MOBILE COUNTY COMMISSION

205 Government Street 8TH Fl South
Mobile, Alabama 36644

BID INVITATION **NO. 28-16**

APRIL 4, 2016

In accordance with General Act No. 217, Special Session 1967, notice is hereby given that the Mobile County Commission, Mobile, Alabama, will receive bids on the following items:

DRUG TESTING EQUIPMENT AND SUPPLIES FOR MOBILE COUNTY COMMUNITY CORRECTIONS CENTER AS PER ATTACHED SPECIFICATIONS:

NOTE: PRICES MUST REMAIN FIRM FROM DATE OF AWARD THROUGH MAY 31, 2019.

Any questions or comments concerning the bid requirements must be brought to the attention of Susan Holland, Purchasing Agent, 251-574-8613, 205 Government St. 8th fl S., Mobile, Alabama 36644, to or at bid opening or will be forever waived.

All bidders shall furnish a five percent (5%) bid bond on any contract exceeding $15,000: provided that bonding is available for services, equipment or materials. Bid bond will be accepted in the form of a certified check, cashier's check, postal money order, etc. Out of State Corporations shall furnish a Certificate of Authority to transact business in the State of Alabama. Out of State limited liability companies shall proof of registration to transact business in this state. Alabama law requires that a successful bidder, if it has employees in the State of Alabama, provide proof of enrollment in E-Verify prior to the award of a contract. (See enclosed notice which must be completed, signed and returned with your bid.)

If applicable to a contract resulting from this invitation, the successful bidder must comply with the Contractor Felony Investigation Policy, available in the Purchasing Department or at mobilecountyal.gov.

This inquiry is to establish a price and a source of supply for the above listed items by Mobile County Commission and the incorporated areas therein. Purchases by political subdivisions are optional with those agencies.

THE MOBILE COUNTY COMMISSION DOES NOT DISCRIMINATE ON THE BASIS OF RACE, AGE, SEX, NATIONAL ORIGIN, RELIGION, OR DISABILITIES.

F.O.B. Mobile DATE OF DELIVERY _____ TERMS _____ You are invited to bid on the above specifications. The restrictions contained herein are for the purpose of fixing a quality level, and any deviation therefrom must, in detail establish that it meets the quality requirements.

BIDS WILL BE RECEIVED UNTIL 10:00 A.M. MAY 4, 2016.

ALL BIDS MUST BE SEALED, THE WORD"BID", THE BID NUMBER AND THE NAME OF THE ITEM MARKED ON THE OUTSIDE OF THE ENVELOPE. BIDS WILL BE RECEIVED BY THE RECEPTIONIST IN THE OFFICE OF THE COUNTY COMMISSION ADMINISTRATOR, 205 GOVERNMENT STREET ON THE EIGHTH FLOOR OF THE MOBILE COUNTY GOVERNMENT PLAZA. FAILURE TO OBSERVE THE ABOVE INSTRUCTIONS WILL CONSTITUTE GROUNDS FOR REJECTION OF YOUR BID. THE COMMISSION RESERVES THE RIGHT TO REJECT ANY OR ALL BIDS.

MOBILE COUNTY COMMISSION

_____

JOHN PAFENBACH, COUNTY ADMINISTRATOR

We propose to meet the above specifications for the sum

of $ SEE ATTACHED LIST.
Delivery can be made in_____days from receipt of award.

RESPECTFULLY

BY_____

MOBILE COUNTY COMMISSION **BID FORM**

*Date:*_____

BID #28-16

DRUG TESTING EQUIPMENT AND SUPPLIES FOR MOBILE COUNTY COMMUNITY CORRECTIONS CENTER:

Company: _____

Company Representative_____
(Print)

Company Representative_____
(Signature)

Address_____

_____

Phone number ( )_____ **Fax number ( )**_____

Federal ID Number_____

Email Address_____

Company Web Address_____

MOBILE COUNTY COMMISSION
205 Government Street
Mobile, Alabama 36644
PO BOX 1443
Mobile, Alabama 36633

Bid Invitation

Please submit a sealed bid on items listed below (Note: Emailed or Faxed bids will not be accepted). Brand names and catalog numbers are used to indicate levels of quality. If you are not able to furnish an item as specified and desire to furnish a substitute, give full description of the item. Final determination as to equal quality of substitution will be made by the Department Head. The Mobile County Commission reserves the right to award this bid on an all or none, item by item basis, with or without trade-ins, to refuse all bids and waive technicalities.

