

November 25, 2013

MOBILE COUNTY COMMISSION

The Mobile County Commission met in regular session in the Government Plaza Auditorium, in the City of Mobile, Alabama, on Monday, November 25, 2013, at 10:00 A. M. The following members of the Commission were present: Merceria Ludgood, President, Connie Hudson and Jerry L. Carl, Members. Also present were John F. Pafenbach, County Administrator/Clerk of the Commission, Jay Ross, County Attorney, and Joe W. Ruffer, County Engineer. President Ludgood chaired the meeting.

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INVOCATION

The invocation was given by Reverend Robert Turner, Pastor of St. Paul A. M. E. Church, Maysville, Alabama.

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**The following is a synopsis of the comments made:**

C. Mark Erwin, Deputy Chief Clerk, Probate Court, addressed the Commission and said Kathy Duncan, Probate Court's Public Records Supervisor, who was a long-time employee and a very sweet lady, passed away last night. He said Ms. Duncan would be tremendously missed by him and her co-workers. Mr. Erwin requested everyone to keep Ms. Duncan's family in their prayers.

**(End of synopsis)**

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AGENDA #1

APPROVE MINUTES

Commissioner Hudson moved, seconded by Commissioner Carl, that the Board approve the minutes of the regular meeting of September 23, 2013.

Motion carried unanimously.

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AGENDA #2

APPROVE CLAIMS

Commissioner Carl moved, seconded by Commissioner Hudson, that the Board approve payment of the following claims and payrolls, and the signing of warrants by the President of the Commission:

CHECK DATE	CHECK #	VENDOR	AMOUNT
11/8/2013	00287149	A T AND T MOBILITY	3,585.86
11/8/2013	00287150	AIRGAS USA LLC	1,960.56
11/8/2013	00287151	AL TRANS SERVICE INC	45.96
11/8/2013	00287152	ALABAMA DEPT OF REVENUE	24.25
11/8/2013	00287153	ALABAMA FLAG AND BANNER INC	1,249.35
11/8/2013	00287154	ALABAMA MEDIA GROUP	5,298.90
11/8/2013	00287155	ALABAMA POWER CO	23,022.77
11/8/2013	00287156	ALABAMA POWER CO	2,924.62
11/8/2013	00287157	ALLEN SOUTHERN ELECTRIC MOTOR	1,431.02
11/8/2013	00287158	ALSTON REFRIGERATION CO INC	63.25
11/8/2013	00287159	AMSAN	231.00
11/8/2013	00287160	ANDREWS HARDWARE CO INC	635.96
11/8/2013	00287161	ANIMAL CARE OF MOBILE COUNTY	444.00
11/8/2013	00287162	ARTCRAFT PRESS INC	90.00
11/8/2013	00287163	AS AND G CLAIMS ADMINISTRATION	5,175.00
11/8/2013	00287164	ASSN OF COUNTY COMMISSIONS OF	20.00
11/8/2013	00287165	AT AND T	8,800.02
11/8/2013	00287166	B B AND T FINANCIAL FSB	870.00
11/8/2013	00287167	BAGBY AND RUSSELL ELECTRIC CO	3,048.00
11/8/2013	00287168	BARNETT, ALLEEN	55.00
11/8/2013	00287169	BAYOU CONCRETE LLC	662.25
11/8/2013	00287170	BAYSIDE IRRIGATION AND LANDSCA	3,850.00
11/8/2013	00287171	BEARD EQUIPMENT CO	483.96
11/8/2013	00287172	BEN MEADOWS CO INC	1,434.90
11/8/2013	00287173	BERNEY OFFICE SOLUTIONS	241.77
11/8/2013	00287174	BILL SMITH ELECTRIC INC	93,800.00
11/8/2013	00287175	BLACK BOX CORP GOVERNMENT SOLU	1,932.75
11/8/2013	00287176	BLOSSMAN GAS INC	305.53
11/8/2013	00287177	BRIGGS EQUIPMENT	397.85
11/8/2013	00287178	BROWN AND KEAHEY	104.87
11/8/2013	00287179	BURNETT, FINISE HOWARD	32.78
11/8/2013	00287180	CAMPER CITY	1,015.00
11/8/2013	00287181	CARQUEST AUTO PARTS	818.80
11/8/2013	00287182	CENTURYLINK	327.11
11/8/2013	00287183	CHICKASAW DEVELOPMENT CORP	69,208.85
11/8/2013	00287184	CHILD ADVOCACY CENTER	21,429.00
11/8/2013	00287185	CITY CHURCH OF MOBILE	300.00
11/8/2013	00287186	CLAIMS CONSULT SERVICE	59,998.80
11/8/2013	00287187	CLUTCH AND POWERTRAIN	1,659.56
11/8/2013	00287188	COMCAST CABLE	8.46
11/8/2013	00287189	COMMERCIAL AND COIN LAUNDRY EQ	83.88
11/8/2013	00287190	COOKS PEST CONTROL	60.00
11/8/2013	00287191	CORNERSTONE DETENTION PRODUCTS	4,922.90
11/8/2013	00287192	COVINGTON AND SONS LLC	272.00
11/8/2013	00287193	CRYSTAL ICE CO	82.50
11/8/2013	00287194	CUSTOM DESIGNS	275.00

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CHECK DATE	CHECK #	VENDOR	AMOUNT
11/8/2013	00287195	DEES PAPER CO INC	1,731.47
11/8/2013	00287196	DELL INC	3,609.58
11/8/2013	00287197	DIAMOND, ROXANNE I	123.25
11/8/2013	00287198	DMS MAIL MANAGEMENT INC	2,442.33
11/8/2013	00287199	ELECTRONIC SUPPLY CO	277.82
11/8/2013	00287200	ENVIROCHEM INC	334.50
11/8/2013	00287201	EQUIPMENT WATCH	2,650.00
11/8/2013	00287202	EVANS	42.50
11/8/2013	00287203	EVERYDAY IT INC	19,965.00
11/8/2013	00287204	FERGUSON ENTERPRISES INC	17.76
11/8/2013	00287205	FIELDS, JOSEPH ALAN	311.75
11/8/2013	00287206	FRANKLINS STARTER AND ALTERNAT	135.00
11/8/2013	00287207	GENERAL FUND	8,501.34
11/8/2013	00287208	GRAINGER INDUSTRIAL SUPPLY	302.34
11/8/2013	00287209	HILLMAN OIL INC	3,832.70
11/8/2013	00287210	HOME DEPOT, THE	276.98
11/8/2013	00287211	HOUSING FIRST INC	679.37
11/8/2013	00287212	HUB CITY PBE INC	72.08
11/8/2013	00287213	HUMIDITY CONSULTANTS INC	497.08
11/8/2013	00287214	HURRICANE ELECTRONICS INC	1,697.01
11/8/2013	00287215	HYDRAULIC REPAIR SVC	1,116.00
11/8/2013	00287216	INTERGRAPH CORP	2,595.00
11/8/2013	00287217	INTERNATIONAL ASSN OF ASSESSIN	350.00
11/8/2013	00287218	INTOUCH MVC	960.00
11/8/2013	00287219	IRBY OVERTON VETERINARY HOSPIT	1,538.90
11/8/2013	00287220	JOHNSON CONTROLS INC	5,540.00
11/8/2013	00287221	K AND K SYSTEMS INC	1,000.00
11/8/2013	00287222	KITTRELL AUTO GLASS	234.64
11/8/2013	00287223	KONECRANES	1,629.97
11/8/2013	00287224	LADSCO INC	823.00
11/8/2013	00287225	LEGAL SECURITY SERVICES LLC	966.00
11/8/2013	00287226	LEGISLATIVE REFERENCE SERVICE	15.00
11/8/2013	00287227	LEMOYNE WATER SYSTEM INC	101.00
11/8/2013	00287228	LOVE, CHARLES E	110.00
11/8/2013	00287229	LOWES	47.45
11/8/2013	00287230	MALONE MACHINE WORKS INC	77.50
11/8/2013	00287231	MARSTON, CHANDLER	319.00
11/8/2013	00287232	MARTIN MARIETTA MATERIALS	12,592.70
11/8/2013	00287233	MCALEER OFFICE FURNITURE	50.00
11/8/2013	00287234	MCCOVERY, STEFFON D	214.65
11/8/2013	00287235	MCEWEN LUMBER CO	383.60
11/8/2013	00287236	MCGRIFF TIRE CO	10,855.35
11/8/2013	00287237	MEREDITH, WILLIAM	1,200.00
11/8/2013	00287238	MILLS DISTRIBUTORS	117.50
11/8/2013	00287239	MOBILE ALABAMA BOWL INC	100,000.00
11/8/2013	00287240	MOBILE AREA CHAMBER OF COMMERC	500.00
11/8/2013	00287241	MOBILE AREA WATER AND SEWER SY	57,995.15
11/8/2013	00287242	MOBILE BAY SPORTS AUTHORITY IN	65,000.00
11/8/2013	00287243	MOBILE BAY SPORTS AUTHORITY IN	50,000.00
11/8/2013	00287244	MOBILE CASH AND CARRY	66.20
11/8/2013	00287245	MOBILE CO FOSTER GRANDPARENT P	11,601.90
11/8/2013	00287246	MOBILE CO HEALTH DEPT	68.00
11/8/2013	00287247	MOBILE CO PERSONNEL BOARD	164,666.76
11/8/2013	00287248	MOBILE CO WATER SEWER AND FIRE	365.90

