

AGENDA

REGULAR MEETING OF THE MOBILE COUNTY COMMISSION

10:00 A. M., August 13, 2018

- 1) APPROVE minutes of the regular meetings of February 14, 2018, February 26, 2018, and March 12, 2018.
- 2) APPROVE list of claims.
- 3) APPROVE correction to the May 29, 2018 Minutes, Agenda Item #27, to read as follows:

amending the 2017 Capital Improvement Plan to add project and estimated cost:

CIP-2017-008 \$1,122,500.00
Odd Fellows Festival Park
Improvements and ADA Upgrades

and

assignment to Speaks and Associates Consulting Engineers, Inc.
- 4) APPROVE correction to the July 9, 2018 Minutes, Agenda Item #29, to read as follows:

amending the 2017 Capital Improvement Plan to add project and cost:

CIP-2017-011 \$60,000.00
Public Martin Luther King
Basketball Court

- 5) APPROVE amending the 2017 Capital Improvement Plan to add project and estimated cost:
- CIP-2017-012 \$160,000.00
Sam Jones Road/Railroad Street
- This amendment reallocates \$160,000.00 from CIP-2017 District One Unnamed Projects to CIP-2017-012, resurfacing (RRR) of Sam Jones Road/Railroad Street from Sheppard Lake Road East to Old Military Road East.
- 6) APPROVE CDP-117-18, contract with the City of Chickasaw in the amount of \$9,000.00, from District 1 funds, to purchase three (3) surplus vehicles as follows:
- Two (2) 2003 Ford F150
 - One (1) John Deere Tractor, Asset #4153
- 7) APPROVE five (5) year lease with Gulf Coast Federal Credit Union with a five (5) year option term at a 15% minimum rent increase for the building located at the Theodore Oaks Shopping Center.
- 8) AUTHORIZE advertisement of a public comment period for the 2017 Consolidated Annual Performance and Evaluation Report (CAPER) for the U. S. Department of Housing and Urban Development.
- 9) APPROVE EFP-235-18, contract with The Explore Center d/b/a Gulf Coast Exploreum Science Center in the amount of \$30,000.00, from District 2 funds, to benefit upcoming events, Genghis Khan Education Marketing Sponsorship and Opening Gala Sponsorship.

- 10) APPROVE EFP-327-18, contract with Senior Citizens Services d/b/a Via Health, Fitness, & Enrichment Center in the amount of \$26,215.18, from District 3 funds, for capital needs for facility health/safety upgrades.
- 11) APPROVE award of bid to Mainstreet Flooring and Design Inc., for the Replacement of Flooring at the Mobile County Animal Shelter, CCP-170-18, for a total bid in the amount of \$24,976.00.
- 12) APPROVE application of Ricky Johannes Breek Palacios, for restaurant retail liquor license, Honduras Kitchen, 9943 Lifeline Court, Suite A, Mobile, Alabama 36608. (District 2)
- 13) ADOPT resolution authorizing request of the Board of Registrars to dispose of certain items from fixed assets inventory list, declare as surplus property, and authorize items to be disposed of by lawful means.
- 14) APPROVE investment purchases of County funds by the Treasurer for the month of July 2018.
- 15) APPROVE application of Moksh, Inc., for off premises retail beer and table wine license, Exxon Food Mart, 9175 Grand Bay Wilmer Road, Grand Bay, Alabama 36541. (District 3)
- 16) VOTED AT CONFERENCE Commission at its conference on Thursday, August 9, 2018, adopted a resolution authorizing request of Mobile County to declare a 2012 Express Ambulance as surplus property, and authorize transfer of title to the Mobile County Emergency Medical Services (MCEMS) at no cost.
- 17) APPROVE space reservation agreement with Beers & Associates, LLC, to purchase a two-page profile in the Mobile Bay book for an amount of \$6,950.00 and fifty (50) copies of the book for an amount of \$1,647.50, for the total cost of \$8,597.50.

