**AGENDA**

**REGULAR MEETING OF THE MOBILE COUNTY COMMISSION**

**10:00 A.M., September 13, 2012**

 **1)**

**APPROVE**

**minutes of the** **regular meeting of**

**August 27, 2012.**

 **2)**

**APPROVE**

**list of claims.**

 **3)**

**ADOPT**

**amendment to the 2012 Action Plan, pursuant to the public hearing held on September 10, 2012.**

 **4)**

**APPROVE**

**amending sub-recipient agreement with the City of Satsuma to include waterline to the sewer line improvement project on Williams Avenue and to remove road paving from the project. The amount of $297,758.00, Community Development Block Grant (CDBG) funds committed remains the same.**

 **5)**

**APPROVE**

**agreement with Baldwin County Sheriff’s Office for overtime grant funds, for the Selective Traffic Enforcement Program (STEP), Subgrant #12-SP-PT-008, in conjunction with the Bay Area Selective Enforcement (B.A.S.E.), through the Alabama Department of Economic and Community Affairs - Law Enforcement and Traffic Safety Division (ADECA/LETS), not to exceed $6,500.00 for the period October 1, 2012 through March 31, 2013.**

 **6)**

**APPROVE**

**agreement with Baldwin County Sheriff’s Office for overtime grant funds, for the Labor Day Drive Sober or Get Pulled Over Campaign, Subgrant #12-TF-AL-002, in conjunction with the Bay Area Selective Enforcement (B.A.S.E.), through the Alabama Department of Economic and Community Affairs - Law Enforcement and Traffic Safety Division (ADECA/LETS), not to exceed $2,575.00 for the period August 17, 2012 through September 3, 2012.**

 **7)**

**APPROVE**

**renewal of annual maintenance agreement with L-3 Communications Security and Detection Systems, Inc. in the amount of $18,338.00, for the period September 22, 2012 through September 21, 2013, for the**

**x-ray machines and scanners used by the Court Police.**

 **8)**

**APPROVE**

**cost of appointed absentee election officials for the Special Constitutional Amendment Election to be held September 18, 2012, as follows:**

**Returning Officer 1 @ $200.00 x1 $ 200.00**

**Managers 3 @ $200.00 x3 $ 600.00**

**Clerks 4 @ $150.00 x4 $ 600.00**

**Totals 8 $1,400.00**

 **9)**

**APPROVE**

**cost of appointed election officials for the Special Constitutional Amendment Election to be held September 18, 2012, as follows:**

**Inspectors 98 @ $200.00 x 98 $19,600.00**

**Chief Clerks 98 @ $175.00 x 98 $17,150.00**

**Assistant**

 **Clerks 408 @ $150.00 x 408 $61,200.00**

**Totals 604 $97,950.00**

**\*some full-time positions may change to part-time at a rate of $75.00.**

**10)**

**ADOPT**

**resolution designating precincts, polling places, number of ballot counters and one (1) automark device for each precinct during November 6, 2012 General Election.**

**11)**

**APPROVE**

**EFP-321-12, appropriation contract with the Board of School Commissioners in the amount of $5,000.00, for a campus beautification program at Bryant Career Technical College.**

**12)**

**APPROVE**

**cost of election officials to receive mandatory training for the Special Constitutional Amendment Election to be held September 18, 2012, as follows:**

**Inspectors 98 @ $30.00 x98 $2,940.00**

**Chief Clerks 98 @ $30.00 x98 $2,940.00**

**Assistant**

 **Clerks 15 @ $15.00 x15 $ 225.00**

**Chief Clerks,**

 **Inspectors**

 **(special**

 **training) 10 @ $30.00 x10 $ 300.00**

**Totals 221 $6,405.00**

**13)**

**APPROVE**

**maintenance agreement with Environmental Systems Research Institute, Inc. (ESRI) for desktop standard and basic primary maintenance in the amount of $1,976.00 for the IT Department. (Invoice only)**

**14)**

**APPROVE**

**maintenance agreement with Environmental Systems Research Institute, Inc. (ESRI) for a twelve (12) month online redistricting subscription in the amount of $4,680.00 for the IT Department. (Invoice only)**

**15)**

**ADOPT**

**resolution authorizing request of the Electronics Department and Engineering Department to dispose of certain items from fixed assets inventory list, declare as surplus property, and authorize items to be disposed of by lawful means.**

**16)**

**APPROVE**

**appointment of Linda Davis to the Senior Companion Program Board of Directors, replacing Helen Thompson.**

**17)**

**APPROVE**

**accepting subgrant award from the Alabama Department of Economic and Community Affairs (ADECA) for the Selective Traffic Enforcement Program (S.T.E.P.) Grant in the amount of $60,720.00 for the period October 1, 2012 through September 30, 2013, with no local match.**

