MOBILE COUNTY COMMISSION

205 Government Street 8TH Fl South
Mobile, Alabama 36644

BID INVITATION **NO. 60-14**

JUNE 16, 2014

In accordance with General Act No. 217, Special Session 1967, notice is hereby given that the Mobile County Commission, Mobile, Alabama, will receive bids on the following items

ANNUAL ULTRA SULFUR DEISEL, UNLEADED E-10 GASOLINE AND UNLEADED E-10 MID GRADE GASOLINE FOR MOBILE COUNTY PUBLIC WORKS DEPARTMENT AS PER ATTACHED SPECIFICATIONS: NOTE: PRICES MUST REMAIN FIRM FROM OCTOBER 1, 2014 THROUGH SEPTEMBER 30, 2015.

Any questions or comments concerning the bid requirements must be brought to the attention of Susan Holland, Purchasing Agent, 251-574-8613, 205 Government St. 8th fl S., Mobile, Alabama 36644, to or at bid opening or will be forever waived.

All bidders shall furnish a five percent (5%) bid bond on any contract exceeding $15,000: provided, that bonding is available for services, equipment or materials. Bid bond will be accepted in the form of a certified check, cashier's check, postal money order, etc.

Out of State Corporations shall furnish a Certificate of Authority to transact business in the State of Alabama. Out of State limited liability companies shall proof of registration to transact business in this state. Alabama law requires that a successful bidder, if it has employees in the State of Alabama, provide proof of enrollment in E-Verify prior to the award of a contract. (See enclosed notice which must be completed, signed and returned with your bid.)

If applicable to a contract resulting from this invitation, the successful bidder must comply with the Contractor Felony Investigation Policy, available in the Purchasing Department or at mobilecountyal.gov.

This inquiry is to establish a price and a source of supply for the above listed items by Mobile County Commission and the incorporated areas therein. Purchases by political subdivisions are optional with those agencies.

THE MOBILE COUNTY COMMISSION DOES NOT DISCRIMINATE ON THE BASIS OF RACE, AGE, SEX, NATIONAL ORIGIN, RELIGION, OR DISABILITIES.

F.O.B. Mobile DATE OF DELIVERY _____ TERMS _____ You are invited to bid on the above specifications. The restrictions contained herein are for the purpose of fixing a quality level, and any deviation therefrom must, in detail establish that it meets the quality requirements.

BIDS WILL BE RECEIVED UNTIL 10:00 A.M. JULY 9, 2014

ALL BIDS MUST BE SEALED, THE WORD"BID", THE BID NUMBER AND THE NAME OF THE ITEM MARKED ON THE OUTSIDE OF THE ENVELOPE. BIDS WILL BE RECEIVED BY THE RECEPTIONIST IN THE OFFICE OF THE COUNTY COMMISSION ADMINISTRATOR, 205 GOVERNMENT STREET ON THE EIGHTH FLOOR OF THE MOBILE COUNTY GOVERNMENT PLAZA. FAILURE TO OBSERVE THE ABOVE INSTRUCTIONS WILL CONSTITUTE GROUNDS FOR REJECTION OF YOUR BID. THE COMMISSION RESERVES THE RIGHT TO REJECT ANY OR ALL BIDS.

MOBILE COUNTY COMMISSION

John Pafenbach

JOHN PAFENBACH, COUNTY ADMINISTRATOR

We propose to meet the above specifications for the sum

of $SEE ATTACHED LIST.

Delivery can be made in_____days from receipt of award.

RESPECTFULLY

BY_____

IMPORTANT

THIS DOCUMENT MUST BE COMPLETED, SIGNED AND RETURNED WITH YOUR BID

As a condition for the award of a competitively bid contract to a company having one or more employees in the State of Alabama, the Beason-Hammon Alabama Taxpayer Citizenship and Protection Act, codified at Section 31-13-1, et seq., Code of Alabama (1975), as amended, requires that the company provide, in advance, proof of enrollment in E-Verify. E-Verify is an internet based system operated by the U.S. Department of Homeland Security, which may be used to determine the eligibility of new hires to work in the United States. Further information about enrollment in E-Verify may be found at www.uscis.gov/everify and www.Verify.Alabama.gov.