- 18) AUTHORIZE use up to 3% of annual Gulf of Mexico Energy Security Act (GOMESA) revenue distribution for expenditures related to applicable program administration costs.
- 19) AUTHORIZE advertisement of Request for Proposals for professional property appraisal services related to environmental grant funded projects.
- 20) AUTHORIZE advertisement of Request for Proposals for professional environmental consulting services related to environmental grant funded projects.
- 21) ADOPT resolution approving Holiday Schedule for Fiscal Year 2018-2019.
- 22) APPROVE CDP-317-18, amended contract with the Mobile County Volunteer Fire Departments in the amount of \$25,567.00, from District 3 funds, to be used for professional service fees and grant match, to benefit the Alabama Port VFD.
- 23) AUTHORIZE advertisement of Request for Proposals for the development of multi-unit rental housing in conjunction with Low Income Tax Credit and HOME funds.
- 24) APPROVE correction to the March 26, 2018 Minutes, Agenda Item #6, to read as follows:

approve amending the 2017 Capital Improvement Plan to add Project and estimated cost:

CIP-2017-003 \$600,000.00

Renovation and ADA Upgrades of Clayton Park and Davis Park for the City of Citronelle.

- 25) ADOPT resolution authorizing Mobile County Commission to fix the cost and establish a lien on the real property located at 10765 Christopher Lane, Semmes, Alabama 36575, District 2, in the amount of \$5,247.21, which amount was the cost incurred by the Mobile County Commission for the removal of debris and demolition of the said real property located at 10765 Christopher Lane, Semmes, Alabama 36575.
- 26) APPROVE EFP-328-18, contract with the City of Bayou La Batre in the amount of \$1,525.00, from District 3 funds, to purchase surplus vehicles from the County Garage.
- 27) ADOPT resolution authorizing request of Probate Court to dispose of pens provided by the State of Alabama for voters, declare as surplus property, and authorize pens to be disposed of by donation to a local charity via United Way or the local school systems or by other lawful means.
- 28) APPROVE renewal of maintenance contract with Sigma Office Systems Inc. in the amount of \$5,000.00, for the period September 20, 2018 through September 19, 2019, for printers at Probate Court.
- 29) ADOPT resolution authorizing request of the Revenue Commissioner's Office to dispose of certain items from fixed assets inventory list, declare as surplus property, and authorize items to be disposed of by lawful means.

- 30) ACCEPT FY2018 Edward Byrne Memorial Justice Assistance Grant (JAG) Formula Program funding opportunity for review, and approve FY2018 Edward Byrne Memorial Justice Assistance Grant (JAG) Memorandum of Understanding with the City of Mobile and the City of Prichard as follows:
- Mobile County 37.5% (\$63,253.50)
 - City of Mobile 42.5% (\$71,687.30)
 - City of Prichard 20.0% (\$33,735.20)
- 31) APPROVE proposal for services with Madison Consulting Group, Inc., for actuarial analysis of the County's self-insured Workers' Compensation Program for claims prior to December 13, 2014, and to project expected unpaid liabilities for a flat fee of \$4,000.00 and any reasonable travel costs.
- 32) APPROVE proposal for services with Madison Consulting Group, Inc., for actuarial analysis of the County's self-insured General and Automobile Liability Program, and to project expected unpaid liabilities for a flat fee of \$2,000.00 and any reasonable travel costs.
- 33) APPROVE acceptance of all Governmental Utility Services Corporation of Mobile County (GUSCO) Board contracts and obligations to include (1) contract with SSAB to provide wastewater treatment, 2) lease agreement with Taylor Creek Enterprises, 3) lease agreement with Mobile County Communications District (MCCD), and 4) ongoing wetlands mitigation obligations; contingent on the dissolution of the Governmental Utility Services Corporation of Mobile County (GUSCO) Board.

- 34) CONSIDER taking the following action on bids:
- award Bid #63-18, annual traffic sign materials bid for the Public Works Department, to Vulcan Inc., d/b/a Vulcan Signs.
- award Bid #64-18, annual fleet electronics service and maintenance bid for the Sheriff's Office, to Audio Unlimited Inc.
- award Bid #65-18, annual traffic control barricades and lights bid for the Public Works Department, to Safety Zone Specialist, Inc.
- award Bid #84-18, annual staff uniforms bid for Strickland Youth Center, to Leo's Uniforms.
- award Bid #85-18, annual Court Police uniforms bid, to Tra-fx Public Safety Supply.
- award Bid #114-18, annual collection of waste oil bid for the Public Works Department, to Aaron Oil Company Inc.
- reject Bid #107-18, annual solar powered LED flashing beacon warning systems and related components bid for the Public Works Department, and authorize rebid.
- 35) APPROVE equipment acquisition of one (1) Hasler IN6000 Postage System lease purchase option for \$1.00, Neopost MailFinance Lease #N15042284A, for the County Commission.
- 36) APPROVE equipment acquisition of one (1) Hasler IN700 Postage System lease purchase option for \$1.00, Neopost MailFinance Lease #N15042206A, for the County Commission.