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CHECK DATE	CHECK #	VENDOR	AMOUNT
11/8/2013	00287251	MONTGOMERY CYB GOVT	62,961.39
11/8/2013	00287252	MONTGOMERY TECHNOLOGY SYSTEMS	103.42
11/8/2013	00287253	MOTION INDUSTRIES INC	251.56
11/8/2013	00287254	NATIONAL COLLEGE OF PROBATE JU	150.00
11/8/2013	00287255	NOTARY PUBLIC UNDERWRITERS INC	73.00
11/8/2013	00287256	OFFICE DEPOT	9,106.35
11/8/2013	00287257	OLENSKY BROTHERS OFFICE PRODUC	224.76
11/8/2013	00287258	ORACLE AMERICA INC	3,554.95
11/8/2013	00287259	OX BODIES INC	361.71
11/8/2013	00287260	OZANAM CHARITABLE PHARMACY	1,326.97
11/8/2013	00287261	PAYNE, DAVID	478.50
11/8/2013	00287262	PERSONAL TOUCH CLEANING SERVIC	1,250.00
11/8/2013	00287263	POPE TESTING SERVICES LLC	930.30
11/8/2013	00287264	POSTMASTER	88.00
11/8/2013	00287265	PROBATE COURT	23.00
11/8/2013	00287266	R R DONNELLEY	456.00
11/8/2013	00287267	RANGER ENVIRONMENTAL SERVICES	540.00
11/8/2013	00287268	RETIF OIL AND FUEL LLC	174,365.78
11/8/2013	00287269	ROBERT TRENT JONES GOLF TRAIL	27,500.00
11/8/2013	00287270	ROBINSON, DAVID	316.40
11/8/2013	00287271	S AND S SUPPLIES	26,851.65
11/8/2013	00287272	SAMS CLUB	119.80
11/8/2013	00287273	SHARP ELECTRONICS CORP	129.50
11/8/2013	00287274	SIMPLEXGRINNELL LP	27,991.28
11/8/2013	00287275	SITE ONE ON THE INTERNET INC	275.00
11/8/2013	00287276	SOUTH ALABAMA REGIONAL PLANNIN	109,593.00
11/8/2013	00287277	SOUTH ALABAMA SPAY AND NEUTER	1,440.00
11/8/2013	00287278	TAITE, KRYSTAL S	174.00
11/8/2013	00287279	TAYLOR POWER SYSTEMS INC	124.98
11/8/2013	00287280	UNITED PARCEL SERVICE	53.39
11/8/2013	00287281	USSSA INDEPENDENT UMPIRES ASSN	1,092.00
11/8/2013	00287282	VAN SCOYOC ASSOCIATES	5,007.00
11/8/2013	00287283	VERMEER SOUTHEAST SALES AND SE	120.96
11/8/2013	00287284	VULCAN SIGNS	1,276.00
11/8/2013	00287285	WALKER, SANDRA L	279.00
11/8/2013	00287286	WASTE SERVICES LLC	525.00
11/8/2013	00287287	WATCH SYSTEMS LLC	35.42
11/8/2013	00287288	WILHELM, DAWN WILSON	666.20
11/8/2013	00287289	WILSON DISMUKES INC	17.63
11/13/2013	00287290	A AND M PORTABLES INC	150.00
11/13/2013	00287291	A T AND T MOBILITY	5,591.03
11/13/2013	00287292	A T AND T MOBILITY	647.65
11/13/2013	00287293	ADVANCED DISPOSAL SERVICES	736.38
11/13/2013	00287294	ALABAMA AUTO DISMANTLERS	45.00
11/13/2013	00287295	ALABAMA POWER CO	1,290.36
11/13/2013	00287297	ALABAMA POWER CO	5,260.86
11/13/2013	00287298	ALACOURT COM	229.00
11/13/2013	00287299	ALLIED WASTE SERVICES	78.24
11/13/2013	00287300	ALTAPOINTE HEALTH SYSTEMS INC	5,833.33
11/13/2013	00287301	ARTCRAFT PRESS INC	348.00
11/13/2013	00287302	AUBURN UNIVERSITY	125.00
11/13/2013	00287303	AXIOM	636.05
11/13/2013	00287304	B B AND T FINANCIAL FSB	2,960.42
11/13/2013	00287305	BALDWIN COUNTY SHERIFFS OFFICE	3,384.71

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CHECK DATE	CHECK #	VENDOR	AMOUNT
11/13/2013	00287308	BLANKENSHIPS UNIVERSAL SUPPLY	7.59
11/13/2013	00287309	BLOSSMAN GAS INC	78.31
11/13/2013	00287310	BOB BARKER CO INC	448.00
11/13/2013	00287311	BWI COMPANIES INC	205.39
11/13/2013	00287312	CALLIS COMMUNICATIONS	377.72
11/13/2013	00287313	CAPITAL TRAILER AND EQUIPMENT	572.57
11/13/2013	00287314	CITY OF BAY MINETTE	1,857.53
11/13/2013	00287315	CITY OF DAPHNE	3,513.04
11/13/2013	00287316	CITY OF MOBILE	17,219.51
11/13/2013	00287317	CITY OF SARALAND	4,010.21
11/13/2013	00287318	COAST SAFE AND LOCK	46.50
11/13/2013	00287319	COCA COLA BOTTLING CO CONSOLID	351.50
11/13/2013	00287320	CRANE ESQ, J RANDALL	539.41
11/13/2013	00287321	CRYSTAL ICE CO	75.00
11/13/2013	00287322	DADE PAPER AND BAG CO	6,459.20
11/13/2013	00287323	DAUPHIN ISLAND WATER SEWER AND	21.11
11/13/2013	00287324	DAVENPORTE, PHILLIP	168.94
11/13/2013	00287325	DEARBORN YMCA INC	5,000.00
11/13/2013	00287326	DEES PAPER CO INC	5,194.85
11/13/2013	00287327	DELL INC	3,047.36
11/13/2013	00287328	DIXIE BUILDING SUPPLY CO INC	41.90
11/13/2013	00287329	DRUHAN, J MICHAEL	1,078.82
11/13/2013	00287330	ELITE 911 UNIFORMS INC	692.46
11/13/2013	00287331	EMPLOYMENT SCREENING SERVICES	148.00
11/13/2013	00287332	FAMILY COUNSELING CENTER OF MO	6,986.33
11/13/2013	00287333	FEDERAL EXPRESS CORP	19.45
11/13/2013	00287334	FIREHOUSE SALES AND SERVICE	526.00
11/13/2013	00287335	GENERAL FUND	40.02
11/13/2013	00287336	GENERAL FUND	20,564.91
11/13/2013	00287337	GOODWYN MILLS AND CAWOOD INC	3,085.00
11/13/2013	00287338	GOODWYN MILLS AND CAWOOD INC	8,829.80
11/13/2013	00287339	GRAHAM, DUANE A	539.41
11/13/2013	00287340	HARDY INSURANCE CO	676.00
11/13/2013	00287341	HEALTH INSURANCE ACCOUNT	1,142,771.46
11/13/2013	00287342	HOLMES AND HOLMES ARCHITECTS	2,027.00
11/13/2013	00287343	INTEGRA WATER LLC	428.44
11/13/2013	00287344	JASPER ENGINE & TRANSMISSION E	2,731.00
11/13/2013	00287345	KEGLEY II, BRYAN	134.05
11/13/2013	00287346	KITTRELL AUTO GLASS	863.00
11/13/2013	00287347	LEGAL SECURITY SERVICES LLC	798.00
11/13/2013	00287348	LORMAN EDUCATION SERVICES	219.00
11/13/2013	00287349	M AND A SUPPLY CO INC	107.00
11/13/2013	00287350	MACKINNON PAPER CO INC	1,447.50
11/13/2013	00287351	MARINE RIGGING INC	818.50
11/13/2013	00287352	MARSHALL AND SWIFT	6,009.95
11/13/2013	00287353	MARTIN MARIETTA MATERIALS	33,575.65
11/13/2013	00287354	MAYFIELD DAIRY FARMS INC	191.67
11/13/2013	00287355	MB COMPANIES INC	1,263.56
11/13/2013	00287356	MCCONNELL AUTOMOTIVE GROUP	651.69
11/13/2013	00287357	MCCRORY AND WILLIAMS	18,757.29
11/13/2013	00287358	MCGRIFF TIRE CO	13,314.26
11/13/2013	00287359	MED SYSTEMS INC	130.00
11/13/2013	00287360	MERCHANDISE DISTRIBUTORS	128.88
11/13/2013	00287361	MILLER, JACQUELINE R	5,150.00

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CHECK DATE	CHECK #	VENDOR	AMOUNT
11/13/2013	00287364	MOBILE ARTS AND SPORTS ASSN	41,250.00
11/13/2013	00287365	MOBILE ARTS COUNCIL INC	60,000.00
11/13/2013	00287366	MOBILE ASPHALT CO	1,050.00
11/13/2013	00287367	MOBILE GAS SERVICE CORP	570.94
11/13/2013	00287368	MOMAR INC	637.50
11/13/2013	00287369	MOWREY ELEVATOR COMPANY OF FLO	5,145.00
11/13/2013	00287370	NATIONAL PUMP AND COMPRESSOR L	4,139.60
11/13/2013	00287371	OFFICE DEPOT	1,105.17
11/13/2013	00287372	OLENSKY BROTHERS OFFICE PRODUC	216.90
11/13/2013	00287373	OX BODIES INC	361.61
11/13/2013	00287374	P AND G MACHINE SUPPLY	1,131.15
11/13/2013	00287375	PITNEY BOWES CREDIT CORP	30,000.00
11/13/2013	00287376	POLYSURVEYING OF MOBILE	5,080.00
11/13/2013	00287377	POWERS, JEAN	3,236.46
11/13/2013	00287378	PSYCHOLOGICAL ASSESSMENT RESOU	659.88
11/13/2013	00287379	QUICK INTERNET SOFTWARE SOLUTI	871.00
11/13/2013	00287380	RADNEY FUNERAL HOME INC	600.00
11/13/2013	00287381	RILEY STUART SUPPLY CO	12.90
11/13/2013	00287382	RIVER SAND AND GRAVEL LLC	1,339.28
11/13/2013	00287383	ROBBINS COLLISION PARTS	263.90
11/13/2013	00287384	RUBBER AND SPECIALTIES	25.66
11/13/2013	00287385	SEMMES WOMANS CLUB	4,205.25
11/13/2013	00287386	SENIOR COMPANION PROGRAM OF MO	7,808.20
11/13/2013	00287387	SEXAUER, J A	1,188.97
11/13/2013	00287388	SOUTH ALABAMA UTILITIES	324.07
11/13/2013	00287389	SOUTHERN FASTENING SYSTEMS INC	248.38
11/13/2013	00287390	SOUTHERN GAS AND SUPPLY	1,695.87
11/13/2013	00287391	SOUTHERN LIGHT LLC	20,561.00
11/13/2013	00287392	SOUTHERN LINC	34.27
11/13/2013	00287393	SOUTHWEST ALABAMA WORKFORCE DE	9,365.75
11/13/2013	00287394	SOUTHWEST PLASTIC BINDING CO	134.97
11/13/2013	00287395	SPECTRONICS INC	284.45
11/13/2013	00287396	SPROT PRINTER RIBBONS LLC	1,267.10
11/13/2013	00287397	STALLWORTH TRIM SHOP	175.00
11/13/2013	00287398	STANDARD EQUIPMENT CO INC	710.95
11/13/2013	00287399	STANLEY CONVERGENT SECURITY SO	56.00
11/13/2013	00287400	STAPLES BUSINESS ADVANTAGE	1,348.75
11/13/2013	00287401	STEPHENS, JAMES	7,890.00
11/13/2013	00287402	STERICYCLE INC	187.89
11/13/2013	00287403	SUPREME MEDICAL	57.34
11/13/2013	00287404	TDA CONSULTING INC	933.96
11/13/2013	00287405	TOWN OF BREWTON	2,900.90
11/13/2013	00287406	TSA INC	9,888.00
11/13/2013	00287407	UNITED PARCEL SERVICE	5.68
11/13/2013	00287408	UNIVERSITY OF ALABAMA BIRMINGH	50.00
11/13/2013	00287409	USA MOBILITY WIRELESS INC	25.70
11/13/2013	00287410	USSSA INDEPENDENT UMPIRES ASSN	1,092.00
11/13/2013	00287411	WALKER, SANDRA L	279.00
11/13/2013	00287412	WEAVER AND SONS INC, HOSEA O	271,372.74
11/13/2013	00287413	WHITE, MITCHELL L	2,250.00
11/13/2013	00287414	SURETY LAND TITLE INC	3,750.00
11/13/2013	00287415	SURETY LAND TITLE INC	1,200.00
11/13/2013	00287416	SURETY LAND TITLE INC	1,200.00
11/13/2013	00287417	SURETY LAND TITLE INC	5,000.00

