

ADMINISTRATION PRELIMINARY AGENDA
CONFERENCE OF THE MOBILE COUNTY COMMISSION

10:00 AM February 5, 2026

CONSIDER TAKING THE FOLLOWING ACTION ON AGENDA ITEMS:

- 1) APPROVE list of claims.
- 2) ADOPT resolution authorizing relocation of the polling site for the precinct as follows. Requested by the Information Technology Department.

PRECINCT NO. 46

From: Three Circle Church Midtown
150 South Sage Avenue
Mobile, Alabama 36606

To: St. Pius Catholic Church
Family Life Center
216 South Sage Avenue
Mobile, Alabama 36606

- 3) APPROVE sponsorship agreement with Mobile Police Department Mounted Auxiliary in the amount of \$500.00, from General Government Special Projects, Fund 001, for its 34th Annual Mardi Gras Mounted Police School. Requested by the Public Affairs and Community Services Department.
- 4) AWARD bid to Rogers & Willard for CCP-011-2025, Michael Square License Commission Restroom Renovations for a total bid in the amount of \$293,948.00, to be paid from Cost Center 008-51700. Requested by the Facilities and Maintenance Department.
- 5) APPROVE CDP-304-26, to provide signs for the Grand Bay Volunteer Fire District in the amount of \$750.00, from District 3 Commission funds. Requested by the Public Works Department.

6) APPROVE EFP-133-26, appropriation contract with the Board of School Commissioners of Mobile County in the amount of \$8,550.00, from District 1 Education funds, to cover the cost of stage curtains for Calcedeaver Elementary School.

7) APPROVE EFP-226-26, appropriation contract with Allentown Elementary School Children First Parent Teacher Organization in the amount of \$15,000.00, from District 2 Education funds, to assist with the cost of playground equipment for Allentown Elementary School.

8) APPROVE EFP-229-26, appropriation contract with McDavid-Jones Elementary School Booster Club in the amount of \$15,000.00, from District 2 Education funds for technology equipment.

9) APPROVE amending annual appropriation contract with Mobile Museum of Art, Inc., to provide additional funds in the amount of \$20,000.00, from District 1 Education funds, EFP-134-26, for educational programs.

10) APPROVE EFP-227-26, appropriation contract with Tanner Williams Elementary School Parent Teacher Organization in the amount of \$14,800.00, from District 2 Education funds, to assist with cost of technology equipment for Tanner Williams Elementary School.

11) APPROVE EFP-321-26, appropriation contract with Dauphin Island Heritage and Arts Council, Inc. in the amount of \$8,500.00, from District 3 Education funds, for the Dauphin Island Native American Experience, to be held on March 28, 2026.

12) APPROVE EFP-135-26, appropriation contract with Mobile Area Mardi Gras Association in the amount of \$15,000.00, from District 1 Education funds, for the 2026 Mardi Gras season, subject to documentation and legal review.

13) APPROVE CDP-114-26, EFP-228-26, and CDP-305-26, appropriation contract with TAPS Drill in the total amount of \$2,500.00, for operational expenses. Funds to be divided as follows:

- CDP-114-26, District 1 Commission funds in the amount of \$500.00
- EFP-228-26, District 2 Education funds in the amount of \$1,000.00
- CDP-305-26, District 3 Commission funds in the amount of \$1,000.00

14) APPROVE EFP-225-26, sponsorship agreement with Semmes Chamber of Commerce in the amount of \$500.00, from District 2 Education funds, for the Semmes Azalea Festival, to be held on March 22, 2026.

15) APPROVE EFP-322-26, appropriation contract with Penelope House, Inc. in the amount of \$5,000.00, from District 3 Education funds, to assist with operational expenses for the Mobile Chocolate Festival, to be held on March 7, 2026.

16) APPROVE pre-development services and reimbursement agreement with ACE THEATRE, LLC and PORCHLIGHT, LLC for the parcel of property located at 507 Congress Street, Mobile, Alabama. Requested by the Legal Department.