- 37) APPROVE annual maintenance agreement with Copy Products Company (CPC) Office Technologies, for one (1) Hasler IN6000 Postage System, and one (1) Hasler IN700 Postage System, for one (1) year terms, for a total cost of \$2,580.00, for the County Commission.
- 38) APPROVE purchase of one (1) Web based direct digital control system from the current U. S. Communities Co-op Contract Number 15-JLP-023, for a total cost of \$85,087.00, for the Metro Jail Minimum Security facility.
- 39) APPROVE purchase of furniture from the current National IPA Purchase CO-op Contract WA0003477, for a cost of \$41,748.85, for the James T. Strickland Youth Center.
- 40) APPROVE lease agreement with ModSpace for eighteen (18) months, for a total cost of \$13,140.28, for a unit to be located at Chickasabogue Park.
- 41) APPROVE renewal of software maintenance agreement with Leads Online for power plus investigation system service package, for the period October 1, 2018 through September 30, 2019, for a total cost of \$9,588.00, for the Sheriff's Office.
- 42) APPROVE purchase of one (1) half (1/2) ton 4x4 crew cab pick-up truck from the current State of Alabama Contract T191L, for the Public Works Department.
- 43) APPROVE appropriation in the amount of \$10,000.00 to the United Way of Southwest Alabama for operating expenses, from the General Fund.
- 44) VOTED AT CONFERENCE Commission at its conference on Thursday, August 9, 2018, approved rescinding action on Agenda Item #19 of the June 26, 2018 Minutes.

- 45) VOTED AT CONFERENCE Commission at its conference on Thursday, August 9, 2018, approved contract with the Mobile Regional Senior Community Center Foundation, Inc. in the amount of \$38,250.00 for CDP-208-18, landscaping work at the Center, from the General Fund.
- 46) APPROVE request of the Leadership Mobile Class of 2018-Civility Team to waive rental fee for the use of Mobile Government Plaza Atrium, for an event to connect citizens with local leaders on Tuesday, September 25, 2018 from 5:30 P. M. to 7:30 P. M.
- 47) APPROVE appropriation in the amount of \$15,000.00, from Education Funds to Edith Mitchell Health Initiative, Inc. to conduct Know Your Score events throughout Mobile County, to increase awareness, provide assistance in improving ACT scores and college and career readiness assessments including college applications, scholarship searches and NCAA clearance for scholar-athletes.
- 48) APPROVE renewal of software and maintenance agreement with DLT Solutions, LLC, for Oracle Premier Support in the amount of \$8,198.05, for the period August 19, 2018 through August 18, 2019, for the Sheriff's Office and Metro Jail.
- 49) APPROVE renewal of web hosting software with GoDaddy, for ultimate linux hosting cpanel in the amount of \$345.57, for the License Commissioner's Office.
- 50) AUTHORIZE County Legal Department to submit a grant application to the U. S. Department of Commerce, Economic Development Administration for a potential economic development project.
- 51) RECOMMEND approve assigning contract for professional engineering services for GFP-530-17, Michael Square - Site and Drainage Improvements, to Hutchinson, Moore and Rauch, LLC.
- 1E

52) RECOMMEND approve yearly maintenance renewal of 3Dsurvey
 2E Software. This software is for the capability to compile data produced by the UAV for the Construction Engineering Department. The estimated cost for this maintenance is \$575.00 per year.

53) CONSIDER approve amending the 2015 Capital Improvement
 3E Plan to revise the estimated costs for the following projects:

CIP-2015-007
 Road Projects District 3, Unnamed projects \$488,982.43

CIP-2015-007B
 Roadway Improvements to McDonald Road \$620,550.00

CIP-2015-007C
 Grand Bay Park Purchase \$158,616.50

CIP-2015-007E
 Carol Plantation Road, maintenance resurfacing \$83,517.07

This amendment reallocates \$190,550.00 from CIP-2015-007 to CIP-2015-007B and reallocates \$11,517.07 from CIP-2015-007 to CIP-2015-007E. Also reallocates \$68,383.50 from CIP-2015-007C to CIP-2015-007. The overall allocation for CIP-2015-007 (Road Projects-District 3) remains at \$2,666,666.00.

