and preparation of the 2025-2029 Housing and Urban Development Five-Year Consolidated Plan and One-Year 2025 Action Plan for Housing and Urban Development Community Development Block Grant, HOME and Emergency Solutions Grant. Requested by the Grants Department.
- 24) AUTHORIZE advertising for bids, CCP-004-2024, Roof Replacements for Jon Archer Center and Eight Mile Shopping Center (Jon Archer Center Reroof). Requested by the Facilities and Maintenance Department.
- 25) APPROVE reappointments to serve as members of the Senior Companion Program Advisory Council for a three-year term, expiring August 15, 2027. Requested by the Grants Department for the individuals as follows:
- Debbie Averette
Kimberly Bell
Christina Boyington
Lawrence Carroll
El Venus Davis
Dorothy Dorton
Ashley Ross-Flowers
Wayman Grant
Cabretta Howell
Christopher Leslie
Jeanne M. McDermott
Deanna Murphy
Gemma Glover-Phillips
James Roberson
Trista Stout-Walker

26) APPROVE

appointments to serve as members of the Senior Companion Program Advisory Council for a two-year term, expiring August 15, 2026. Requested by the Grants Department for the individuals as follows:

- Debra Sobers
- Vertie Harmon

27) APPROVE

application for authority to form a Capital Improvement Cooperative District among City of Mobile, Mobile County Commission, and the Mobile Downtown Redevelopment District. The District proposes to acquire, construct, install, finance, administer, renovate, improve, manage, rehabilitate, equip or re-equip, and otherwise facilitate the construction of residential, mixed-use, commercial, and public projects intended to achieve neighborhood revitalization within Mobile County.

The proposed members of the District are the City of Mobile, Alabama, the County of Mobile, Alabama, and the Mobile Downtown Redevelopment Authority. The District shall be governed by a Board of Directors which shall be comprised of 13 persons. The number of directors which the governing body of each authorizing subdivision shall be entitled to elect are as follows:

The City shall appoint a total of eight directors, seven to be appointed one each by the duly elected members of the City Council, and one to be appointed by the Mayor.

The County shall appoint a total of three directors, to be appointed one each by the duly elected members of the Mobile County Commission.

The Downtown Revitalization District shall appoint two directors to be chosen by a majority vote of the board members of the Downtown Revitalization District. Requested by the County Attorney.

- 28) APPROVE Change Order #2 with Rogers & Willard, Inc., for CCP-004-23, Michael Square Revenue Commission-Restroom Expansion and Renovation, for additional renovation to the restroom, increasing the contract by \$35,399.10, to be paid from Cost Center 009; the contract new total amount will be \$892,600.90. Requested by the Facilities and Maintenance Department.
- 29) APPROVE consent of the County of Mobile for the City of Mobile to enter into a tax abatement agreement with Greenfield Environmental Multistate Trust, LLC (formerly Kerr-Mcgee Synthetic Rutile Beneficial Plant), for the granting of certain tax abatements by the City of Mobile and the County of Mobile's non-educational real property and personal property ad valorem abatement taxes for the project, for 10 years, subject to legal review. Requested by the County Attorney.
- 30) APPROVE request of the Engineering and Public Works Department to purchase one vehicle from the Revenue Commission Reappraisal inventory surplus, for the fair market value of \$19,242.00, to be paid from Cost Center 081. Requested by the Finance Department as follows:
- 2019 Chevrolet Traverse, Garage ID #V02335, VIN #1GNERFKW1KJ301199, Asset #10002654

- 31) APPROVE professional services contract with Blue Arbor, Inc., for temporary clerical and labor staffing related to Disaster Response and Recovery services associated with operating community shelters to respond to threats or impacts from extreme events and/or federal declared disasters. Requested by the Environmental Services Department.
- 32) APPROVE Contract Amendment No. 13 to the Mobile County Park Initiative Contract with Moffatt and Nichol, Inc. dated June 23, 2021, to add additional services for the Chickasabogue Campground Improvements project, to be paid from GOMESA Bond. Requested by the Environmental Services Department.
- 33) APPROVE request of the Alabama Cooperative Extension System 4-H Club to waive all associated arena fees for use of the Jon Archer Arena by the Longshots Archery 4-H Club and Raptors Archery 4-H Club for nine days beginning September 10, 2024 through November 2, 2024. There will be no cost or preparation for the County. Requested by the Environmental Services Department.
- 34) APPROVE professional services contract with Allen Engineering and Science, Inc. to update the Mobile County Solid Waste Management Plan, to be paid from Cost Center 026. Requested by the Environmental Services Department.
- 35) APPROVE Contract Amendment #4 with Thompson Engineering, Inc., for contract number APR02-112-22.4, Mobile County Civil Rights and Cultural Heritage District Masterplan, to add Task 3.1: Engineering and Design of the Dave Patton House, to be paid from ARP02-112-22. Requested by the Environmental Services.

36) APPROVE

request of Presiding Judge of the 13th Judicial Circuit for Mobile County to provide an additional annual pay supplement to Court Reporters of up to \$10,000.00 to recognize experience gained outside of the state system. Submitted by the County Administrator.