**18)**

**APPROVE**

**accepting subgrant award from the Alabama Department of Economic and Community Affairs (ADECA) for the Community Traffic Safety Program (C.T.S.P.) Grant in the amount of $68,860.50 for the first**

**six-months of the grant period October 1, 2012 through September 30, 2013, with an in-kind match of $1,690.00.**

**19)**

**APPROVE**

**amendment of contract with Dumas Wesley Community Center to permit use of appropriated funds for general operating expenses (EFP-129-12).**

**20)**

**APPROVE**

**renewal of professional services agreement with Susan J. Lee, M.S., R.D., L.D., to provide food service management consulting services at the James T. Strickland Youth Center at a flat rate of $60.00 per hour, but not to exceed $7,000.00 for the period October 1, 2012 through September 30, 2013. The increase of $2,000.00 is due to major changes the Alabama Department of Education Child Nutrition Program is making to the menu which will require more time.**

**21)**

**APPROVE**

**renewal of professional services agreement with Peter Rosten for the period October 1, 2012 through September 30, 2013, in the amount of $70,000.00, for computer support services at the James T. Strickland Youth Center, to be paid from Detention Subsidy Funds.**

**22)**

**APPROVE**

**fees for the following services for the Mobile County Board of Health, as required by Section 1, Act 80-332 (Regular Session, 1980):**

**Vaccine Current Fee Proposed Fee**

**DT New $15.00\*\***

**DtaP New $15.00\*\***

**Hib New $15.00\*\***

**Hepatitis A**

 **(Adults) $ 70.00/dose $15.00/dose\***

**Hepatitis A**

 **(Pediatric) $ 25.00/dose $15.00/dose\***

**Hepatitis B $ 70.00/dose $15.00/dose\***

**Hepatitis A/B $ 53.00/dose $15.00/dose\***

**Herpes Zoster**

 **Shingles $165.00 $15.00\***

**HPV**   **$135.00/dose $15.00/dose\***

**Influenza $ 8.00 $15.00\***

**Polio Vaccine $ 35.00** **$15.00\***

**Meningococcal**

 **Polycaccharide $** **88.00 $15.00\***

**MMR $ 56.00 $15.00\***

**PCV New $15.00\*\***

**RV (rotavirus) New** **$15.00\*\***

**Td $ 22.00 $15.00\***

**Tdap $ 36.00 $15.00\***

**Typhoid $ 60.00 $15.00\***

**Varicella $ 92.00 $15.00\***

**Yellow Fever $ 90.00 $15.00\***

**\*Note: Private purchase vaccine will be based on actual market cost of vaccine plus $15.00 Administration Charge (cost of injecting vaccine).**

**\*\*Note: New vaccine required to be on hand for insured patients that cannot receive “Vaccine For Children” supplied by Federal Government.**

**23)**

**CONSIDER**

**the following action on bids:**

**award Bid #47-12, “A” frame reusable sign stands for Probate Court, to Interstate Printing & Graphics, Inc. for their bid in the amount of $47.50 per unit.**

**award Bid #51-12, annual secured delivery services bid for the County, to K&W Security, LLC, for their bid in the amount of $35.00 per shipment.**

**award Bid #83-12, annual janitorial services for the Revenue Commission, Michael Square location, to Personal Touch Cleaning Services at an initial cleaning fee of $3,100.00 and a monthly fee of $2,400.00.**

**award Bid #85-12, annual Court Police uniforms bid, to Elite 911 Uniforms Inc.**

**award Bid #88-12, annual janitorial services for the Building Inspection Department, to Personal Touch Cleaning Services at a initial cleaning fee of $1,000.00 and a monthly fee of $1,250.00.**

**extend award of Bid #54-11, annual janitorial services for the Satellite Offices, to Personal Touch Cleaning Services for one (1) year at the current bid price of $2,290.00 initial fee and $2,275.00 per month.**

**extend award of Bid #55-10, annual guard services bid for the County, to Twin City Security for one (1) year at the current bid of $9.49 per hour.**

**extend award of Bid #81-11, annual fast dry, ready-mixed waterbourne type II traffic paint bid for the Public Works Department, to Safety Coatings, Inc. for one (1) year at the current price.**

**extend award of Bid #115-11, annual janitorial services for the Animal Shelter, to Personal Touch Cleaning Services for**

**one (1) year at the current bid price of $715.00 initial fee and $1,250.00 per month.**

**extend award of Bid #117-11, annual traffic signal cable bid for the Public Works Department, to TW Cable, LLC for one (1) year at the current bid price.**

**extend award of Bid #136-11, preventive traffic signal maintenance and inspection bid for the Public Works Department, to Contact Network, Inc. for one (1) year at the current bid price.**

**extend award of Bid #59-10, annual durable retro-reflective preformed pavement marking materials bid for the Public Works Department, to 3M Company for one (1) year at the current bid price.**