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CHECK DATE	CHECK #	VENDOR	AMOUNT
11/15/2013	00287420	A AND M PORTABLES INC	75.00
11/15/2013	00287421	ABL MANAGEMENT INC	57,826.06
11/15/2013	00287422	ADORAMA CAMERA INC	1,208.85
11/15/2013	00287423	ADVANCE AUTO PARTS	152.72
11/15/2013	00287424	ALABAMA POWER CO	11,098.66
11/15/2013	00287425	ALABAMA POWER CO	255.69
11/15/2013	00287426	ALABAMA STATE BOARD OF	75.00
11/15/2013	00287427	ALABAMA STATE BOARD OF	225.00
11/15/2013	00287428	AMERICAN RENTAL AND POWER EQUI	302.45
11/15/2013	00287429	ANDREWS HARDWARE CO INC	158.10
11/15/2013	00287430	ARMSTRONG ELECTRIC CO INC	1,011.00
11/15/2013	00287431	ARTCRAFT PRESS INC	232.00
11/15/2013	00287432	AUTONATION	249.06
11/15/2013	00287433	AUTOPART INTERNATIONAL INC	209.58
11/15/2013	00287434	AUTOZONE AUTO PARTS	163.25
11/15/2013	00287435	B AND B APPLIANCE PARTS	1,631.47
11/15/2013	00287436	B B AND T FINANCIAL FSB	893.00
11/15/2013	00287437	BARRACUDA NETWORKS INC	300.00
11/15/2013	00287438	BAYOU FASTENERS AND SUPPLY INC	375.00
11/15/2013	00287439	BRYAN CONTRACTORS LLC	170.00
11/15/2013	00287440	CARQUEST AUTO PARTS	372.58
11/15/2013	00287441	CASE CONSTRUCTION LLC	99,196.94
11/15/2013	00287442	CHAPMAN TRACTOR CO INC	1,532.86
11/15/2013	00287443	CIRCUIT COURT OF MOBILE COUNTY	260.00
11/15/2013	00287444	CLOWER ELECTRIC SUPPLY	832.13
11/15/2013	00287445	CNA SURETY	100.00
11/15/2013	00287446	COAST SAFE AND LOCK	164.00
11/15/2013	00287447	CONECUH BRIDGE AND ENGINEERING	118,910.00
11/15/2013	00287448	CUSTOM DESIGNS	375.00
11/15/2013	00287449	CVS EGL SEMMES AL INC	12,104.28
11/15/2013	00287450	CWS GROUP INC	1,145.00
11/15/2013	00287451	DADE PAPER AND BAG CO	60.72
11/15/2013	00287452	DAVIS, JESSICA	28.25
11/15/2013	00287453	DEES PAPER CO INC	1,770.41
11/15/2013	00287454	DISH	25.35
11/15/2013	00287455	DRIVEN ENGINEERING INC	6,887.25
11/15/2013	00287456	DUEITTS BATTERY PLUS	235.20
11/15/2013	00287457	ELECTRONIC SUPPLY CO	645.00
11/15/2013	00287458	EVANS	100.00
11/15/2013	00287459	FASTENAL CO INDUSTRIAL AND CON	139.33
11/15/2013	00287460	FEDERAL EXPRESS CORP	51.71
11/15/2013	00287461	FILTERS FOR INDUSTRY INC	385.08
11/15/2013	00287462	FIREHOUSE SALES AND SERVICE	904.90
11/15/2013	00287463	FLEETPRIDE INC	446.16
11/15/2013	00287464	FORD LUMBER CO	31.98
11/15/2013	00287465	FOREMAN, ETSIE	1,592.00
11/15/2013	00287466	FRIENDSHIP BAPTIST CHURCH	150.00
11/15/2013	00287467	FYR FYTER SALES AND SERVICE IN	175.00
11/15/2013	00287468	G G PORTABLES INC	136.00
11/15/2013	00287469	GEOTECHNICAL ENGINEERING TESTI	1,190.00
11/15/2013	00287470	GIBBS, ARNIESHA	28.25
11/15/2013	00287471	GULF COAST RIGHT OF WAY SERVIC	1,832.37
11/15/2013	00287472	HILLCREST ELECTRIC	143.50
11/15/2013	00287473	IDEAL TRUCK SERVICE INC	340.00

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CHECK DATE	CHECK #	VENDOR	AMOUNT
11/15/2013	00287476	JOHN M WARREN INC	167.50
11/15/2013	00287477	JOHNSTONE SUPPLY	493.17
11/15/2013	00287478	JOYCES PRODUCE	295.25
11/15/2013	00287479	KITTRELL AUTO GLASS	696.00
11/15/2013	00287480	LEGAL SECURITY SERVICES LLC	126.00
11/15/2013	00287481	LOWES	247.50
11/15/2013	00287482	M AND A STAMP CO	24.00
11/15/2013	00287483	M D BELL CO INC	800.00
11/15/2013	00287484	MADISE, ARTHUR	28.25
11/15/2013	00287485	MCCRORY AND WILLIAMS	25,624.53
11/15/2013	00287486	MERCHANDISE DISTRIBUTORS	242.52
11/15/2013	00287487	MIGHTY AUTO PARTS	154.24
11/15/2013	00287488	MOBILE MUSEUM OF ART INC	3,062.50
11/15/2013	00287489	MOBILE PAINT MANUFACTURING CO	37.44
11/15/2013	00287490	NASSAR, EDITH	12.43
11/15/2013	00287491	OEC BUSINESS SUPPLIES	217.48
11/15/2013	00287492	OFFICE DEPOT	2,262.96
11/15/2013	00287493	PENELOPE HOUSE FAMILY VIOLENCE	1,096.19
11/15/2013	00287494	PRESSURE WASHERS OF ALABAMA	197.19
11/15/2013	00287495	PRINT KING	590.00
11/15/2013	00287496	PROBATE COURT	46.00
11/15/2013	00287497	RLB HAULING	2,783.00
11/15/2013	00287498	S AND S SUPPLIES	10,917.49
11/15/2013	00287499	SAFARILAND LLC	336.73
11/15/2013	00287500	SAFE ARCHIVES LLC	315.00
11/15/2013	00287501	SANDERS, RON	990.00
11/15/2013	00287502	SEXAUER, J A	66.57
11/15/2013	00287503	SHELL	1,063.99
11/15/2013	00287504	SHERIFFS FUND	3,214.93
11/15/2013	00287505	SITE ONE ON THE INTERNET INC	2,260.00
11/15/2013	00287506	SPRINGDALE TRAVEL	1,374.50
11/15/2013	00287507	T S WALL AND SONS	1,652.31
11/15/2013	00287508	TEKLINKS	2,204.00
11/15/2013	00287509	THREADED FASTENER INC	53.62
11/15/2013	00287510	TOOMEY EQUIPMENT CO INC	489.65
11/15/2013	00287511	TRACTOR AND EQUIPMENT CO	606.75
11/15/2013	00287512	TRANE USA INC	621.25
11/15/2013	00287513	TRANSMISSION MAGICIANS	1,750.00
11/15/2013	00287514	TRIPLE POINT INDUSTRIES LLC	1,039.40
11/15/2013	00287515	TRUCK PRO INC	393.65
11/15/2013	00287516	TURNER SUPPLY CO	876.33
11/15/2013	00287517	U J CHEVROLET CO INC	922.10
11/15/2013	00287518	VERIZON WIRELESS	13,926.93
11/15/2013	00287519	VERTICAL ASSESSMENT ASSOCIATES	9,300.00
11/15/2013	00287520	VIRGIL, CATRINA	28.25
11/15/2013	00287521	WARD INTERNATIONAL TRUCKS OF A	3,642.77
11/15/2013	00287522	WARREN ELECTRIC INC	116.50
11/15/2013	00287523	WATTS, BRENDA	28.25
11/15/2013	00287524	WILSON DISMUKES INC	82.28
11/19/2013	00287525	ALABAMA DEPT OF REVENUE	763.88
11/19/2013	00287526	ALABAMA DEPT OF TRANSPORTATION	950.12
11/19/2013	00287527	ALABAMA MEDIA GROUP	160.74
11/19/2013	00287528	ALABAMA MEDIA GROUP	802.53
11/19/2013	00287529	ALABAMA POWER CO	9,251.46



