

ADMINISTRATION PRELIMINARY AGENDA  
CONFERENCE OF THE MOBILE COUNTY COMMISSION

10:00 AM January 8, 2026

CONSIDER TAKING THE FOLLOWING ACTION ON AGENDA ITEMS:

- 1)     **APPROVE**             minutes of the regular meeting of  
November 13, 2024, November 25, 2024,  
December 9, 2024, December 23, 2024,  
January 13, 2025, January 27, 2025,  
February 10, 2025, and February 24, 2025.
  
- 2)     **APPROVE**             list of claims.
  
- 3)     **VOTE AT**             hold public hearing to receive citizens'  
**CONFERENCE**             comments about the 2024 Consolidated Annual  
Performance and Evaluation Report (CAPER)  
for the Community Development Block Grant,  
HOME program, and Emergency Solutions Grant.  
This report has been available to the public  
since December 26, 2025. Requested by the  
Grants Department.
  
- 4)     **AUTHORIZE**          adoption and submission of the 2024  
Consolidated Annual Performance and  
Evaluation Report (CAPER) to the United  
States Department of Housing and Urban  
Development. Requested by the Grants  
Department.
  
- 5)     **RESCIND**            Mobile County Commission action in the  
September 8, 2025 Minutes, Agenda Item #26,  
approving EFP-346-25, sponsorship agreement  
with the University of South Alabama in the  
amount of \$2,950.00. Requested by the  
Finance Department.

- 6)      APPROVE      EFP-218-26 and EFP-318-26, sponsorship agreement with The Child Advocacy Center, Inc. in the total amount of \$1,000.00, for its Mahjong for a Reason Tournament, to raise funds for child abuse recovery services, to be held on March 22, 2026. Funds to be divided as follows:
- EFP-218-26, District 2 Education funds in the amount of \$500.00
  - EFP-318-26, District 3 Education funds in the amount of \$500.00
- 7)      APPROVE      EFP-220-26, appropriation contract with the Board of School Commissioners of Mobile County in the amount of \$6,350.00, from District 2 Education funds, for HP ProBooks and Chromebooks, for Jeremiah Denton Magnet School of Technology.
- 8)      APPROVE      EFP-130-26, appropriation contract with The Showers Foundation in the amount of \$25,000.00, from District 1 Education funds, for expenses related to the 32nd Annual Spring Fling Music Festival, to be held on April 11, 2026.
- 9)      APPROVE      EFP-219-26, appropriation contract with the Board of School Commissioners of Mobile County in the amount of \$8,070.00, from District 2 Education funds, for track uniforms, office shredder, and gym wall pads, for Cranford Burns Middle School.
- 10)     APPROVE      professional services agreement with PFM Group Consulting, LLC, for providing two studies: a Jail Population Analysis and a Fire Systems Analysis in an amount not to exceed \$25,000.00, to be paid from Cost Center 001, pending legal review. Requested by County Administration.

- 11) ADOPT resolution authorizing request of the License Commission to dispose of certain items from fixed assets inventory list, declare as surplus property, and authorize items to be disposed of by lawful means. Requested by the Finance Department.
- 12) APPROVE standard service contract with Howard Technology Solutions for an extended service agreement for two years in the amount of \$13,489.50, for equipment and service for the Sheriff's Office video wall project. Requested by the County Attorney.
- 13) APPROVE alcohol license application of NNJ, LLC doing business as Corner Package Store, for lounge retail liquor-Class II (package) license located at 3210 Highway 188, Suite B, Coden, Alabama 36523. (District 3)
- 14) AUTHORIZE advertising for bids, CCP-013-24, Renovation to the 10th Floor County Commission Executive Meeting Room, to be paid from Cost Center 084, Fund 116. Requested by the Facilities and Maintenance Department.
- 15) VOTE AT  
CONFERENCE approve Change Order #4 with Harris Contracting Services, Inc., for Project MCPI-LL-001, Lewis Landing. This change order will increase the contract by \$31,130.00 and increase the contract time by 24 calendar days. The new contract will be in the amount of \$913,906.00, with a substantial completion date of January 16, 2026, to be paid from the State Gulf of Mexico Energy Security Act Grant. Requested by the Environmental Services Department.
- 16) APPROVE EFP-131-26, appropriation contract with MLK Business & Civic Organization, Inc. in the amount of \$8,500.00, from District 1 Education funds, for its annual Martin Luther King School Day Parade, to be held on February 16, 2026. Project subject to submission of documents and legal review.