As proof of enrollment in E-Verify, Mobile County requires a copy of the electronically signed signature page of the contractor's Memorandum of Understanding with the U.S. Department of Homeland Security or Alabama Department of Homeland Security (contractors having fewer than 25 employees may enroll in E-Verify through the state Department of Homeland Security).

Please complete the following and return with your bid:

_____ (company name) has no employees in the State of Alabama

Or

_____ (company name) is enrolled in E-Verify and a copy of the electronically signed signature page of the company's Memorandum of Understanding is attached.

_____ _____ _____

Date Signature Title

SAMPLE

E-Verify

Company ID Number: 477783

To be accepted as a participant in E-Verify, you should only sign the Employer's Section of the signature page. If you have any questions, contact E-Verify at 888-464-4218.

Employer Mobile County Commission	
Connie Hudson Name (Please Type or Print)	Title
Electronically Signed Signature	12/21/2011 Date

Department of Homeland Security – Verification Division	
USCIS Verification Division Name (Please Type or Print)	Title
Electronically Signed Signature	12/21/2011 Date

Information Required for the E-Verify Program

Information relating to your Company:

Company Name:	Mobile County Commission
Company Facility Address:	205 Government Street
	8th Floor South Tower
	Mobile, AL 36644
Company Alternate Address:	
County or Parish:	MOBILE
Employer Identification Number:	636001644

MOBILE COUNTY COMMISSION **BID FORM**

*Date:*_____

BID #60-14

ANNUAL ULTRA SULFUR DEISEL, UNLEADED E-10 GASOLINE AND UNLEADED E-10 MID GRADE GASOLINE BID FOR MOBILE COUNTYPUBLIC WORKS DEPARTMENT:

Company: _____

Company Representative_____
(Print)

Company Representative_____
(Signature)

Address_____

_____

Phone number ( )_____ **Fax number ( )**_____

Federal ID Number_____

Email Address_____

Company Web Address_____

INVITATION TO BID
No. 60-14
ULTRA LOW SULFUR DIESEL, UNLEADED E-10 GASOLINE AND UNLEADED E-10 MID-GRADE GASOLINE FOR MOBILE COUNTY PUBLIC WORKS DEPARTMENT

Purpose: The purpose of this Invitation to Bid is to award a contract for delivery of regular and diesel fuel to fuel tanks at the locations noted below.

Term: The term of the contract will commence on October 1, 2014 and continue until September 30, 2015. Prices must remain firm during the entire term.

Local Office: The vendor must have an office located within Mobile County with a local telephone number and 24-hour emergency contact.

Delivery: Fuel must be delivered within 24 hours after receipt of order, during regular business hours as follows:

MONDAY – FRIDAY 7:00 a.m. – 3:00 p.m.
For the following locations:
Mobile County Garage #4 – 560 Virginia St.
Government Plaza - 205 Government St.
Metro Jail - 450 St. Emmanuel St.
E911 – Zeigler Boulevard

And

MONDAY – THURSDAY 7:00 a.m. – 3:00 p.m.
For the following locations:
Camp I – Howells Ferry Rd. & Schillinger Rd.
Camp II – McDonald Rd.
Camp III – Citronelle, AL

Delivery slips are required at the time of delivery, reflecting the date of delivery, product and number of gallons. Fuel will be purchased at the net amount delivered.

Quantity: The exact quantity of fuel to be purchased is unknown. Quantities set out herein are estimates only. Mobile County does not guarantee any certain quantity will be purchased.

Pricing: The contract will be awarded to the responsible bidder having the lowest mark-up above the daily OILPRICE INFORMATION SERVICE (OPIS) prices. Payment will be made using OPIS PADD 3 (five-day average) for the week of fuel purchase. Mobile County uses a Friday through Thursday week.

Payment: Purchases will be paid at the contract mark-up price per gallon plus all applicable taxes and fees, and less all credits to which Mobile County is entitled, as per federal, state and local laws, which must be reflected on billing invoices.