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CHECK DATE	CHECK #	VENDOR	AMOUNT
11/19/2013	00287532	AMERICAN FOODS INC	455.59
11/19/2013	00287533	AMERICAN RED CROSS	1,323.00
11/19/2013	00287534	AMERICAS JUNIOR MISS INC	20,000.00
11/19/2013	00287535	APCO INTERNATIONAL	437.00
11/19/2013	00287536	APOSTC LAW ENFORCEMENT ACADEMY	35.00
11/19/2013	00287537	ARNOLDS INSTRUMENTS INC	119.50
11/19/2013	00287538	AS AND G CLAIMS ADMINISTRATION	48,020.01
11/19/2013	00287539	ASCENSION FUNERAL SERVICES	900.00
11/19/2013	00287540	ASFFPM	240.00
11/19/2013	00287541	ASSN OF COUNTY COMMISSIONS OF	20.00
11/19/2013	00287542	B AND B MACHINE AND SUPPLY	704.53
11/19/2013	00287543	B B AND T FINANCIAL FSB	3,079.68
11/19/2013	00287544	BANCROFT ENTERPRISES	102.00
11/19/2013	00287545	BARRY A VITTOR AND ASSOCIATES	9,901.00
11/19/2013	00287546	BAY NURSING INC	6,206.75
11/19/2013	00287547	BAYOU CONCRETE LLC	211.50
11/19/2013	00287548	BAYSIDE RUBBER AND PRODUCTS IN	953.93
11/19/2013	00287549	BEARD EQUIPMENT CO	549.12
11/19/2013	00287550	BLACK BOX CORP GOVERNMENT SOLU	226.50
11/19/2013	00287551	BORDEN	1,575.46
11/19/2013	00287552	CALL NEWS	195.00
11/19/2013	00287553	CAMELLIA TROPHY SHOP	224.00
11/19/2013	00287554	CAMPER CITY	155.00
11/19/2013	00287555	CARQUEST AUTO PARTS	72.57
11/19/2013	00287556	CITY ELECTRIC SUPPLY	350.00
11/19/2013	00287557	CLARKE, JACQUELINE RENEE	22.60
11/19/2013	00287558	CLICK, JOSHUA	15.82
11/19/2013	00287559	CLOUD SHERPAS INC	15,150.00
11/19/2013	00287560	CLUTCH AND POWERTRAIN	4,118.63
11/19/2013	00287561	CNA SURETY	50.00
11/19/2013	00287562	COAST SAFE AND LOCK	20.00
11/19/2013	00287563	COLLINS, LISA	84.43
11/19/2013	00287564	COWIN EQUIPMENT CO INC	420.72
11/19/2013	00287565	CUSTOM DESIGNS	25.00
11/19/2013	00287566	CWS GROUP INC	26,557.50
11/19/2013	00287567	CYPRESS SHORES BAPTIST CHURCH	150.00
11/19/2013	00287568	DAUPHIN ISLAND BAPTIST CHURCH	300.00
11/19/2013	00287569	DEES PAPER CO INC	5,606.90
11/19/2013	00287570	DEWALT SERVICE CENTER 147	16.73
11/19/2013	00287571	DYSON PLUMBING INC	85.00
11/19/2013	00287572	ELBERTA PUMP REPAIR INC	242.16
11/19/2013	00287573	ELECTRONIC SUPPLY CO	26.80
11/19/2013	00287574	EMPLOYMENT SCREENING SERVICES	82.00
11/19/2013	00287575	ERWIN ESQ, MARK C	106.73
11/19/2013	00287576	EVANS	179.60
11/19/2013	00287577	FAISON, LARRY D	273.44
11/19/2013	00287578	FELLOWSHIP BAPTIST CHURCH	150.00
11/19/2013	00287579	FIRST BAPTIST CHURCH IRVINGTON	150.00
11/19/2013	00287580	FIRST BAPTIST CHURCH OF WILMER	300.00
11/19/2013	00287581	FREEMAN FUNERAL HOME	900.00
11/19/2013	00287582	FRIENDSHIP BAPTIST CHURCH	150.00
11/19/2013	00287583	FYR FYTER SALES AND SERVICE IN	175.00
11/19/2013	00287584	G G PORTABLES INC	174.06
11/19/2013	00287585	GAUGE DOCTOR	200.00

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CHECK DATE	CHECK #	VENDOR	AMOUNT
11/19/2013	00287588	GODWIN, JOHN	50.00
11/19/2013	00287589	GOLDEN TOUCH COMMERCIAL CLEANI	10,800.00
11/19/2013	00287590	GRAINGER INDUSTRIAL SUPPLY	2,703.52
11/19/2013	00287591	GT DISTRIBUTORS OF GA INC	120.00
11/19/2013	00287592	GWINS STATIONERY	907.26
11/19/2013	00287593	H AND S LAND INC	1,892.00
11/19/2013	00287594	HEROMAN SERVICES PLANT CO LLC	735.00
11/19/2013	00287595	HOLY NAME OF JESUS CATHOLIC CH	150.00
11/19/2013	00287596	HOWARD E BLACKWELL LODGE #899	150.00
11/19/2013	00287597	INTERNATIONAL RIGHT OF WAY ASS	490.00
11/19/2013	00287598	JAMES, MICHAEL	53.83
11/19/2013	00287599	JOHN G WALTON CONSTRUCTION CO	225,788.46
11/19/2013	00287600	LYNN E YONGE MD PC	2,667.00
11/19/2013	00287601	M D BELL CO INC	3,000.00
11/19/2013	00287602	MCGRIFF TIRE CO	422.11
11/19/2013	00287603	MERCHANTS FOOD SERVICE	1,840.01
11/19/2013	00287604	MOBILE ASPHALT CO	130,321.23
11/19/2013	00287605	MOBILE CO FOSTER GRANDPARENT P	18,003.65
11/19/2013	00287606	MOBILE CO SOIL WATER CONSERV D	2,042.75
11/19/2013	00287607	MOBILE GAS SERVICE CORP	23,616.59
11/19/2013	00287608	MONTGOMERY TECHNOLOGY SYSTEMS	462.54
11/19/2013	00287609	MOTION INDUSTRIES INC	41.46
11/19/2013	00287610	MT SINAI MISSIONARY BAPTIST CH	150.00
11/19/2013	00287611	NATIONAL SOCIETY OF PROFESSION	238.00
11/19/2013	00287612	NEWMANS MEDICAL SERVICES INC	4,800.00
11/19/2013	00287613	OUR SAVIOR CATHOLIC CHURCH	150.00
11/19/2013	00287614	PIERCE LEDYARD PC	75.00
11/19/2013	00287615	PITNEY BOWES CREDIT CORP	16,200.00
11/19/2013	00287616	PROBATE COURT	23.00
11/19/2013	00287617	PUBLIC RISK MANAGEMENT ASSN	385.00
11/19/2013	00287618	REGIONS BANK	3,591.78
11/19/2013	00287619	REMEDIAL SERVICES INC	42,356.12
11/19/2013	00287620	RETIRED AND SENIOR VOLUNTEER P	6,389.00
11/19/2013	00287621	ROSTEN AND ASSOCIATES	2,692.30
11/19/2013	00287622	RUBBER AND SPECIALTIES	131.06
11/19/2013	00287623	SALVATION ARMY	3,122.00
11/19/2013	00287624	SHELTON BEACH ROAD BAPTIST CHU	300.00
11/19/2013	00287625	SITE ONE ON THE INTERNET INC	370.00
11/19/2013	00287626	SMALLS MORTUARY INC	600.00
11/19/2013	00287627	SONRISE BAPTIST CHURCH	300.00
11/19/2013	00287628	SOUTHDATA INC	400.00
11/19/2013	00287629	SOUTHERN APPEAL LANDSCAPE MANA	575.00
11/19/2013	00287630	SPEAKS AND ASSOC CONSULTING EN	13,621.42
11/19/2013	00287631	ST JOHN UNITED METHODIST CHURC	150.00
11/19/2013	00287632	ST MICHAEL CHURCH	150.00
11/19/2013	00287633	STATE OF ALABAMA MARINE POLICE	270.00
11/19/2013	00287634	SUNLIGHT DISTRICT ASSOCIATION	150.00
11/19/2013	00287635	TAX TRUST ACCOUNT	817.44
11/19/2013	00287636	TRI STATE MORTUARY INC	900.00
11/19/2013	00287637	TURK JR, CECIL	66.17
11/19/2013	00287638	TURNERVILLE WATER AND FPD	150.00

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CHECK DATE	CHECK #	VENDOR	AMOUNT
11/19/2013	00287639	UMC MOBILE DISTRICT	150.00
11/19/2013	00287640	UNION BAPTIST CHURCH	150.00
11/19/2013	00287641	UNIVERSITY CHURCH OF CHRIST	150.00
Total Claims Paid for General Invoices			\$4,358,190.28
11/12/2013	00002156	MOBILE CO EMPLOYEES RETIREMENT	2,507.11
11/12/2013	00004087	MOBILE CO EMPLOYEES RETIREMENT	79,647.99
11/14/2013	00004088	MOBILE CO PAYROLL ACCOUNT	418,470.15
11/15/2013	00004089	MOBILE CO FEDERAL TAX ACCOUNT	29,673.47
11/12/2013	00004222	MOBILE CO EMPLOYEES RETIREMENT	534.68
11/14/2013	00004223	MOBILE CO PAYROLL ACCOUNT	2,755.60
11/15/2013	00004224	MOBILE CO FEDERAL TAX ACCOUNT	190.49
11/12/2013	00005673	MOBILE CO EMPLOYEES RETIREMENT	17,288.63
11/14/2013	00005675	MOBILE CO PAYROLL ACCOUNT	89,414.70
11/15/2013	00005676	MOBILE CO FEDERAL TAX ACCOUNT	6,478.68
11/12/2013	00081411	MOBILE CO EMPLOYEES RETIREMENT	345,428.37
11/14/2013	00081413	MOBILE CO PAYROLL ACCOUNT	1,753,395.80
11/15/2013	00081414	MOBILE CO FEDERAL TAX ACCOUNT	126,762.04
Total Claims Paid for Treasury Division			\$2,872,547.71
Total Claims Paid			\$7,230,737.99

Motion carried unanimously.

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AGENDA #3

HOLD PUBLIC HEARING/FUND  
BALANCE REPORT-10/31/2013

President Ludgood asked if any citizen of the County wanted an opportunity to be heard, for or against any item related to the Statement of Revenues, Expenditures and Changes in Fund Balance Report, for the period ending October 31, 2013. (Act No. 86-414)

There was no response.