**extend award of Bid #63-10, annual traffic sign materials for the Public Works Department, to Vulcan, Inc. for one (1) year at the current bid price.**

**extend award of Bid #105-10, annual janitorial services bid for the James T. Strickland Youth Center Annex, to Personal Touch Cleaning Services, for**

**one (1) year at the current bid price of $650.00 initial fee and $807.75 per month.**

**extend award of Bid #107-10, annual solar powered led flashing beacon warning system and related components for the Public Works Department, to K & K Systems, Inc. for one (1) year at the current bid price.**

**approve purchase of one (1) full size sports utility vehicle for the Sheriff’s Department from the current Alabama State Contract T191A, at a total price of $35,652.70.**

**award Bid #44-12, storage area network for the Public Works Department, to TekLinks, Inc. for their bid in the amount of $64,785.72.**

**24)**

**APPROVE**

**awarding RFP 3-2012 to Lifelines Family Counseling Center of Mobile, Inc., for provision, administration and operation of Employee Assistance Program for the County Commission.**

**25)**

**1E**

**RECOMMEND**

**authorizing a grant application in the amount of $725,000.00 to the U. S. Fish & Wildlife Service, Wildlife & Sport Fish Restoration Program for Project**

**No. CIAP-MC03-0001, Heron Bay Cut-Off Shoreline Access Project, reinstalling CIAP-MC03-0001 as a Tier One Project in the Coastal Impact Assistance Plan, reallocating funds from CIAP-MC08-0001 to the same and approving allocating annual maintenance costs of the facility to the Public Works Department.**

**26)**

**2E**

**RECOMMEND**

**adopting Resolution No. 1, approving Engineer’s maps and reports containing preliminary details in connection with the construction and improvement of certain hard surfaced roads, hard surfaced bridges, and surface water drainage facilities and specifying certain details respecting the improvements referred to in the said Engineering reports for the Mobile County Commission, 2012 Transportation Pay-As-You-Go Program, and the amount of bonds proposed to be issued therefor.**

**27)**

**3E**

**RECOMMEND**

**adopting Resolution No. 2, approving Publication of Notice pursuant to requirements of Alabama Law.**

**28)**

**4E**

**RECOMMEND**

**adopting Resolution No. 3, approving calling a Special Election by the Electors of Mobile County on the question of the issuance of $31,000,000.00 principal amount of Pay-As-You-Go Road, Bridge and Drainage Facilities Bonds of the County and the levy of a tax for the payment thereof.**

**29)**

**5E**

**RECOMMEND**

**accepting a grant agreement for the Dauphin Island Airport pursuant to the grant application dated August 9, 2012, and authorize the President of the Commission to execute the agreement on behalf of Mobile County. The 90% funding by the Federal Aviation Administration for this grant shall not exceed $569,847.00. The agreement covers federal reimbursement for the acquisition of Tracts 2, 5 and 6, CCP–131-09, Phase 3.**

**30)**

**6E**

**RECOMMEND**

**approving Supplemental Agreement No 1, with John G. Walton Construction Company, Inc., for Project MCR-2010-012, Snow Road North @ Wulff Road South Intersection Improvements, for the addition of eight (8) working days to the contract, with no additional price increase to the contract.**

**31)**

**7E**

**RECOMMEND**

**approving Change Order #1 with T. Batchelor and Son, Inc., for BMP-00364, emergency replacement of eight (8) HVAC package units at the Metro Jail, for the deletion of the unused portion of the allotted allowance from the contract in the amount of $5,000.00.**

**32)**

**8E**

**RECOMMEND**

**approving Change Order #1 with Norment Security Group, Inc., for BMP-00329, annual Metro Jail lock inspection and cleaning, for the deletion of the unused portion of the allotted allowance from the contract in the amount of $6,000.00.**

**33)**

**9E**

**RECOMMEND**

**authorizing acquisition of property and acceptance of right-of-way easements from the following property owners, for the following project:**

**Victoria Drive Drainage Outfall**

**Project MCP-001-12(A)**

**Jason Scott easement**

**Patricia D. Jackson easement**

**Patricia D. Jackson temporary easement**

**34)**

**10E**

**RECOMMEND**

**acceptance of Grant Award No. ARF 12-10-054 from the Alabama Department of Environmental Management’s Recycling Fund Grant Program, in the amount of $141,500.00. Funding is provided on reimbursement basis with no matching funds required.**

**35)**

**11E**

**RECOMMEND**

**approving CDP-311-12, to provide four (4) loads of crushed aggregate to the Coden Coastal Response Center. Estimated**

**cost is $2,940.00.**

**36)**

**Commission announcements and/or comments.**

**Budget Presentation**

**37)**

**APPROVE**

**request for motion to adjourn until**

**September 26, 2012.**