54) RECOMMEND approve work to be performed for re-working
 4E two (2) curb ramps for ADA Compliance at the License Commissioner's Office at Michael Square for GFP-530-17, Michael Square. The revised estimated cost to perform this work is \$7,596.41, which is an increase of \$3,536.60.

55) RECOMMEND approve preliminary and final plat of Hi
 5E Fields Estate. (2 lots, Hi Fields Road, District 3)

and

approve preliminary and final plat of Sandra Langele Division. (2 lots, Gulfcrest Road, District 2)

56) RECOMMEND approve assigning contract for professional
6E engineering services for Project CIP-2017-012, Sam Jones Avenue/ Railroad Street Resurfacing, to Gulf States Engineering, Inc.

57) RECOMMEND approve relocation agreement with Spire Energy
7E for relocation of existing gas line facilities in conflict with proposed roadway improvements on Project MCR-2010-007, McFarland Road at Dawes Road. There is no cost to Mobile County.

58) RECOMMEND accept maintenance of a 20-foot wide strip in
8E Whittington Estates 4th Addition Subdivision for Project MCR-2014-012(B), Dawes Road (RRR).

59) CONSIDER waive Section 8 of the Mobile County
9E Subdivision Regulations, and approve preliminary and final plat of KS Wilmer Subdivision. (4 lots, Moffett Road and Wilmer Road, District 2)

The Engineering Department has no objection to the granting of this waiver.

60) RECOMMEND approve right-of-way and/or easement
10E agreements for Tract 4 in the amount of \$870.00, Tract 5 in the amount of \$1,015.00, Tract 6 in the amount of \$2,400.00, Tract 7 in the amount of \$450.00, Tract 9 in the amount of \$750.00, and Tract 18 in the amount of \$875.00, for Project MCR-2016-304, Turkey Farm Road.

61) RECOMMEND approve right-of-way and/or easement agreement
11E for Tract 22 in the amount of \$18,000.00, for Project CIP-2015-007(A), Johnson Road West.

62) RECOMMEND approve right-of-way and/or easement agreement
 12E for Tract 3 in the amount of \$3,000.00, for
 Project MCR-2016-306, Sasser Lane.

63) RECOMMEND approve right-of-way and/or easement agreement
 13E for Tract 10 in the amount of \$835.00, for
 Project MCR-2014-006, Glass Road.

64) RECOMMEND approve work to be performed to deliver
 14E 30 tons of #57 Stone and 15 tons of topsoil
 for GFP-567-17, River Delta Marina. The
 estimated cost is \$1,864.96.

65) RECOMMEND authorize acquisition of property and
 15E acceptance of right-of-way deeds and easements
 from the following property owners, for the
 following projects:

Johnson Road West, CIP-2015-007 (A)
Part 3, Tract 19

Suzanne Kelly Phillips temporary easement

Johnson Road West, CIP-2015-007 (A)
Part 3, Tract 20, ROW 1

Suzanne Kelly Phillips deed

Johnson Road West, CIP-2015-007 (A)
Part 3, Tract 20, TCE 2

Suzanne Kelly Phillips temporary easement

Johnson Road West, CIP-2015-007 (A)
Part 3, Tract 23, ROW 1

Suzanne Kelly Phillips deed

Johnson Road West, CIP-2015-007(A)
Part 3, Tract 23, TCE 2

Suzanne Kelly Phillips temporary easement

- 66) RECOMMEND approve Supplemental Agreement No. 3 with
16E Sunset Contracting, Inc., CCP-163-17, Roadway
Improvements to Trippel Road and Spanish Trail
Court, decreasing the contract by \$3,766.60,
for curb and gutter modification. The total
contract amount is \$1,161,314.65.

- 67) RECOMMEND approve Supplemental Agreement No. 2 with
17E H. O. Weaver and Sons, Inc., Project
CIP-2013-023, Padgett Switch Road at Two Mile
Road, increasing the contract by \$20,800.00,
for added aggregate surfacing and traffic
control scheme.

- 68) RECOMMEND accept agreement with Alabama Power to provide
18E additional power for street light improvements
at eight (8) existing signalized
intersections.

- 69) EXECUTIVE County Attorney Jay Ross asked the Commission
SESSION at its conference on Thursday, August 9, 2018,
to go into an executive session for the
purpose of discussing an economic development
matter.

- 70) Commission announcements and/or comments.

- 71) APPROVE request for motion to adjourn until
August 27, 2018.