

ADMINISTRATION PRELIMINARY AGENDA
CONFERENCE OF THE MOBILE COUNTY COMMISSION

10:00 AM March 19, 2026

CONSIDER TAKING THE FOLLOWING ACTION ON AGENDA ITEMS:

- 1) APPROVE minutes of the regular meetings of June 9, 2025, June 23, 2025, July 16, 2025, August 11, 2025, August 25, 2025, September 8, 2025, and September 22, 2025.
- 2) APPROVE list of claims.
- 3) HOLD public hearing so any citizen of the County shall be given an opportunity to be heard, for or against, any item related to the Statement of Revenues, Expenditures, and Changes in Fund Balance Report, for the period ending February 28, 2026.
(Act 86-414)
- 4) HOLD public hearing to receive citizens' comments regarding the proposed substantial amendment to the Program Year 2021 Allocation Plan for the HOME-ARP Program. This information has been available to the public since February 4, 2026. Requested by the Grants Department.
- 5) ADOPT substantial amendment to the Program Year 2021 Allocation Plan for the HOME-ARP Program following the comment period and public hearing. Requested by the Grants Department.
- 6) APPROVE facility use agreement with Dauphin Way Baptist Church for the use of its facility as a voting place for elections in Mobile County on May 19, 2026, June 16, 2026, for the primary and possible primary run-off election, and November 3, 2026, for the general election, at no cost to the County. Requested by the Probate Court.

- 7) **AUTHORIZE** advertisement of the proposed adoption of the 2024 International Building Code (IBC); the 2024 International Residential Code (IRC); the 2024 International Mechanical Code (IMC); the 2024 International Plumbing Code (IPC); the 2024 International Fuel Gas Code (FGC); the 2015 International Energy Conservation Code (IECC) as amended by the Alabama Energy and Residential Codes; the 2024 International Swimming Pool and Spa Code (ISPSC); the 2023 National Electric Code (NEC); and certain appendices, amendments and deletions to such codes. Advertisement dates April 1, 2026, April 8, 2026, April 15, 2026, and April 22, 2026. Requested by the Inspection Services Department.

- 8) **APPROVE** amendment to Statement of Work with ROK Technologies approved in the June 23, 2025 Minutes, Agenda Item #10, to increase SQL Server RAM for Managed Cloud Services and Cloud Infrastructure in the amount of \$7,072.00, for the period of April 1, 2026 through July 31, 2027, to be paid from Cost Center 001, for the County Commission. Requested by the Information Technology Department.

- 9) **APPROVE** assigning PH&J Architects, HMGP-DR-4563, FEMA First Responder Shelter, for design, bidding, and project administration associated with the new Mobile County FEMA First Responder Shelter. Requested by the Facilities and Maintenance Department.

- 10) **APPROVE** assigning Baker LPA Group for MCMF-2026-001, Strickland Youth Center-Courtroom Renovations, for design, bidding, and project administration associated with the renovations to its courtroom and waiting room in the amount of \$72,000.00, to be paid from Cost Center 084-116. Requested by the Facilities and Maintenance Department.

- 11) AUTHORIZE advertisement for bids for MCFM-2026-001, Strickland Youth Center-Courtroom Renovations, to be paid from Cost Center 084-116. Requested by the Facilities and Maintenance Department.
- 12) APPROVE Amendment #1 with Smith Mechanical Consulting & Design for CCP-018-2024, Cooling Tower Replacement at Mobile Government Plaza. This amendment will increase services to include mechanical/structure design fee for the addition of a maintenance platform and auxiliary chilled water piping, increasing the contract amount by \$20,600.00, to be paid from Cost Center 084-116. Requested by the Facilities and Maintenance Department.
- 13) APPROVE Change Order #1 with Persons Service Corporation for CCP-003-2025, New Parking Lot Lighting for Eight Mile Shopping Center, the change order will decrease the contract amount by \$15,000.00, and the new contract will be in the total amount of \$199,751.00. Requested by the Facilities and Maintenance Department.
- 14) APPROVE Change Order #1 with Harris Contracting Services, Incorporated for CIP-2024-001B, Africatown Hall & Food Bank-Installation of Emergency Generator, the change order will decrease the contract amount by \$5,523.00, and the new contract will be in the total amount of \$161,477.00. Requested by the Facilities and Maintenance Department.
- 15) APPROVE assigning PH&J Architects, Incorporated for MCFM-2026-002, Emergency Generators for critical facilities in Mobile County, for design, bidding, and project administration associated with replacement of emergency generators in the amount of \$382,000.00, to be paid from Cost Center 209, Fund 167. Requested by the Facilities and Maintenance Department.