Taxes, fees, credits, etc.: Mobile County is exempt from payment of sales tax by Section 40-23-4(a)(11), Code of Alabama (1975). In addition, the County is licensed under the Alabama Terminal Excise Tax Act to purchase gasoline and diesel fuel tax-free. The awarded vendor is responsible for notifying the County of all other applicable federal, state, and local taxes and fees which the County is required to pay, and of all credits to which it is entitled, and to notify the County if and when such taxes, fees or credits change.

Reminder: The mark-up price must be per gallon and must not include applicable taxes, fees or credits.

Bid response: Bid response must consist of an original, so marked, and minimum of one exact copy, so marked. The vendor identification sheet and all price pages must be returned. The vendor identification sheet must be signed by a person authorized to bind the vendor. Mark-ups must be printed in ink or typed on price pages. Faxed or emailed responses will not be accepted. Bid must remain firm for thirty (30) days to permit evaluation of responses and award of a contract.

Beason-Hammon Alabama Taxpayer and Citizen Protection Act: Acts 2011-535 and 2012-491 require the following provision in all contracts with Mobile County: "By signing this contract, the contracting parties affirm, for the duration of any agreement that they will not violate federal immigration law or knowingly employ, hire for employment, or continue to employ an

unauthorized alien within the State of Alabama. Furthermore, a contracting party found to be in violation of this provision shall be deemed in breach of the agreement and shall be responsible for all damages resulting therefrom."

Verification of enrollment in the E-Verify program will be required prior to any award to a vendor who employs one or more employees in the State of Alabama. Failure to provide documentation within five (5) calendar days after notification will result in rejection of your bid. To enroll in the E-Verify program visit www.dhs.gov/e-verify.

BID BOND

A BID BOND FOR $2000.00 MUST BE SUBMITTED WITH THIS BID .

(next page)

INVITATION TO BID
No. 60-14
ULTRA LOW SULFUR DIESEL, UNLEADED e-10 GASOLINE AND UNLEADED E-10 MID-GRADE GASOLINE FOR MOBILE COUNTY PUBLIC WORKS DEPARTMENT

Vendor Identification Sheet

Name:
Address:
Telephone:
Address of Local Office:
Local Telephone:
Emergency Contact:

We propose to deliver gasoline and diesel fuel at the mark-up prices shown on the attached prices pages. By signing below, I certify that I have read the Invitation to Bid in its entirety and that I have authority to bind the vendor to this bid.

Date:

Signature:
Printed Name:
Title:

(next page)

INVITATION TO BID
No. 60-14
ULTRA LOW SULFUR DIESEL, UNLEADED e-10 GASOLINE AND UNLEADED E-10 MID-GRADE GASOLINE FOR MOBILE COUNTY PUBLIC WORKS DEPARTMENT

Ultra Low Sulfur Diesel Fuel
(approximately 30,000 gallons/month)

Deliver to:			Mark-Up
Camp I	Howells Ferry Road & Schillinger Road		
		Tanker Load	_____per gal.
Camp II	McDonald Road		
		Tanker Load	_____per gal.
Camp III	Citronelle, Alabama		
		Tanker Load	_____per gal.

Unleaded E-10 Gasoline
(approximately 40,000 gallons/month)

Deliver to:			
Camp I	Howells Ferry Road & Schillinger Road		
		Tanker Load	_____per gal.
Camp II	McDonald Road		
		Tanker Load	_____per gal.
Camp III	Citronelle, Alabama		
		Tanker Load	_____per gal.
Mobile County Garage #4 - 560 Virginia Street			
		Tanker Load	_____per gal.

Unleaded E-10 Mid-Grade Gasoline
(approximately 40,000 gallons/month

Deliver to:

Camp I Howells Ferry Road & Schillinger Road

Tanker Load _____per gal.

Camp II McDonald Road

Tanker Load _____per gal.

Camp III Citronelle, Alabama

Tanker Load _____per gal.

Mobile County Garage #4 - 560 Virginia Street

Tanker Load _____per gal.

Non Road Diesel
(Approximately 3,000 gallons/month)

Deliver to:

Government Plaza - 205 Government Street _____per gal.

Metro Jail - 450 St. Emanuel Street

_____per gal.