17) APPROVE waiving special event fees for the 8th Annual Southside Doubles disc golf tournament hosted by Mobile Area Disc Golf Association at West Mobile County Park on February 14, 2026. There will be no cost to the County for this event. Requested by the Environmental Services Department.

18) APPROVE assigning PH&J Architects, Inc., for Permanent Generators for Critical Facilities Program for Alabama Department of Economic and Community Affairs Community Development Block Grant Disaster Recovery grant providing professional evaluation, design, and administrative services. Requested by the Grants Department.

19) APPROVE group sales agreement with Renaissance Mobile Riverview Plaza Hotel for expenses for the Mobile County, Alabama, election training sessions in the amount of \$6,000.00 plus parking expenses for attendees, from April 26, 2026 through May 1, 2026, pending legal review. Requested by the Probate Court.

20) ADOPT resolution fixing a financial charge or tax to be paid by owners of forest lands located in Mobile County for the use of the land for timber-growing purposes (this is a renewal without any increase). Requested by the County Attorney.

21) APPROVE contract rental agreement with the Order of Inca, Inc. in the total amount of \$2,700.00, for the use of the Grand Hall as a voting precinct for elections in Mobile County, May 19, 2026, June 16, 2026, and November 3, 2026, to be paid from Cost Center 012, pending legal review. Requested by the Information Technology Department.

22) APPROVE event space rental agreement with the Abba Shrine Center in the total amount of \$6,300.00, for the use of its facility as a voting precinct for elections in Mobile County, May 19, 2026, June 16, 2026, and November 3, 2026, to be paid from Cost Center 012, pending legal review. Requested by the Information Technology Department.

23) APPROVE facility usage agreement and an unaffiliated organization agreement with the Parish of St. Pius Catholic Church, for the use of its Family Center as a voting precinct for elections in Mobile County, May 19, 2026, June 16, 2026, and November 3, 2026, at no cost to the County, pending legal review. Requested by the Information Technology Department.

24) APPROVE master services contract with Moffatt & Nichol, Inc. to provide planning and design services for the Mobile County Park Initiative and Contract Amendment #1, for Project MCPI-CPBR-001, Cedar Point Boat Ramp for bidding and construction administration services. The cost associated with this amendment is to be paid from the State Gulf of Mexico Energy Security Act Grant. Requested by the Environmental Services Department.

25) APPROVE contract with Elections Systems and Software, LLC, to provide services for the upcoming 2026 election cycle, from January 1, 2026 through December 31, 2026, pending legal review. Requested by the Probate Court.

26) APPROVE Contract Amendment #1 to the professional environmental services master contract with Thompson Engineering, Inc., for Phase II Cultural Resources Testing, to be paid from Cost Center 091. Requested by the Environmental Services Department.

27) CONSIDER taking the following action on bids:

award Bid #1-26, meats to be delivered to the James T. Strickland Youth Center bid for March 2026, to the Merchants Company doing business as Merchants Foodservice for their bid in the amount of \$15,159.57, to be paid from Cost Center 023.

award Bid #2-26, three-month copy paper bid for the County Commission, to Staples Contract & Commercial, LLC, Office Equipment Company of Mobile, Inc. doing business as OEC, Office Solutions & Innovation, Inc., and Strickland Paper Company, Inc.

approve purchase of Dell Monitors and Desktops from Howard Technology Solutions in the amount of \$134,460.00, under the current purchasing cooperative Omnia Partners Contract 01-145, for the Revenue Commission, to be paid from Cost Center 038.

28) APPROVE renewal of subscription agreement with Oil Price Information Services, LLC in the amount of \$5,560.80, for OPIS Oil Express newsletter and OPIS newsletter, for the period January 30, 2026 through January 29, 2027, for the County Commission, to be paid from Cost Center 001. Requested by the Purchasing Department.

29) APPROVE estimated costs of appointed election officials for the Alabama Statewide Primary Election on May 19, 2026, as follows. Requested by the Probate Court.