- 16) APPROVE amendment to subrecipient agreement for MUC-SS-21-001, Family Counseling Center of Mobile, Incorporated doing business as Lifelines Counseling Center to increase the HOME Investment Partnerships-American Rescue Plan (HOME-ARP) funding in the amount of \$150,000.00 and to extend the term of the agreement until December 14, 2026, to provide supportive services for individuals who are homeless or at risk of homelessness. Requested by the Grants Department.
- 17) APPROVE amendment of the Procurement Policies for Use of State and Federal Grant Funds. Requested by the Grants Department.
- 18) APPROVE amending Mobile County Commission March 9, 2026 Minutes, Agenda Add-on Item #1, to correct a date, to read as follows: Approve facility use contract with Turnerville Baptist Church for the use of the facility as a polling site on May 19, 2026, June 16, 2026, and November 3, 2026. Requested by the Probate Judge.
- 19) APPROVE amending Mobile County Commission March 9, 2026 Minutes, Agenda Item #30, subrecipient agreement with Mobile Community Corrections Center, to correct the project number from ARP01 111-22 to ARP02 111-22. Requested by the Finance Department.

- 20) APPROVE submission of grant renewal application to the Corporation for National and Community Service for the AmeriCorps Seniors/Mobile County Senior Companion Program in the total amount of \$613,578.00, for the project period July 1, 2026 through June 30, 2027. Funds to be divided as follows. Requested by the Foster Grandparent Program.
- Federal Share in the amount of \$378,725.00
 - In-Kind Contributions in the amount of \$19,759.00
 - State Share in the amount of \$16,253.00
 - County Match in the amount of \$198,841.00
- 21) APPROVE hemp products license application of Liquor Island, LLC doing business as Liquor Island, for specialty retailer of consumable hemp products license located at 10956 Dauphin Island Parkway, Suite A, Theodore, Alabama 36582 (District 3). Requested by the Alcoholic Beverage Control Board.
- 22) APPROVE CDP-115-26, appropriation contract with Africatown Community Development Corporation in the amount of \$5,000.00, from District 1 Commission funds, for operational expenses for the Mobile Food Pantry.
- 23) APPROVE CDP-116-26, sponsorship agreement with Mobile Area Interfaith Conference, Incorporated in the amount of \$1,000.00, from District 1 Commission funds, for its charity golf tournament, Tee Time With TEAM Chaplaincy, to be held on March 26, 2026.

- 24) APPROVE EFP-148-26, sponsorship agreement with Dearborn Young Men's Christian Association, Incorporated doing business as Dearborn YMCA in the amount of \$1,000.00, from District 1 Education funds, for its 2026 Annual Benefit Luncheon, to be held on April 23, 2026.
- 25) APPROVE EFP-230-26, appropriation contract with Board of School Commissioners of Mobile County in the amount of \$8,755.00, from District 2 Education funds, to purchase resources for a student calming room and a book vending machine, for Elizabeth Fonde Elementary School.
- 26) APPROVE EFP-149-26 and EFP-325-26, sponsorship agreement with Heart of Mobile Service League in the total amount of \$2,000.00, for its spring fundraiser, Fun for Philanthropy, to be held on March 26, 2026. Funds to be divided as follows:
- EFP-149-26, District 1 Education funds in the amount of \$1,000.00
 - EFP-325-26, District 3 Education funds in the amount of \$1,000.00

27) APPROVE

submission of grant application #26SF281561 to the Corporation for National and Community Service for the continuation of the AmeriCorps Seniors' Mobile County Foster Grandparent Program in the total amount of \$571,658.00, for the project period July 1, 2026 through June 30, 2027. Funds to be divided as follows. Requested by the Grants Department.

- Federal Share in the amount of \$407,770.00
- County Match in the amount of \$147,979.00
- AARSVP State in the amount of \$15,909.00

28) APPROVE

purchase agreement with Logan U. Gewin for the purchase of a 2.5-acre parcel located at 10685 Salt Air Road East, Theodore, Alabama, 36582, and more particularly described as Lot 2, Resubdivision of Lot A, Ole Fowl River Subdivision as recorded in Map Book 133, Page 101, Probate Court Records, Mobile County, Alabama for \$300,000.00, and the County to purchase title commitment insurance, once seller provides evidence of good and marketable title, with the County to pay all closing costs, and to authorize the Commission President to execute all necessary and related documents, pending legal review, to be paid from Cost Center____. Requested by the County Attorney.

- 29) APPROVE purchase agreement with Pam Helland for property located at 1358 Martin Luther King Jr. Avenue, Mobile, Alabama 36603, to be use as a part of the Mobile Civil Rights and Cultural Heritage District, with the property to be purchased "as is," including any unexpired liens which will convey to the County, closing costs to be equally shared by the parties, pending legal review, to be paid from Cost Center _____. Requested by the County Attorney.
- 30) APPROVE EFP-236-26, appropriation contract with Murphy High School Alumni Boosters in the amount of \$17,000.00, from District 2 Education funds, to assist with the cost of athletic equipment, for Murphy High School Athletics Department.
- 31) CONSIDER taking the following action on bids :
- award Bid #7-26, three month groceries bid for the James T. Strickland Youth Center to American Wholesale Grocery, Incorporated doing business as American Foods for their bid in the amount of \$42,664.47, the Merchants Company doing business as Merchants Foodservice for their bid in the amount of \$35,814.21, and Butler Foods Incorporated for their bid in the amount of \$26,244.96, to be paid from Cost Center 023.
- award Bid #9-26, three-month OEM printer supplies bid for the County Commission, to Olensky Brothers, LLC and Sprot Printer Ribbon, LLC.
- award Bid #10-26, fifteen-million Mobile County cigarette tax stamps, black lettering on red background, fusion type only bid for the Tobacco Tax Department, to Meyercord Revenue Incorporated for their bid in the amount of \$37,350.00 to be paid from Cost Center 036.