MOBILE COUNTY COMMISSION DESIRES TO ENTER INTO A THREE (3) YEAR CONTRACT, FOR DRUG TESTING EQUIPMENT AND SERVICES IN ACCORDANCE WITH THE FOLLOWING SPECIFICATIONS.
ALL PRICING SHALL BE F.O.B., MOBILE, ALABAMA.
TAX: MOBILE COUNTY COMMISSION IS TAX EXEMPT.
A TAX EXEMPT CERTIFICATE WILL BE FURNISHED UPON REQUEST.

SPECIFICATIONS
FOR
DRUG TESTING EQUIPMENT AND SERVICES

GENERAL CONDITIONS

Mobile County Commission hereafter referred to as (MCC) is accepting bids for the purpose of providing drug testing through a specialized laboratory of VENDOR are to be placed in Mobile Community Correction's office. **This contract will include equipment and supplies for (2) onsite urinalysis substance abuse testing analyzers**. All the equipment will remain the property of VENDOR until and if at such time Mobile County Commission desires to purchase said equipment.

This contract is confidential and both Vendor and MCC agree to maintain the confidentiality of this contract. Release of any information contained in this contract is considered to be a breach of the contract.

Any changes to this contract during the contract period must be in writing.

Standard payment terms are net 30 days of invoice.

TERMINATION CLAUSE

From date of execution, the contract shall be for a term of **thirty-six consecutive months.**

SPECIFICATIONS OF AGREEMENT

MCC is making a contract for two **(2) analyzers** used for conducting drug screens.

Shipping expenses for the analyzers will be the sole responsibility of the Vendor.

INSTRUCTMENT SPECIFICATIONS

Vendor will place the Lab Equipment at the Mobile Community Correction Center's Temporary Location address below:

Mobile Community Correction Center
3925 Michael Boulevard
Suite A
Mobile, Alabama 36609

Furthermore, within the contract period of 36 (thirty-six months) VENDOR agrees to move all Lab Equipment contained within this contract at NO COST to the Mobile Community Corrections Center's Permanent Location address below:

Mobile Community Corrections Center
357 St. Emanuel Street
Mobile, Alabama 36603

MCCC's current estimate is based on an annual number of single test performed being 60,000 to 70,000 tests per year.

The following Items will be included:

-Two (2) Viva-E Drug Testing Systems or similar to perform no less than 130 EMIT tests per hour per analyzer with two reagents. EMIT reagents shall be included with the bid for the analyzers. The consumables, calibrators and controls will be included in the bid at no charge.
-2 Computers with Modem (Network Interface)
-Data Management Systems for both analyzers
-Color Code Randomization Module
- Interface with offsite or onsite server hosting for automated upload/download to Mobile Community Corrections Center's Database
-Bar Code Printer
-Training for two staff operators at manufacturer's training facility

The Drug testing software and any supporting software must be able to print individual reports, email reports and fax them directly from the computer system.

The drug testing system must use methods and output results that conform to federal and state guideline and/or laws or industry practices as well as HIPPA should that become an issue in MCC's business practices.

DATA MANAGEMENT SYSTEM

The Data Management System must be fully customizable to meet the needs of the laboratory. The Lab's reporting needs will be carefully designed to provide efficient viewing, reporting, printing, archiving and transmission/delivery of reports. Mobile Community Corrections Center requires a WinTOX6 Laboratory Information Management Software or approved equivalent with 2 workstations and 1 server.

REPORT DELIVERY
Data management software must provide automatic reporting of results to client on-site and off-site through various methods.

-Local & Network Printers
-Remote Workstation Viewing & Printing
-Auto Batch Faxing
-Email Reporting
-Internet Reporting/Remote Access to Reports
-Rapid Order Entry
Default order data and standing order must be configurable in system preferences, donor

setup, and order entry.
Client Information Screen
This screen includes drug admission, prescription information.

Calculated Tests

Easy to use calculation builder enables the user to build mathematical calculations from current previous results, including THC ratio.

Reflex Conditions

User can build multiple conditions to add, delete, or re-run assays and profiles.

Import/Export Capabilities

Build import sets for connectivity with third party applications. Import demographics and batch order entries. Schedule regular export of result data in real-time or time intervals via FTP, Internet, or file transfer.

Query Report Writer

Enables user to design new reports with selectable fields of information and MCC designed queries.

Quantitative and Qualitative Results

User can select the reporting method per assay to print a qualitative text message or the numeric result with or without the flag.

Bar-coding Capability

Bar coding on order entry is available for bi-directional instruments and specimen cup identification.

Chain of Custody

Chain of custody forms is available at order entry with client information and unique accession number.

Allows Off-Line Test Entry
Allows easy manual entry or off-line tests.

Unique Accession Number Tracks Specimen Record
Unique accession number on specimen cup bar code, chain of custody form and lab report tracks from order entry to instrument resulting.