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AGENDA #4

APPROVE AMENDING COMMISSION  
CONFERENCE AND MEETING SCHEDULE

Commissioner Carl moved, seconded by Commissioner Hudson, that the Board approve amending the Commission Conference and Meeting Schedule to change the time of the meetings scheduled on the following dates to begin at 9:30 A. M.:

Tuesday, April 29, 2014  
Tuesday, May 27, 2014  
Tuesday, April 28, 2015  
Tuesday, May 26, 2015  
Tuesday, April 26, 2016

Motion carried unanimously.

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AGENDA #5

APPROVE PAYMENT OF CLAIMS/HOME PROGRAM/  
UNITED STATES DEPARTMENT OF HOUSING  
AND URBAN DEVELOPMENT (HUD) PROGRAM

Commissioner Carl moved, seconded by Commissioner Hudson, that the Board approve payment of claims for the HOME Program, in conjunction with the United States Department of Housing and Urban Development (HUD) Program.

Motion carried unanimously.

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AGENDA #6

AUTHORIZE EXTENDING TERM OF SUB-RECIPIENT  
AGREEMENT/CITY OF SATSUMA/SATSUMA WATER  
AND SEWER IMPROVEMENTS ALONG WILLIAMS  
AVENUE/COMMUNITY DEVELOPMENT BLOCK  
GRANT (CDBG)/PROJECT NO. SAT-PW-12-001

Commissioner Hudson moved, seconded by Commissioner Carl, that the Board authorize extending the term of a sub-recipient agreement with the City of Satsuma, regarding Satsuma Water and Sewer Improvements along Williams Avenue,

November 25, 2013

Community Development Block Grant (CDBG) Project No. SAT-PW-12-001, to December 31, 2014, and authorize the President of the Commission to execute the agreement on behalf of Mobile County.

Motion carried unanimously.

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AGENDA #7

APPROVE GRANT SUBSIDY AGREEMENTS/DEPARTMENT OF YOUTH SERVICES/JAMES T. STRICKLAND YOUTH CENTER/MOBILE COUNTY TRANSITIONS CONTINUING CARE PROGRAM/PART I DETENTION SUBSIDY FUNDS/PART II DETENTION SUBSIDY FUNDS

Commissioner Carl moved, seconded by Commissioner Hudson, that the Board approve grant subsidy agreements with the Department of Youth Services (DYS) and accept the awards from the Department of Youth Services on behalf of the James T. Strickland Youth Center, as follows:

\$1,006,000.00 for the Mobile County Transitions Continuing Care Program Agreement for the period October 1, 2013 through September 30, 2014, and authorize the President of the Commission to execute the agreement on behalf of Mobile County.

Part I Detention Subsidy Funds Agreement in the amount of \$8,207.60 for the period October 1, 2013 through September 30, 2014 to provide at least one (1) detention bed per county for Mobile County, and authorize the President of the Commission to execute the agreement on behalf of Mobile County.

Part II Detention Subsidy Funds Agreement in the amount of \$359,233.00 for the period October 1, 2013 through September 30, 2014 in accordance with the Minimum Standards for Juvenile Detention Facilities, and authorize the President of the Commission to execute the agreement on behalf of Mobile County.

Motion carried unanimously.

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AGENDA #8

APPROVE RENEWAL OF AGREEMENT/  
THOMSON REUTERS/LEGAL DEPARTMENT

Commissioner Hudson moved, seconded by Commissioner Carl, that the Board approve renewal of an \*agreement with Thomson Reuters for Westlaw online legal research service for the period November 30, 2013 through December 1, 2016, in the amount of \$810.23 per month, for the Legal Department. (\*Invoice only)

Motion carried unanimously.

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AGENDA #9

APPROVE EFP-303-14/CONTRACT/BAKER  
HIGH SCHOOL PTSA/DISTRICT 3 FUNDS

Commissioner Carl moved, seconded by Commissioner Hudson, that the Board approve EFP-303-14, contract with Baker High School PTSA in the amount of \$4,200.00, from District 3 funds, for Baker High School JROTC travel expenses, and authorize the President of the Commission to execute the contract on behalf of Mobile County.

Motion carried unanimously.

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AGENDA #10

APPROVE EFP-318-13/CONTRACT/THEODORE  
HIGH SCHOOL PTO/DISTRICT 3 FUNDS

Commissioner Carl moved, seconded by Commissioner Hudson, that the Board approve EFP-318-13, contract with Theodore High School PTO in the amount of \$50,000.00, from District 3 funds, for upgrades and repairs to Theodore High School, and authorize the President of the Commission to execute the contract on behalf of Mobile County.

Motion carried unanimously.

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AGENDA #11

APPROVE CONTRACT/NAVMAN WIRELESS/  
GPS/ANIMAL CONTROL DEPARTMENT

Commissioner Carl moved, seconded by Commissioner Hudson, that the Board approve a contract with Navman Wireless for messaging and navigation service for the GPS tracking system for the Animal Control Department for a period of three (3) years at a monthly rate of \$384.89. The total contract amount is \$13,856.04, and authorize the President of the Commission to execute the contract on behalf of Mobile County.

Motion carried unanimously.

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AGENDA #12

AUTHORIZE EXTENDING TERM OF  
SUB-RECIPIENT AGREEMENT/THE CITY OF  
SARALAND/COMMUNITY DEVELOPMENT BLOCK  
GRANT (CDBG)/PROJECT NO. SAR-PF-12-001

Commissioner Hudson moved, seconded by Commissioner Carl, that the Board authorize extending the term of a sub-recipient agreement with the City of Saraland, regarding construction of a recreation center, Community Development Block Grant (CDBG) Project No. SAR-PF-12-001, to December 31, 2014, and authorize the President of the Commission to execute the agreement on behalf Mobile County.

Motion carried unanimously.

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AGENDA #13

AWARD BIDS/APPROVE  
RENEWALS/REJECT BID

Commissioner Carl moved, seconded by Commissioner Hudson, that the Board take the following action on bids:

award Bid #77-13, annual janitorial services for the Public Works Department, Environmental Enforcement Department, Electronics Department and Voting Machine Warehouse, to Golden Touch Commercial Cleaning, LLC, for their bid in the amount of \$5,000.00 initial cleaning; and \$3,500.00 per month.

award Bid #110-13, annual uniforms for the Sheriff's Department K-9 Handlers, to Elite 911 Uniforms, Inc.

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award Bid #130-13, emergency notification system for Mobile County, to First Call Network, Inc., for their bid in the amount of \$28,800.00.

award Bid #131-13, minimum of six (6) new stormwater sampling units for the Environmental Services Department, to C C Lynch & Associates, Inc., for their bid in the amount of \$22,523.33 each.

award Bid #135-13, minimum of one (1) new latest model one (1) ton extended cargo van for the Building Maintenance Department, to Bay Chevrolet, Inc., for their bid in the amount of \$24,466.25.

approve renewal of maintenance contract with Atalasoftware, Inc. for the period November 1, 2013 through October 31, 2014 at a cost of \$5,161.00, for the License Commission.

approve renewal of maintenance agreement with Ricoh America's Corp. for the period November 20, 2013 through November 19, 2014 at a cost of \$10,040.00, for the County Commission.

reject Bid #138-13, prestressed concrete pile for bridge substructures for the Public Works Department, and authorize rebid.

Motion carried unanimously.

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AGENDA #14

APPROVE EFP-302-14/CONTRACT/  
B. C. RAIN BAND BOOSTER  
CLUB/DISTRICT 3 FUNDS

Commissioner Carl moved, seconded by Commissioner Hudson, that the Board approve EFP-302-14, contract with B. C. Rain Band Booster Club in the amount of \$15,000.00, from District 3 funds, to purchase uniforms and band equipment, and authorize the President of the Commission to execute the contract on behalf of Mobile County.

Motion carried unanimously.

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November 25, 2013

AGENDA #15

APPROVE SALE OF SURPLUS ITEMS  
ADOPTED IN OCTOBER 28, 2013 MINUTES/  
AGENDA ITEM #33/CITY OF SARALAND

Commissioner Carl moved, seconded by Commissioner Hudson, that the Board approve the sale of surplus items adopted in the October 28, 2013 Minutes, Agenda Item #33, to the City of Saraland, as follows:

1998 Chevrolet 4x4 Pickup VIN #1GCEK14M8WZ177953	\$1,000.00
1995 Cub Cadet Lawn Mower Serial #HD53225	\$50.00

Motion carried unanimously.

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AGENDA #16

ADOPT RESOLUTION APPROVING RENEWAL  
OF CLAIMS SERVICES AGREEMENT/  
AS&G CLAIMS ADMINISTRATION, INC.

Commissioner Carl moved, seconded by Commissioner Hudson, that the Board adopt the following resolution:

**WHEREAS**, The Mobile County Commission heretofore entered a Claims Service Agreement with AS&G Claims Administration, Inc. and having a one-year term which began on January 1, 2012; and

**WHEREAS**, the Agreement provided that the County might elect to exercise up to two (2) one-year renewal terms; and

**WHEREAS**, the County heretofore exercised the first (1) one-year renewal term, beginning January 1, 2013; and

**WHEREAS**, the County desires to exercise the second renewal term;

**NOW, THEREFORE**, the premises considered, the Mobile County Commission hereby elects to exercise its second one-year renewal of the Claims Service Agreement, beginning January 1, 2014.

Motion carried unanimously.

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November 25, 2013

AGENDA #17

APPROVE COST OF APPOINTED ELECTION OFFICIALS/  
SPECIAL REPUBLICAN PRIMARY RUNOFF ELECTION/  
STATE REPRESENTATIVE DISTRICT 104/DECEMBER 3, 2013

Commissioner Carl moved, seconded by Commissioner Hudson, that the Board approve the cost of appointed election officials for the Special Republican Primary Runoff Election for State Representative District 104 to be held December 3, 2013, as follows:

Inspectors	15	@\$200.00	\$ 3,000.00
Chief Clerks	15	@\$175.00	\$ 2,625.00
Assistant Clerks	66	@\$150.00	\$ 9,900.00
Totals	96		\$15,525.00

Motion carried unanimously.

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AGENDA #18

APPROVE COST OF APPOINTED ELECTION  
OFFICIALS/MANDATORY TRAINING/SPECIAL  
REPUBLICAN PRIMARY RUNOFF ELECTION/STATE  
REPRESENTATIVE DISTRICT 104/DECEMBER 3, 2013

Commissioner Carl moved, seconded by Commissioner Hudson, that the Board approve the cost of election officials mandatory training for the Special Republican Primary Runoff Election for State Representative District 104 to be held December 3, 2013, as follows:

Inspectors	15	@\$30.00	\$450.00
Chief Clerks	15	@\$30.00	\$450.00
Totals	30		\$900.00

Motion carried unanimously.