award Bid #11-26, fifteen-million Mobile County/City cigarette tax combination stamps, black lettering on grey background, fusion type only bid for the Tobacco Tax Department, to Meyercord Revenue, Incorporated for their bid in the amount of \$37,350.00 to be paid from Cost Center 036.

award Bid #14-26, six-month toilet tissue, roll towels and folded towels bid for the County Commission, to Bay Paper Company, Incorporated and Imperial Bag & Paper Company, LLC doing business as Imperial Dade.

- 32) APPROVE renewal of subscription license agreement with SHI International Corporation in the amount of \$2,072.32, for AUTOCAD including specialized toolsets, Government single user, for the period April 14, 2026 through April 13, 2027, for the Facilities and Maintenance Department, to be paid from Cost Center 035. Requested by the Purchasing Department.
- 33) APPROVE renewal of subscription license agreement with SHI International Corporation in the amount of \$524.27, for AUTOCAD LT Government single-use subscription, for the period April 10, 2026 through April 10, 2027, for the Facilities and Maintenance Department, to be paid from Cost Center 035. Requested by the Purchasing Department.
- 34) APPROVE renewal of software agreement with Mitchell1 in the amount of \$2,028.00, for Pro Demand only government support, for the County Garage, to be paid from Cost Center 010. Requested by the Purchasing Department.

- 35) APPROVE renewal of software agreement with Barcodes, Incorporated doing business as Levata.com in the amount of \$3,012.00 for Barcode label software and NiceLabel Cloud support up to three printers, for the period April 27, 2026 through April 26, 2027, for the County Commission, to be paid from Cost Center 001. Requested by the Purchasing Department.
- 36) APPROVE renewal of subscription agreement with Otter.ai in the amount of \$719.64, used for transcribing meetings, for the period February 18, 2026 through February 18, 2027, for the County Commission to be paid from Cost Center 001. Requested by the Purchasing Department.
- 37) APPROVE renewal of software maintenance agreement with NH&A, LLC in the amount of \$8,185.00, for an ESET Anti-virus upgrade, complete protection for endpoints, cloud applications, and email for the period March 18, 2026 through July 30, 2027, for the Sheriff's Office, to be paid as follows. Requested by the Purchasing Department.
- Cost Center 020 in the amount of \$4,092.50
 - Cost Center 021 in the amount of \$4,092.50
- 38) APPROVE renewal of software subscription agreement with Bitwarden, Incorporated in the amount of \$6,000.00, for the Enterprise Organization Seat, for the period April 3, 2026 through April 3, 2027, for the County Commission, to be paid from Cost Center 001. Requested by the Purchasing Department.

- 39) APPROVE renewal of license subscription agreement with Uniti Fiber, Incorporated in the amount of \$2,569.05, Cisco Webex, for the period April 28, 2026 through April 27, 2027, for the Courts, to be paid from Cost Center 001. Requested by the Purchasing Department.
- 40) APPROVE thirty-six month lease agreement with Yamaha Motor Corporation, under the current purchasing cooperative, Sourcewell Contract #091024-YGC, for the lease of golf cars/utility vehicles, for the Cypress Creek Golf Course, to be paid from Cost Center 168, as follows. Requested by the Purchasing Department.
- Model 2026 Fleet AFI, 80 units in the amount of \$117.00 per month per unit
 - Model 2026 UMAX 2 EFI, 1 unit in the amount of \$331.00 per month
 - Model UMAX BISTRO DELUXE, 2 units in the amount of \$435.00 per month per unit
 - Model 2026 Concierge 4A, 2 units in the amount of \$330.00 per month per unit
- 41) APPROVE thirty-six month lease agreement with Sharp Electronics Corporation with CPC Office Technologies under the current State of Alabama Contract #188627-AL06, for one Sharp BP51C26 copier in the amount of \$142.46 per month for the Public Works Garage location, to be paid from Cost Center 010. Requested by the Purchasing Department.

42) APPROVE

appropriation contract with the National Maritime Museum of the Gulf in the total amount of \$500,000.00, payable over two years with the first payment in the amount of \$250,000.00, to occur on or before September 30, 2026, and a second payment in the amount of \$250,000.00, to occur on or before September 2027, for development design, construction and maintenance of interactive exhibits within the National Maritime Museum, subject to final legal review, to be paid from Cost Center _____ . Requested by the County Attorney.