- Inspectors 78 x \$250.00 = \$19,500.00
- Chief Clerks 78 x \$225.00 = \$17,550.00
- Provisional Ballot Officers 130 x \$200.00 = \$26,000.00
- Assistant Clerks 517 x \$200.00 = \$103,400.00

Total Election Day Pay (Primary Election) = \$166,450.00

30) APPROVE estimated costs of appointed election officials for the June 16, 2026 Alabama Primary Runoff Election, as follows. Requested by the Probate Court.

- Inspectors 78 x \$250.00 = \$19,500.00
- Chief Clerks 78 x \$225.00 = \$17,550.00
- Provisional Ballot Officers 130 x \$200.00 = \$26,000.00
- Assistant Clerks 517 x \$200.00 = 103,400.00

Total Election Day Pay (Runoff Election) = \$166,450.00

31) APPROVE

estimated costs of mandatory poll worker training sessions at the Riverview Plaza Hotel from April 27, 2026 through May 1, 2026, as follows. Requested by the Probate Court.

- Inspectors $78 \times \$50.00 = \$3,900.00$
- Chief Clerks $78 \times \$50.00 = \$3,900.00$
- Provisional Ballot Officers $130 \times \$50.00 = \$6,500.00$
- Assistant Clerks $517 \times \$25.00 = \$12,925.00$
- Standby Assistant Clerks $200 \times \$25.00 = \$5,000.00$

Total Poll Worker Training Costs =
\$32,225.00

32) APPROVE

estimated costs of mileage and cell phone expenses for appointed election officials for the May 19, 2026 Alabama Statewide Primary Election as follows. Requested by the Probate Court.

- mileage reimbursement at \$0.72 per mile (535.80 miles) = \$385.78
- cell phone usage (one per precinct) $78 \times \$5.00 = \390.00

Total Requested (Primary Election) = \$775.78

33) APPROVE

estimated costs of mileage and cell phone expenses for the June 16, 2026 Runoff Election as follows. Requested by the Probate Court.

- mileage at \$0.72 per mile (535.80 miles) = \$385.78
- cell phone usage (one per precinct) $78 \times \$5.00 = \390.00

Total Requested (Runoff Election) = \$775.78

34) APPROVE estimated costs of appointed absentee election officials for the May 19, 2026 Alabama Statewide Primary Election as follows. Requested by the Probate Court.

- Returning Officer 1 x \$200.00 = \$200.00
- Manager 1 x \$200.00 = \$200.00
- Clerks 20 x \$150.00 = \$3,000.00

Total 22 Absentee Election Officials - Primary Election = \$3,400.00

35) APPROVE estimated costs of appointed absentee election officials for the June 16, 2026 Runoff Election as follows. Requested by the Probate Court.

- Returning Officer 1 x \$200.00 = \$200.00
- Manager 1 x \$200.00 = \$200.00
- Clerks 20 x \$150.00 = \$3,000.00

Total 22 Absentee Election Officials - Runoff Election = \$3,400.00

36) APPROVE estimated costs to deploy up to 100 Election Technology Support Specialists to support the May 19, 2026 Alabama Statewide Primary Election in the amount of \$54,930.00. Requested by the Probate Court.

37) APPROVE estimated costs to deploy up to 100 Election Technology Support Specialists to support the June 16, 2026 Alabama Statewide Runoff Election in the amount of \$54,930.00. Requested by the Probate Court.

38) APPROVE subscription agreement with RumbleUp all-in-one texting solution to communicate voter registration reminders and election-related information to voters of Mobile County for a one-time registration fee in the amount of \$114.50, and up to \$39.00 per month, to be paid from Cost Center 140. Requested by the Probate Court.

39) APPROVE

reappointments and appointments to serve on the Board of the Mobile County Communications District for four years, with terms expiring on November 12, 2029, as follows. Requested by County Administration.

- reappoint Eric Linsley
- reappoint Pat Mitchell
- appoint Frank Cassady
- appoint Brina Bolden