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AGENDA #19

APPROVE COST OF APPOINTED ABSENTEE ELECTION  
OFFICIALS/SPECIAL REPUBLICAN PRIMARY  
RUNOFF ELECTION/STATE REPRESENTATIVE  
DISTRICT 104/DECEMBER 3, 2013

Commissioner Carl moved, seconded by Commissioner Hudson, that the Board approve the cost of appointed absentee election officials for the Special Republican

November 25, 2013

Primary Runoff Election for State Representative District 104 to be held December 3, 2013, as follows:

Returning Officer	1	@\$200.00	\$200.00
Manager	1	@\$200.00	\$200.00
Clerk	1	@\$150.00	\$150.00
Totals	3		\$550.00

Motion carried unanimously.

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AGENDA #20

APPROVE EFP-110-14/CONTRACT/MOBILE SYMPHONY, INC./DISTRICT 1 FUNDS

Commissioner Carl moved, seconded by Commissioner Hudson, that the Board approve EFP-110-14, contract with Mobile Symphony, Inc. in the amount of \$34,000.00, from District 1 funds, for its Preludes/Strings Program for area schools, and authorize the President of the Commission to execute the contract on behalf of Mobile County.

Motion carried unanimously.

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AGENDA #21

APPROVE AGREEMENT/CITY OF CREOLA/COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)/PROJECT NO. CRE-PW-12-001/CREOLA ROAD STRIPING PROJECT

Commissioner Carl moved, seconded by Commissioner Hudson, that the Board approve an agreement with the City of Creola to provide up to \$80,000.00, Community Development Block Grant (CDBG) funds for Project No. CRE-PW-12-001, Creola Road Striping Project, and authorize the President of the Commission to execute the agreement on behalf of Mobile County.

Motion carried unanimously.

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November 25, 2013

AGENDA #22

APPROVE REQUEST OF AIDS ALABAMA  
SOUTH/DISPLAY PORTRAIT OF RED  
RIBBON/GOVERNMENT PLAZA ATRIUM

Commissioner Hudson moved, seconded by Commissioner Carl, that the Board approve the request of AIDS Alabama South to display a 40x47 inch portrait of a red ribbon in the Government Plaza Atrium, November 26, 2013 through December 16, 2013, for HIV Awareness.

Motion carried unanimously.

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AGENDA #23

APPROVE RELOCATION AGREEMENT/  
SOUTH ALABAMA UTILITIES/PROJECT  
MCR-2004-112/JOAN HARRIS ROAD, JERRY  
TAYLOR ROAD AND FRAZIER CEMETERY ROAD

Commissioner Hudson moved, seconded by Commissioner Carl, that the Board approve a relocation agreement for relocation of waterline facilities with South Alabama Utilities, to relocate waterline within the right-of-way Project MCR-2004-112, Joan Harris Road, Jerry Taylor Road and Frazier Cemetery Road, for an estimated cost in the amount of \$28,218.00, and authorize the President of the Commission to execute the agreement on behalf of Mobile County.

Motion carried unanimously.

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AGENDA #24

ADOPT SOLE SOURCE RESOLUTION AUTHORIZING  
RENEWAL OF SOFTWARE MAINTENANCE AGREEMENT/  
HYLAND SOFTWARE INC./PUBLIC WORKS DEPARTMENT

Commissioner Carl moved, seconded by Commissioner Hudson, that the Board adopt the following sole source resolution:

**WHEREAS**, the Mobile County Engineering and Public Works Department currently has in use certain document imaging software manufactured, sold and licensed by Hyland Software, which is utilized for storage of all documents produced in connection with or otherwise relating to operations of the Department and the services it provides; and

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**WHEREAS**, upon investigation and review it has determined that the software now in use is unique and proprietary, and that only Hyland Software can provide maintenance and support necessary to avoid interruption of operations of and services provided by the Department; that the uniqueness of the maintenance and support provided by Hyland Software is substantially related to the intended purpose, use, and performance of the software now in use; and that no other similar products can meet the desired objectives;

**NOW, THEREFORE**, the premises considered, the Mobile County Commission authorizes execution of a maintenance and support contract with Hyland Software for a term beginning January 1, 2014 and ending December 31, 2014, for maintenance and support for the document imaging software manufactured, sold and licensed by Hyland, in the amount of \$30,224.00.

Motion carried unanimously.

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AGENDA #25

APPROVE SUBSCRIPTION AGREEMENT/EARL  
DUDLEY, INC./PUBLIC WORKS DEPARTMENT

Commissioner Carl moved, seconded by Commissioner Hudson, that the Board approve one (1) year subscription \*agreement with Earl Dudley, Inc. for EDI-iNet CORS GPS Reference Station Network for the Public Works Department. Total cost is \$1,200.00 for the period September 1, 2013 through August 31, 2014. (\*Invoice only)

Motion carried unanimously.

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AGENDA #26

APPROVE CDP-303-14/FOWL  
RIVER VOLUNTEER FIRE DEPARTMENT

Commissioner Carl moved, seconded by Commissioner Hudson, that the Board approve CDP-303-14 in the amount of \$248.00, for four hundred (400) blue reflectors which indicate the location of fire hydrants for the Fowl River Volunteer Fire Department.

Motion carried unanimously.

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AGENDA #27

ADOPT RESOLUTION AUTHORIZING AGREEMENT/  
STATE OF ALABAMA/ALABAMA DEPARTMENT OF  
TRANSPORTATION/TRANSPORTATION ALTERNATIVES  
PROJECT (TAP) GRANT NO. TAPAA-TA13(926)/EXTENSION  
OF SIDEWALK ALONG U. S. HIGHWAY 98/MCP-287-06

**The following is a synopsis of the comments made:**

Commissioner Hudson thanked the Engineering Department for their help in obtaining the Transportation Alternatives Project (TAP) Grant in the amount of two hundred sixty-eight thousand dollars (\$268,000.00) to extend the sidewalk from Ed George Road to the west side of the Semmes Community Center.

**(End of synopsis)**

Commissioner Hudson moved, seconded by Commissioner Carl, that the Board adopt the following resolution:

**BE IT RESOLVED**, by the Mobile County Commission as follows:

That the County enter into an agreement with the State of Alabama, acting by and through the Alabama Department of Transportation relating to a Transportation Alternatives project with partial funding by the Federal Highway Administration, which agreement is before this Commission;

That the agreement be executed in the name of the County, for and on behalf of the County, by its Chairman.

That it be attested by the Clerk and the seal of the County affixed thereto.

**BE IT FURTHER RESOLVED**, that upon the completion of the execution of the agreement by all parties, that a copy of such agreement be kept on file by the County Commission.

Motion carried unanimously.

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AGENDA #28

ACCEPT FOR MAINTENANCE  
THE LISTED AREAS/TANNER  
WILLIAMS ROAD FROM ZEIGLER BOULEVARD  
TO SNOW ROAD/PROJECT MCR-2012-001

Commissioner Hudson moved, seconded by Commissioner Carl, that the Board accept for maintenance the areas listed below. The areas were previously dedicated on

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subdivision plats and will be utilized in the upcoming project to add lanes to Tanner Williams Road from Zeigler Boulevard to Snow Road, Project MCR-2012-001. Therefore, the Board accepts the following listed areas for maintenance:

SUBDIVISION NAMES	MAP BOOK	MAP PAGE	DATE RECORDED	AREAS TO BE ACCEPTED
HOLIDAY SUBDIVISION	11	120	11/27/1959	20' ADDITIONAL R/W TO BE DEDICATED - 40' SERVICE TO BE DEDICATED
WESTWOOD SUBDIVISION ROAD	37	86	9/13/1984	10' DEDICATED FOR FUTURE WIDENING - 40' SERVICE DEDICATED NOT CONSTRUCTED
ELEN MILLER SUBDIVISION	32	116	6/5/1980	10' DEDICATED FOR ADDITIONAL R/W 40' DEDICATED FOR SERVICE ROAD
DONALD MILLER SUBDIVISION	21	1	4/19/1971	10' DEDICATED FOR ADDITIONAL R/W 40' DEDICATED FOR SERVICE ROAD
LUCILLE YOUNG SUBDIVISION	97	113	3/22/2006	10' DEDICATED TO MOBILE COUNTY
PADDOCK	101	20	6/23/2003	10' DEDICATED TO COUNTY OF MOBILE
FOSTER PLACE FOR	44	113	7/8/1989	10' DEDICATED TO MOBILE COUNTY WIDENING

Motion carried unanimously.

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AGENDA #29

AUTHORIZE ADVERTISEMENT OF BIDS/  
PROJECT CIP-2013-037/7TH FLOOR,  
SOUTH TOWER AT GOVERNMENT PLAZA/  
BUILD-OUT MATERIALS CONTRACT

Commissioner Carl moved, seconded by Commissioner Hudson, that the Board authorize advertisement of bids for Project CIP-2013-037, 7<sup>th</sup> Floor, South Tower at Government Plaza, Build-Out Materials Contract for doors, frames and hardware.

Motion carried unanimously.

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AGENDA #30

AUTHORIZE LETTER CONCURRING AWARD OF BID/ALDOT  
PROJECT NUMBER ACAA59064F-STPMBF-7503(600)/SCHILLINGER  
ROAD)FROM HOWELLS FERRY ROAD NORTHWARD TO U. S.  
HIGHWAY 98)/FRANK TURNER CONSTRUCTION COMPANY, INC./  
ALABAMA DEPARTMENT OF TRANSPORTATION/PROJECT MCR-2008-004

Commissioner Hudson moved, seconded by Commissioner Carl, that the Board authorize the President of the Commission to sign a letter concurring with the award of bid for ALDOT Project Number ACAA59064F-STPMBF-7503(600) Schillinger Road (from Howells Ferry Road northward to U. S. Highway 98), Frank Turner Construction Company, Inc., for their low bid in the amount of \$19,974,888.66. Also, approve payment of invoice from the Alabama Department of Transportation for the 20% matching funds for the cost of utilities, construction and construction engineering/inspection in the amount of \$3,789,663.93, Project MCR-2008-004.

Motion carried unanimously.