37) CONSIDER

taking the following action on bids:

award Bid #41-24, three-month copy paper bid for the Mobile County Commission, to Strickland Paper Company, LLC, Staples Contract & Commercial, LLC, and Office Equipment Company of Mobile, Inc. doing business as OEC.

award Bid #84-24, annual three-year janitorial services bid for Mobile Government Plaza, to J&H Janitorial Company, LLC for their bid in the amount of \$1,558,091.00, to be paid from Cost Center 034.

award Bid #88-24, annual two-year janitorial services bid for the Building Inspection Services, to Hill's Janitorial Service, Inc. for their bid in the amount of \$22,160.00, to be paid from Cost Center 024.

award Bid #90-24, annual two-year janitorial services bid for the License Commission and Revenue Commission Offices at the Citronelle Municipal Complex location, to Hill's Janitorial Service, Inc. for their bid in the amount of \$38,000.00, to be paid from Cost Center 008 and Cost Center 009.

award Bid #93-24, annual two-year janitorial services bid for the License Commission Office at the Micheal Square Shopping Center location, to Hill's Janitorial Service, Inc. for their bid in the amount of \$63,800.00, to be paid from Cost Center 008.

award Bid #101-24, annual two-year janitorial services bid for the Mobile County Animal Shelter, to Enmon Enterprises, LLC doing business as Jani-King of Mobile for their bid in the amount of \$28,592.00, to be paid from Cost Center 027.

approve to purchase one new 4x4 crew cab pick-up truck under the current State of Alabama Contract T191 in the amount of \$48,163.00, for the Mobile County Metro Jail, to be paid from Cost Center 021.

approve to purchase two new 4X4 crew cab pick-up trucks under the current State of Alabama Contract T191 in the amount of \$96,326.00, for the Engineering and Public Works Department, to be paid from Cost Center 081.

approve to purchase one 2023 John Deere 544 G-Tier wheel loader under the current purchasing cooperative Sourcewell Contract 017723-JDC, in the amount of \$211,573.52, for the Engineering and Public Works Department, to be paid from Cost Center 081.

approve to purchase one 2024 John Deere 5150M Utility Tractor and one 2024 John Deere 5100E Cab Tractor under the current purchasing cooperative Sourcewell AG Tractors Contract 08923-DAC (PG 1P CG 70), in the amount of \$139,411.62, for the Engineering and Public Works Department, to be paid from Cost Center 081.

- 38) APPROVE service order with Uniti Fiber for 1 gigabit per second internet upgrade from 100 megabits per second internet under the current State of Alabama Contract MA 220000002914 in the amount of \$1,850.00 per month, for approximately 31 months, for the Revenue Commission office at the Micheal Square Shopping Center location, to be paid from Cost Center 009 and Cost Center 038. Requested by the Purchasing Department.
- 39) APPROVE renewal of software/subscription agreement with Carahsoft Technology Corporation under the current State of Alabama Contract MA 999190000000277, in the amount of \$117,354.00, for budgeting and planning with Open Gov, Inc., for the term October 1, 2024 through September 30, 2025, for the Mobile County Commission, to be paid from Cost Center 001. Requested by the Purchasing Department.
- 40) APPROVE renewal of software support agreement with Time Clock Plus, LLC in the amount of \$16,559.51, for hardware support and maintenance (time clock), for the term August 31, 2024 through August 30, 2025, for the Mobile County Commission, to be paid from Cost Center 001. Requested by the Purchasing Department.
- 41) APPROVE renewal of software agreement with Cutting Edge Automotive Solutions LLC, in the amount of \$1,195.00, for TEXA off-highway software for diagnostic tools used for heavy machinery, for the period August 29, 2024 through August 28, 2025, for the Public Works Department, to be paid from Cost Center 081. Requested by the Purchasing Department.

- 42) APPROVE amending subrecipient agreement with MLK Redevelopment Corporation approved on March 21, 2024, to change the funding amount to \$750,000.00 to be funded through the Civil Rights and Cultural Heritage District Master Plan Project, ARP02 112-22B, included in the Mobile County Commission American Rescue Plan Act Strategic Spending Plan, approved August 1, 2022, pending final legal review. Requested by the County Administrator.
- 43) APPROVE renewal of software agreement with Otter.ai in the amount of \$720.00, for integration of zoom meeting recordings for automated transcription, for the Mobile County Commission, to be paid from Cost Center 001. Requested by the Purchasing Department.
- 44) APPROVE renewal of service agreement with Knox Pest Control in the amount of \$300.00, for Sentrion Annual Monitoring at Strickland Youth Center Annex. Requested by the Purchasing Department.
- 45) APPROVE renewal of service agreement with Knox Pest Control in the amount of \$410.00, for the annual termite inspection at Mobile Government Plaza. Requested by the Purchasing Department.
- 46) APPROVE rental/maintenance agreement with CPC Office Technologies in the amount of \$1,100.00 for three refurbished Sharp MXM3051 copiers, for the term September 3, 2024 through November 6, 2024, for Probate Judge, to be paid from Cost Center 140. Requested by the Purchasing Department.
- 47) APPROVE thirty-six month lease agreement with Sharp Electronics Corporation in the amount of \$137.53 per month for one Sharp BP70C31 copier for the Public Works Department, to be paid from Cost Center 081. Requested by the Purchasing Department.

- 48) APPROVE request of the Mobile County Emergency Management Director to support the application to Alabama Emergency Management Agency for the Certified Local Emergency Manager Salary Supplement program for the purpose of receiving surplus program funds for operational expenses and authorize the Commission President to sign all documents. Requested by the County Administrator.
- 49) APPROVE application of CEFCO A Partnership for off-premises retail beer and table wine license, CEFCO 441, 558 Salco Road East, Axis, Alabama 36505. (District 1)