Auto Rerun of Positives
Automatically initializes assay to receive rerun value while storing the previous result for review as well as provide barcode for re-aliquating specimen.

REPAIR AND MAINTENANCE

The drug testing system must be restored to normal operations, via repair or exchange within 24 hours after the initial call for service is placed. Manufacturer must provide company trained engineers to service the equipment. Vendor will arrange through the manufacture of equipment emergency maintenance services to keep testing down-time to a minimum. Extended down-time of more than two full working days (7:00 am thru 5:00 pm, Monday-Friday) in any given month shall constitute cause to terminate the contract unless the MCC and vendor agree to mitigate the per drug screen fee as compensation for extended down-time.

TRAINING

Vendor must provide off-site training for two (2) MCCC staff operator(s) in their company training facility with said cost of training included in the per drug screen fee quote (including airfare, meals, lodging, and ground transportation for trainer and/or MCCC Staff).

Vendor will also provide training for the remainder of the MCCC employees within 90 days of the installation of the analyzers on-site. Training will include proper operation of laboratory equipment and software provided for data management.

PRICING

Pricing shall be based on a Non-capital Outlay for MCC. Prices should be a per drug screen fee which includes use of all equipment, software, maintenance/service and management of laboratory.

A separate price for E tG may be quoted.

The price shall include, but is not limited to consumables, calibrators, and controls, pipettes and management assistance.

Pricing shall include a separate cost per assay for validity testing (Creatinine and Specific gravity).

WARRANTY

The equipment and software remain the property of the vendor and therefore a warranty is provided on the equipment through out the term of this contract.

TOTAL PRICE PER DRUG SCREEN FEE: $_____

TOTAL PRICE PER EtG FEE: $_____

TOTAL PRICE PER VALIDITY TEST FEE: $_____

NOTES:

1. BID NO. 28-16 SHALL APPEAR ON THE OUTSIDE OF THE BID ENVELOPE. NO ORAL, TELEPHONIC, TELEGRAPH, FACSIMILE BIDS, MODIFICATIONS OR ALTERNATE BIDS WILL BE CONSIDERED. BIDS WILL NOT BE CONSIDERED FROM FIRMS, INDIVIDUALS OR THE SAME OWNERS OF SEPARATE COMPANIES SUBMITTING MORE THAN ONE BID.

2. THREE (3) "NO RESPONSES" TO INVITATION TO BID WILL BE REASON FOR DELETION OF FIRMS' NAME FROM THE BID LIST. ONCE DELETED FROM BID LIST, FIRMS' NAME MAY BE PLACED BACK ON THE BID LIST WITH A WRITTEN REQUEST FROM THE FIRM.

3. Vendor shall list the specific known drugs of abuse and drug classes which are included in the price per drug screen fee quotation, indicating pack sizes available.

4. See Attached Pricing Sheet.

#	Product Type	Description	Bid Price per kit
1	Consumable	System Solution	_____
2	Consumable	Sodium Hypochlorite	_____
3	Consumable	13 x 75 Polypropylene Tubes (500/pak)	_____
4	Consumable	15ml Bottles (20 per pak)	_____
5	Consumable	30ml Bottles (20 per pak)	_____
6	Consumable	Reaction Rotor	_____
7	Consumable	.1 Normal NAOH	_____
8	Consumable	.1 Normal HCL	_____
9	Consumable	Needle Rinse	_____
10	Calibrator/Controls	Emit Calibrator/Control Lvl 0	_____
11	Calibrator/Controls	Emit Calibrator/Control Lvl 1	_____
12	Calibrator/Controls	Emit Calibrator/Control Lvl 2	_____
13	Calibrator/Controls	Emit Calibrator/Control Lvl 3	_____
14	Calibrator/Controls	Emit Calibrator/Control Lvl 5	_____
15	Calibrator/Controls	ETG Calibrator	_____
16	Calibrator/Controls	Synthetic Marijuana Calibrator/Control	_____
17	Reagents	Emit II Plus Amphetamine 115ml	_____
18	Reagents	Emit II Opiate 115ml	_____
19	Reagents	Emit II Methadone 115ml	_____
20	Reagents	Emit II Benzodiazepine, 115ml	_____
21	Reagents	Emit II Propoxyphene, 115ml	_____
22	Reagents	Emit II Cocaine, 115ml	_____
23	Reagents	Emit II Cannabinoid, 115ml	_____
24	Reagents	Ethyl Alcohol 115ml	_____
25	Reagents	ETG Assay	_____
26	Reagents	Synthetic Marijuana (Spice)	_____
27	Reagents	ETG -750/1250 Controls	_____