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AGENDA #31

APPROVE CHANGE ORDER #1/  
BMP-00379/METRO JAIL BUILDING 600

Commissioner Carl moved, seconded by Commissioner Hudson, that the Board approve Change Order #1, for BMP-00379, water heater installation for Metro Jail Building 600, for the deletion of the unused portion of the allotted allowance from the contract in the amount of \$2,500.00, and authorize the President of the Commission to execute the change order on behalf of Mobile County.

Motion carried unanimously.

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AGENDA #32

AUTHORIZE ACQUISITION OF PROPERTY  
AND ACCEPTANCE OF RIGHT-OF-WAY DEED

Commissioner Carl moved, seconded by Commissioner Hudson, that the Board authorize acquisition of property



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and acceptance of right-of-way deed from the following property owners, for the following project:

Gerbera Drive and Davis Road  
Project MCR-2010-307

Wesley C. Moore & Monica A. Moore deed

Motion carried unanimously.

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RECESS

Commissioner Hudson moved, seconded by Commissioner Carl, that the Board approve a request for motion to recess its regular meeting until after the Indigent Care Board meeting.

Motion carried unanimously.

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The County Commission reconvened in its regular meeting in the Government Plaza Auditorium, in the City of Mobile, Alabama, on Monday, November 25, 2013, at 11:00 A. M.

Commissioner Hudson moved, seconded by Commissioner Carl, that the Board approve a request for motion to reconvene its regular meeting.

Motion carried unanimously.

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PRESENTATION/LOCAL GOVERNMENT HEALTH  
INSURANCE PROGRAM (LGHIP) ENROLLMENT  
ELIGIBILITY RULES AND BENEFITS/

**The following is a synopsis of the comments made:**

President Ludgood introduced Tanya Campbell, State Employees' Insurance Board. She said Ms. Campbell would present a summarized view of the Local Government Health Insurance Program's eligibility rules and benefits.

Ms. Campbell addressed the Commission and said the State Employees' Insurance Board oversees health insurance benefits for both state and local government employees. She said under the state plan they have approximately fifty thousand (50,000) members and under the local government plan they have approximately twenty-five thousand (25,000)

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to thirty thousand (30,000) members. Ms. Campbell said the State Employees' Insurance Board has the ultimate decision making authority on benefits and premium changes of the local government plan, but they have a local government advisory committee comprised of members from the Local Government Health Insurance Program (LGHIP). She said the committee meets during the months of June and July of each year to review plan history, forecast upcoming benefits and make determinations on any benefit and premium changes. Ms. Campbell said an overview of the premium changes from 2010 through 2014 showed several different premium structures. She said in 2010 the structures were a Preferred Plan, a Preferred in Transition Plan and a Standard Plan. Ms. Campbell said in 2014 the Preferred Premium Plan for individual coverage is \$396.00 and family coverage is \$963.00; she said they no longer have a Preferred in Transition Plan and the Standard Premium Plan for individual coverage is \$432.00 and family coverage is \$1,089.00. Ms. Campbell said several factors determined if a group was classified into the preferred rate or the standard rate. She said the State Employees' Insurance Board reviewed a two (2) year period of a government group claims history as a group and as claims per person in comparison to a larger local government group. Ms. Campbell said if a government group has a claim history that was below the average claim per person, had at least five percent (5%) retiree participation, at least thirty percent (30%) employee participation in the Wellness Program, that government group would be classified into the Preferred Premium Plan. She said if Mobile County was currently enrolled in the Standard Premium Plan it would cost four hundred thirty-two dollars (\$432.00) for individual coverage and one thousand eighty-nine dollars (\$1,089.00) for family coverage, but under the Preferred Plan the premiums would decrease significantly to three hundred ninety-six dollars (\$396.00) for individual coverage and nine hundred sixty-three dollars (\$963.00) for family coverage. Ms. Campbell said the State Employees' Insurance Board classifies an active full-time employee to be an employee who works a minimum of thirty (30) hours per week. She said retirees must have twenty-five (25) years of service regardless of their age; or ten (10) years of service and be sixty (60) years old; or determined as disabled by the Social Security Administration or the Retirement Systems of Alabama. Ms. Campbell said elected officials were eligible to participate in the Local Government Health Insurance Program (LGHIP). She said if there are five (5) elected officials and one (1) chose not to participate in the Local Government Health Insurance Program, it would not affect the other elected officials because everyone by law, effective January 1, 2014, is required to have health insurance coverage. Ms. Campbell said if one (1) elected official chose to continue their individual coverage directly through Blue Cross Blue Shield of Alabama, it would make the other elected officials not eligible. She said if one (1) elected official decided not

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to participate in the Local Government Health Insurance Program (LGHIP), but continue their health coverage through an employer or a group coverage, it would not affect the participation of the other elected officials. Ms. Campbell said all other health insurance plans must be eligible employer rate coverages, she said it could not be purchased through the Health Insurance Marketplace or through Blue Cross Blue Shield of Alabama directly for individual group coverage. Ms. Campbell said if any employee chooses to opt out of the Local Government Health Insurance Program (LGHIP), they must show proof of the other employer group coverage. She said Inpatient Hospital Care was two hundred dollars (\$200.00) per admission and fifty dollars (\$50.00) copay per day for days two (2) through five (5). Ms. Campbell said a preadmission certification was required before a planned surgery and if it was not done, there would be no coverage. She said very often medical providers have told patients that they would obtain preadmission certification for them, but beware the ultimate responsibility relies on the employee. Ms. Campbell said Outpatient Hospital Care was one hundred dollars (\$100.00) copay for surgery, diagnostic x-rays and tests. She said a medical emergency was a two hundred dollars (\$200.00) copay and an accidental emergency was covered one hundred percent (100%). Ms. Campbell said if an employee was involved in a car accident and had to have surgery, the preadmission certification requirement would not apply because it was not planned, but it must be reported within 72 hours of the accident. She said most hospitals were aware of this requirement, but ultimately the responsibility was the employee's. Ms. Campbell said Routine Physician Care copays were thirty-five dollars (\$35.00) per office visit, twenty dollars (\$20.00) per office visit if seen by a nurse practitioner or a physician assistant. She said copay for a lab test was three dollars (\$3.00) per test, but keep in mind, from one (1) vial of blood ten (10) tests could be performed which would cost employees three dollars (\$3.00) each. Ms. Campbell said Major Medical has a two hundred dollar (\$200.00) deductible and the annual out-of-pocket maximum for individual coverage was six thousand two hundred fifty dollars (\$6,250.00) and for family coverage was twelve thousand five hundred dollars (\$12,500.00). She said employees do not have to pay this out-of-pocket maximum before they could use their coverage. Ms. Campbell said every time a person visits a doctor from January 1 through December 31 of each year, every copay, every deductible and every lab fee that has been paid during that year period would be applied toward the annual out-of-pocket maximum. She said once a person with individual coverage has paid six thousand two hundred fifty dollars (\$6,250.00) in co-pays and deductibles, they would have one hundred percent (100%) coverage. Ms. Campbell said it was the same for family coverage, once a family has paid twelve thousand five hundred dollars (\$12,500.00) in co-pays and deductibles, they would have one hundred percent (100%) coverage.

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She said those were allowed amounts set under the Affordable Care Act. Ms. Campbell said they offer a generic card to employees for prescription drugs and employees who purchase generic prescription drugs, no claims would be filed with Blue Cross Blue Shield of Alabama, but the employee was required to pay five dollars (\$5.00) out-of-pocket expense which would not be applied toward the two hundred dollars (\$200.00) deductible. Ms. Campbell said brand name prescription drugs have a two hundred dollar (\$200.00) deductible with a maximum of three (3) deductibles per family, after that employees have an eighty/twenty percent (80/20%) coverage where Blue Cross Blue Shield of Alabama pays eighty percent (80%) and employees were reimbursed twenty percent (20%). She said employees were required to pay one hundred percent (100%) at the point of sale for prescription drugs and if an employee deductible has been met they would be reimbursed one hundred percent (100%). Ms. Campbell said if an employee or an employee's spouse became pregnant and participated in the Baby Yourself Program prior to the end of their second trimester, both the two hundred dollar (\$200.00) deductible and the fifty dollar (\$50.00) per day in copays would be waived. She said Dental Coverage has twenty-five dollars (\$25.00) deductible per person with a maximum of three (3) deductibles per family. Ms. Campbell said Diagnostic and Preventive Dental Care for two (2) routine cleaning and one (1) set of x-rays per year has a one hundred percent (100%) coverage and no deductible. She said Major Services for fillings, bridges and root canals have fifty percent (50%) coverage up to fifteen hundred dollars (\$1,500.00) per year, per person. Ms. Campbell said Orthodontics Care has fifty percent (50%) cost up to one thousand dollars (\$1,000.00) per person for dependents under the age of nineteen (19). She said one thousand dollars (\$1,000.00) was a lifetime maximum and when it was paid there would be no more benefits for that dependent. Ms. Campbell said employees could purchase supplemental dental benefits to coordinate with Blue Cross Blue Shield of Alabama through Southland Benefit Solutions whose premium was forty dollars (\$40.00) per month, regardless of number of dependents, twenty-five dollars (\$25.00) deductible per person each year with a maximum of three (3) deductibles per family. She said Southland Benefit Solutions Diagnostic and Preventive Dental Care was one hundred percent (100%) coverage and was slightly different than Blue Cross Blue Shield of Alabama. Ms. Campbell said individual coverage under Southland Benefit Solutions was eighty percent (80%) and Blue Cross Blue Shield of Alabama was fifty percent (50%); family coverage under Southland Benefit Solutions was sixty percent (60%) and Blue Cross Blue Shield of Alabama was fifty percent (50%). She said Southland Benefit Solutions offered better benefits for those employees who do not need Orthodontics Care.

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Donna Jones, General Services Director, asked if the County offered dental benefits through Blue Cross Blue Shield of Alabama with the health insurance and employees purchased the Southland Benefit Solutions supplemental policy could those benefits be coordinated to work together?