- 17) APPROVE Change Order #1 with L&K Construction for Project CCP-024-2023, Whistler Bike Trail Crossing at Gum Tree Branch. The change order will decrease the contract amount by \$50,225.30, and the new contract will be in the total amount of \$150,270.20. Requested by the Facilities and Maintenance Department.
- 18) APPROVE subrecipient agreement with City of Prichard for removal of spot blight for Community Development Block Grant for Project PRI-SB-25-001 in the amount of up to \$125,000.00. Requested by the Grants Department.
- 19) AUTHORIZE advertisement of Request for Proposals for appraisal services for the Voluntary Homeowner Buyout Program, to be paid from the Alabama Department of Economic and Community Affairs Community Development Block Grant-Disaster Recovery funds. Requested by the Grants Department.
- 20) AUTHORIZE advertisement of Request for Proposals for demolition services for the Voluntary Homeowner Buyout Program, to be paid from the Alabama Department of Economic and Community Affairs Community Development Block Grant-Disaster Recovery funds. Requested by the Grants Department.

21) ADOPT

resolution authorizing relocation of the polling sites for the precincts as follows. Requested by the Information Technology Department.

PRECINCT NO. 51

FROM: Leinkauf Elementary School  
1410 Monroe Street  
Mobile, Alabama 36604

TO: Corinthian Missionary Baptist Church  
451 Weinacker Avenue  
Mobile, Alabama 36604

PRECINCT NO. 70

FROM: Magnolia Springs Baptist Church  
6058 Theodore Dawes Road  
Theodore, Alabama 36582

TO: Theodore Church of God  
6360 Theodore Dawes Road  
Theodore, Alabama 36582

PRECINCT NO. 80

FROM: Church of the Island  
901 Chaumont Avenue  
Dauphin Island, Alabama 36528

TO: Dauphin Island Community Center  
412 LeMoyne Drive  
Dauphin Island, Alabama 36528

- 22) ADOPT resolution altering the boundaries of Precinct No.3 and the abutting Precinct No. 4, and combining the two precincts into a new precinct to be designated Precinct No. 4, and also authorize relocation of the polling sites for Precinct No. 3, as follows. Requested by the Information Technology Department.

PRECINCT NO. 3

FROM: Bethel Baptist Church  
16641 Prine Road  
Citronelle, Alabama 36522

TO: New Precinct No.4-McDavid Jones  
Elementary School  
16250 U.S. Highway 45  
Citronelle, Alabama 36522

- 23) ADOPT resolution altering the boundaries of Precinct No. 33 to combine portions with abutting Precinct No. 25, abutting Precinct No. 30, abutting Precinct No. 31, abutting Precinct No. 39, and combine remainder of Precinct No. 33 with abutting Precinct No. 42, as follows:

PRECINCT NO. 33

FROM: Boys & Girls Club of Mobile  
712 Rice Street  
Mobile, AL 36607

TO: Precinct No. 25 - Forrest Hill  
Elementary School  
4501 Moffett Road  
Mobile, AL 36618

TO: Precinct No. 30 - Holloway Elementary  
625 Stanton Road  
Mobile, AL 36617

TO: Precinct No. 31 - Michael A. Figures  
Community Center  
658 Donald Street  
Mobile, AL 36617

TO: Precinct No. 39 - Mobile  
Community Action Inc.  
461 Donald Street  
Mobile, AL 36617

TO: Precinct No. 42 - Via! Senior Center  
1717 Dauphin Street  
Mobile, AL 36604

- 24) APPROVE      Animals First Animal Management Software Agreement for the Animal Services Department for a base fee of \$80.00 per month (and \$5.00 adoption processing fee per transaction), effective January 31, 2026 to January 31, 2027, and will automatically renew for an additional period of one year unless terminated by either party, pending legal review. Requested by the Environmental Services Department.
- 25) AUTHORIZE      advertisement of Request for Proposal for design professional to provide professional architectural and administrative services for the Alabama Department of Economic and Community Affairs-Disaster Recovery Grant. Requested by the Grants Department.
- 26) CONSIDER      taking the following action on bids:
- award Bid #101-25, three-month original equipment manufacturers printer and fax supplies bid for the County Commission, to Olensky Brothers, LLC and Sprot Printer Ribbon, LLC.

award Bid #112-25, three-month grocery bid for James T. Strickland Youth Center, to American Wholesale Grocery, Inc. doing business as American Foods for their bid in the amount of \$59,622.31, and the Merchants Company doing business as Merchants Foodservice for their bid in the amount of \$50,261.86, to be paid from Cost Center 023.

award Bid #122-25, meats to be delivered to the James T. Strickland Youth Center bid for February 2026, to the Merchants Company doing business as Merchants Foodservice for their bid in the amount of \$15,122.62, to be paid from Cost Center 023.

award Bid #130-25, unmanned aerial vehicles (UAV) and associated equipment bid for the Sheriff's Office, to Adorama, Inc. for their bid in the amount of \$91,024.46, to be paid from Cost Center 020.

approve the purchase of SWAT rifles in the total amount of \$56,370.63, from KF Armory under the current purchasing cooperative NASPO Master Agreement #164732, for the Sheriff's Office, to be paid from Cost Center 020.

approve the purchase of one new 2026 Ford Transit 150 Cargo Van in the amount of \$57,891.00, from Stivers Ford Lincoln under the current State of Alabama Contract MA2200000003128-10, for the Sheriff's Office, to be paid from Cost Center 021 Opioid Funds.