Ms. Campbell said yes. She said under the State plan the State Employees' Insurance Board does not allow a coordination of benefits, but it was allowed under the Local Government Health Insurance Program (LGHIP). Ms. Campbell said coordinating benefits does not mean an employee has one hundred percent (100%) coverage. She said for instance, an employee used Blue Cross Blue Shield of Alabama for a root canal surgery that cost one thousand dollars (\$1,000.00), Blue Cross Blue Shield of Alabama would pay fifty percent (50%), Southland Benefit Solutions would pay a percentage of the remaining balance, but not the entire amount. Ms. Campbell said the Local Government Health Insurance Program (LGHIP) does not offer benefits for routine vision care, but they offer a Vision Care Discount Network. She said employees would have an insurance card with a group number and the provider would apply it to the services like a coupon. Ms. Campbell said the provider may charge walk-ins seventy-five dollars (\$75.00) for an eye examination, but if the provider was in the Vision Care Discount Network the employee would only be charged forty dollars (\$40.00). She said a medical condition that required an eye examination, like glaucoma or diabetes, would be covered as a medical vision examination and a copay would apply. Ms. Campbell said employees could purchase the Southland Vision Benefits for twenty dollars (\$20.00) per month and it could be coordinated to work with the Vision Care Discount Network. She said employees vision examinations were reimbursed forty dollars (\$40.00), frames for prescription glasses were reimbursed sixty dollars (\$60.00), and prescription lenses were reimbursed from fifty dollars (\$50.00) up to one hundred twenty-five dollars (\$125.00) or employees could choose prescription contact lens for one hundred dollars (\$100.00) subsidization per year. Ms. Campbell said the drawback with this program was if an employee has individual coverage the twenty dollars (\$20.00) premium per month would exceed the benefits. She said the Wellness Program was not an additional cost and if an employee was determined at-risk after a screening, the employee would receive a copay waiver and a physician certification form for follow-up visits with their physician. Ms. Campbell said several employers were increasing employees premiums who do not participate in the Wellness Program. She said the State Employees' Insurance Board offers local government groups that have eighty percent (80%) or greater employee participation in the Wellness Program ten dollars (\$10.00) premium discount per active employee each month. Ms. Campbell said employees may participate through a worksite Wellness Program screening or by having a provider

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screening form completed by their health care provider. She said government groups that have thirty percent (30%) or more employee participation in a Wellness Program qualify for the Preferred Rate Category. Ms. Campbell said the Tobacco Cessation Program for employees and their spouses who would use a non-covered tobacco cessation product may receive a reimbursement of eighty percent (80%) of the cost up to one hundred fifty dollars (\$150.00) lifetime maximum. She said employees' dependents were not eligible for reimbursement under the Tobacco Cessation Program, only the employee and their spouse. Ms. Campbell said the Physician Weight Management Program was for employees who participate in a weight administered program that was overseen by a physician. She said employees participating in this program would receive eighty percent (80%) up to one hundred percent (100%) annual reimbursements. Ms. Campbell said this program extends to anyone covered regardless of age.

Sheriff Sam Cochran asked how does the Local Government Health Insurance Program (LGHIP) apply to married couples who both work for the County?

Ms. Campbell said married employees actively working for the County were required to maintain separate plans.

Ms. Jones asked if it was one (1) rate for non-medicare retirees?

Ms. Campbell said yes. She said a non-medicare eligible retiree and a non-medicare eligible dependent family rate was fifteen hundred two dollars (\$1,502.00) and the individual rate was eight hundred seventeen dollars (\$817.00).

**(End of synopsis)**

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PRESENTATION/BLUE CROSS BLUE SHIELD OF  
ALABAMA FLEX SPENDING ACCOUNT (FSA)/LOCAL  
GOVERNMENT HEALTH INSURANCE PROGRAM (LGHIP)

**The following is a synopsis of the comments made:**

President Ludgood introduced Clay Sneed, Blue Cross Blue Shield of Alabama, and said he would present an overview of the Flexible Spending Account (FSA) on how employees could save money with the Local Government Health Insurance Program (LGHIP).

Mr. Sneed said the Flexible Spending Account (FSA) offered financial incentives to encourage employees to take a personal responsibility for their overall health coverage. He said through pretax deductions employees

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could use the Flexible Spending Account (FSA) to pay the Local Government Health Insurance Program (LGHIP) benefits plan deductibles and copays out-of-pocket medical expenses. Mr. Sneed said funds not used in the Flexible Spending Account (FSA) by the end of the plan year would be lost to the employee under the "use it or lose it" rule. He said in 2005, the Internal Revenue Service (IRS) authorized a grace period of up to two and one-half (2½) months allowing employees to use their funds after the end of the plan year. He said the Internal Revenue Service (IRS) has set an annual limit of twenty-five hundred dollars (\$2,500.00) as the maximum of out-of-pocket expense an employee could have deducted out of their paycheck. Mr. Sneed said the reimbursement options were (1) Automatic Processing, (2) Online Filing, and (3) Manual Submission.

Donna Jones, General Services Director, asked if the County was required to select only one (1) reimbursement option or if employees were allowed to choose their own options?

Mr. Sneed said employees were allowed to choose their own reimbursement options, but if the County issues debit cards, the employee must contact the Customer Service Department to activate the automatic processing for reimbursements.

Commissioner Carl asked what happens to the money that was not used in the Flexible Spending Account (FSA)?

Mr. Sneed said the money remained in the Flexible Spending Account (FSA) and was used to offset employer administrative costs. He said the employee pays the prescription drug provider directly for out-of-pocket copays. Mr. Sneed said under the option of Claims Automatic Submission, the prescription drug provider would file the claim, Blue Cross Blue Shield of Alabama would process the claim and determine the benefits, and the Flex System would automatically apply any eligible expense for reimbursements to employees. He said under the option of Claims Online Submission, employees would complete the online reimbursement form, upload a picture of a receipt through a mobile camera application, provide certification and submit the reimbursement form online. Mr. Sneed said under Claims Manual Submission, employees would complete a physical reimbursement form, attach proper documentation and fax or email it. He said proper documentation was very important and required for all submission methods. Mr. Sneed said proper receipts must validate the expense and a credit card receipt alone would not qualify as proper documentation. He said for direct deposit of reimbursements employees could register online by completing a direct deposit authorization agreement. Mr. Sneed said the Flexible Spending Account (FSA) "use it or lose it" rule makes it very important for employees to plan their out-of-pocket expenses carefully. He said if

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employees do not have enough qualified expenses at the end of the year that equals to their annual election they would lose any remaining funds which would be used by the employer to offset administrative costs. He said the Internal Revenue Service (IRS) has a grace period provision which allows Mobile County Commission employees to use eligible expenses incurred during the first two and one-half (2½) months of the next plan year against the previous year account balance. Mr. Sneed said employees could review their daily statements online and have electronic notifications sent to them by email. He said employees have access to the website for reviewing their account information, filling out a reimbursement request form or general information.

Ms. Jones asked if an employee used an expensive brand name prescription drug at a cost of five hundred dollars (\$500.00) per year how would they utilize the Flexible Spending Account (FSA)?

Mr. Sneed said an employee who participates in the Flexible Spending Account (FSA) must place a certain dollar amount into the Flexible Spending Account (FSA) each year. He said small increments of the annual election amount would be deducted from the employee's check, the annual election amount divided by the number of payroll periods. Mr. Sneed said for example, an employee was paid 24 times a year, and elects to put four hundred eighty dollars (\$480.00) in the Flexible Spending Account (FSA), twenty dollars (\$20.00) would be deducted pretax from each paycheck and held in an account to be reimbursed upon request. He said the "use it or lose it" rule states that any funds remaining in the employee's Flexible Spending Account (FSA) at the end of the plan year would be forfeited to the employer. Mr. Sneed said employees may claim the full amount of their annual election even if they have contributed only a portion of the total annual election because the deductions would continue throughout the entire year. He said this honor system was a huge advantage for employees, it allows them to experience medical expenses at any time of the year with no worry about having the funds available at the time the expense has incurred.

Ms. Jones asked if it was on a pretax basis?

Mr. Sneed said yes, the employees were not paying taxes on it.

Sandra Trimble, Assistant Recording Secretary, asked if the Flexible Spending Account (FSA) was a separate additional payroll deduction from the Local Government Health Insurance Program (LGHIP) premium?

Ms. Jones said yes.



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Ms. Trimble asked if the Local Government Health Insurance Program (LGHIP) and the Flexible Spending Account (FSA) would both be payroll deductions out of employees' paycheck?

Ms. Jones said prescription drugs were being paid by employees already in the existing health care insurance plan. She said the Flexible Spending Account (FSA) would deduct the annual election amount in small increments throughout the year.

Nancy Johnson, Public Affairs Director, asked if employees save twenty-five percent (25%) on the cost for a year?

Ms. Jones said yes.

Bill Smith, Support Services Director, said what if an employee has five hundred dollars (\$500.00) in their Flexible Spending Account (FSA), and in February the employee used the entire five hundred dollars (\$500.00), the employee leaves the employer in June and has not paid the entire five hundred dollars (\$500.00), he asked if that situation would be covered under administrative costs?

Mr. Sneed said if an employee leaves in the middle of the year and they have a balance in the Flexible Spending Account (FSA) they would lose the money, but if the employee uses the entire annual election amount and leaves in the middle of the year the employer loses money.

Carole Heggeman, Community Corrections Center, asked when is the deadline for employees to choose their annual elections?

Finise Howard-Burnett, Human Resources Coordinator, said December 14, 2013 was the deadline.

Ms. Jones said December 14, 2013, was on a Saturday, she asked Mr. Sneed if Blue Cross Blue Shield of Alabama could extend the deadline to Monday, December 16, 2013?

Mr. Sneed said that should not be a problem.

**(End of synopsis)**

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AGENDA #33

COMMISSION ANNOUNCEMENTS  
AND/OR COMMENTS

**The following is a synopsis of comments made:**

President Ludgood said she was impressed that twenty-one (21) out of forty-five (45) employees completed the 60-mile walking challenge within the eight (8) week commitment.

President Ludgood welcomed Cory Dorsey, a senior at Faith Academy. She said Mr. Dorsey would be visiting our offices today, to observe local government operations.

Commissioner Carl welcomed Lauryn Grace Foster, a senior at Faith Academy and an Azalea Trail Maids Ambassador. He said Ms. Foster would also be visiting our offices today, to observe local government operations.

Commissioner Hudson wished all employees a happy and safe Thanksgiving Day.

**(End of synopsis)**

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AGENDA #34

ADJOURNED

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Merceria Ludgood, President

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Connie Hudson, Member

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Jerry L. Carl, Member

ATTEST:

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John Pafenbach, County Administrator