- 27) APPROVE renewal of agreement with SHI International Corp in the amount of \$33,786.72, for a three-year VMware Cloud Foundation software under the current State of Alabama Contract MA2300000003919, for the period January 20, 2026 through January 19, 2027, for the Probate Court, to be paid from Cost Center 005. Requested by the Purchasing Department.
- 28) APPROVE renewal of software agreement with SHI International Corp. in the amount \$13,812.00, for PDQ Connect Premium for computer match management, for the period February 10, 2026 through February 9, 2027, for the County Commission, to be paid from Cost Center 001. Requested by the Purchasing Department.
- 29) APPROVE renewal of license agreement with CDW-G in the amount of \$12,164.75, for Adobe products GOV ACR Pro L2, GOV Indesign L2, GOV Photoshop L2, and GOV Illustrator L2, for the Revenue Commission, to be paid from Cost Centers 009 and 038. Requested by the Purchasing Department.
- 30) APPROVE renewal of subscription agreement with ScreenConnect in the amount of \$6,900.00, for the access plus 1903 agent-based license, for the period February 19, 2026 through February 19, 2027, for the Sheriff's Office, to be paid from Cost Centers 020 and 021. Requested by the Purchasing Department.
- 31) APPROVE renewal of subscription agreement with Randal Reilly doing business as Fusable in the amount of \$15,348.00, for 12-month access to Equipment Watch professional plan, for the Public Works Department, to be paid from Cost Center 081. Requested by the Purchasing Department.

- 32) APPROVE renewal of maintenance agreement with Osburn Associates, Inc. in the amount of \$7,500.00, for an extended warranty and service program for the traffic jet printer, for the period January 17, 2026 through January 16, 2027, for the Public Works Department, to be paid from Cost Center 081. Requested by the Purchasing Department.
- 33) APPROVE renewal of service agreement with Knox Pest Control in the amount of \$250.00, for termite service and inspection at the Grand Bay Library, to be paid from Cost Center 014. Requested by the Purchasing Department.
- 34) APPROVE renewal of service agreement with Knox Pest Control in the amount of \$620.00, for termite service and inspection at the Revenue Commission at the Michael Square Shopping Center, to be paid from Cost Center 014. Requested by the Purchasing Department.
- 35) APPROVE service agreement with Beebe's Pest & Termite Control in the amount of \$500.00, for termite service and inspection at Chickasabougue Park, to be paid from Cost Center 014. Requested by the Purchasing Department.
- 36) APPROVE renewal of service agreement with Beebe's Pest & Termite Control in the amount of \$1,100.00, for service and termite inspection at the Metro Jail, to be paid from Cost Center 016. Requested by the Purchasing Department.
- 37) APPROVE renewal of maintenance agreement with Xerox Business Solutions Southeast, LLC in the amount of \$43,070.00 for XMPie under the current purchasing cooperative Omina #R241205, for the period December 18, 2025 through December 17, 2026, for the License Commission at the Michael Square Shopping Center, to be paid from Cost Center 08. Requested by the Purchasing Department.

- 38) APPROVE renewal of agreement with Hyland Software, Inc. in the amount of \$274,624.54, for OnBase Software As A Service, for the period November 1, 2025 through October 31, 2026, for the County Commission, to be paid from Cost Center 001. Requested by the Information Technology Department.
- 39) APPROVE ending the temporary moratorium on the awarding of merit raises or special merit raises for personnel of elected officials that are funded by the County Commission and delegation of approval authority for such merit raises to the County Administrator. Requested by the County Administration.
- 40) APPROVE County Policy on Public Use of Government Plaza and Other County-Owned Buildings, originally approved on November 24, 2025, as revised with updated language and a new effective date of \_\_\_\_\_. Requested by the County Attorney.
- 41) APPROVE Management, Operational and Maintenance Agreement with Football Club of America for the Mobile County Soccer Complex, for a period of three (3) years, for all grounds and facilities, costs to be paid from Cost Center 058, pending legal review. Requested by the County Attorney.
- 42) AUTHORIZE County Administrator to execute necessary leases or other documents, without need for further Commission approval absent deviations from standard terms and rates, for rental of the Atrium at Government Plaza, space(s) at County-owned parks and other County-owned areas available for rental to the public.